

PURCHASE ORDER
DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 Batasan Pambansa Complex, Constitution Hills, Quezon City

27 AUG 2020
#0563

Supplier	BAN BEE COMMERCIAL CO. INC.	PO No.	2020-08-0246
Address	856 C.M. RECTO AVENUE, MANILA	Date	07-Aug-20
Tel. No.	89869305-06	Mode of Procurement	SHOPPING B
PhilGEPS No.	2151		
TIN:	001-609-075-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-PS WAREHOUSE, DSWD CENTRAL OFFICE, IBP ROAD, BATASAN HILLS, QUEZON CITY	Delivery Term:	TEN (10) WORKING DAYS UPON RECEIPT OF PURCHASE ORDER
Date of Delivery:		Payment Term:	WITHIN 15-30 DAYS UPON COMPLETION OF ALL SUPPORTING DOCUMENTS

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
Supply and Delivery of Office Supplies for Standards Bureau					
	pack	Sticker Paper ,A4 10 pcs/pack	20	50.00	1,000.00
	set	Sticky Note flag with "Sign Here Tag" Plastic, Assorted Color 100 pcs(JOY)	100	85.00	8,500.00
	piece	Ballpen, Ball point 0.5 Black (FABER CASTELL)	100	12.00	1,200.00
	piece	Ballpen, Ball point 0.5 Black (FABER CASTELL)	100	12.00	1,200.00
	piece	Correction Tape, film base tape, UL 6m min(5mmx8mm, JOY)	50	24.00	1,200.00
	piece	SIGN PEN, BLACK, gel ink, 0.5 mm needle tip (non-blot) (SIGN PEN, MY GEL)	30	30.00	900.00
	piece	SIGN PEN ,Blue , gel ink ,0.5 mm needle tip (non-blot) (SIGN PEN, MY GEL)	30	30.00	900.00
	piece	SIGN PEN, RED, gel ink, 0.5mm needle tip (non-blot)(SIGN PEN, MY GEL)	10	30.00	300.00
Nothing follows					
Charged to SB PR no. 2020-05-00057 Page 1 of 1					

(Total Amount in Words)	FIFTEEN THOUSAND TWO HUNDRED PESOS ONLY	P	15,200.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme: *[Signature]*
 (Signature over printed name)
 Very truly yours,
CAMILO G. GUDMALIN
 Undersecretary for Inclusive and Sustainable Peace
 Authorized Representative of the Head of the Procuring Entity

Fund Cluster:	<i>[Handwritten]</i>	ORS/BURS No.:	<i>[Handwritten]</i>
Funds Available:	<i>[Handwritten]</i>	Date of the ORS/BURS:	<i>[Handwritten]</i>
_____ JUBIE LEAH MAE S. COLES OIC-Division Chief, Accounting Division for Special Projects		Amount:	<i>[Handwritten]</i>

[Handwritten]