

BIDS AND AWARDS COMMITTEE

ABSTRACT OF QUOTATIONS NO. 2021-02-0046

WHEREAS, the Department of Social Welfare and Development (DSWD) – Office of the Undersecretary for Inclusive and Sustainable Peace (OUSISP) through the DSWD Fund, intends to apply the sum of One Hundred Seventy-Five Thousand Ninety-One Pesos and Sixty-One Centavos (PhP175,091.61), being the Approved Budget for the Contract (ABC) for the Supply, Delivery and Installation of Office System for DSWD-OUSISP. The Purchase Request (PR) No. 2020120215, Program of Works, Detailed Cost Estimate, Summary of Project Cost, Proposed Layout are hereto attached, marked as **Annexes “A”, “B”, “C”, “D” and “E”**, respectively, and are made integral parts hereof;

WHEREAS, Negotiated Procurement under Small Value Procurement (NP-SVP) was used in this undertaking as indicated in the approved 2021 Annual Procurement Plan (APP) of the Department pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 (RA 9184), also known as Government Procurement Reform Act (GPRA);

WHEREAS, the DSWD through the Bids and Awards Committee (BAC), posted a Request For Quotation (RFQ) for the Supply, Delivery and Installation of Office System for DSWD-OUSISP under RFQ No. 20-1306 NP-SV at the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD websites, and at the DSWD premises on 15 January 2021. The RFQ and proof of postings are hereto attached marked as **Annexes “F”, “G-1”, “G-2” and “G-3”**, respectively, and are made integral parts hereof;

WHEREAS, the BAC issued a Supplemental/Bid Bulletin No. 1 as requested by the Procurement Management Service (PMS) - Procurement Planning and Management Division (PPMD), announcing the extension of deadline of submission of quotations. Said Supplemental/Bid Bulletin was posted at the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD websites, and at the DSWD premises. The Supplemental/Bid Bulletin No. 1 and proof of postings are hereto attached, marked as **Annexes “H”, “I-1”, “I-2” and “I-3”**, respectively, and are made integral parts hereof;

WHEREAS, the Procurement Planning and Management Division (PPMD) of the Procurement Management Service (PMS) conducted canvass by sending the RFQ No. 20-1306 NP-SV to twelve (12) prospective suppliers. Pursuant to Annex H of the 2016 revised IRR of RA 9184, in NP-SVP, “The BAC shall send the RFQ to at least three (3) suppliers, contractors or consultants of known qualifications. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof.” The Proof of Invitation and the Transmittal Memorandum from PPMD are hereto attached, marked as **Annexes “J” and “K”**, respectively, and are made integral parts hereof;

WHEREAS, within the set deadline on 26 January 2021 at 4:00 p.m., two (2) quotations were received by the Bids and Awards Committee Secretariat, as follows:



1. Workswell Enterprise, Inc.; and
2. Design Excellence Home & Office System Co.;

The quotations received are hereto attached, marked as **Annexes “L-1”** and **“L-2”**, respectively, and are made integral parts hereof;

WHEREAS, the quotations were forwarded to Administrative Service-Buildings and Grounds Management Division (AS-BGMD) for evaluation. In the evaluation report dated 1 February 2021, the AS-BGMD determined that only one (1) supplier is compliant with the technical specifications and responsive to all the documentary requirements. The Request for Evaluation and the Evaluation Report are hereto attached marked as **Annexes “M”** and **“N”**, respectively, and are made integral parts hereof;

WHEREAS, the result of the evaluation is as follows:

SUPPLIER'S/ SERVICE PROVIDER'S NAME	PRICE QUOTATION (in Phil. Peso)	EVALUATION AS TO SPECIFICATIONS	REMARKS
Workswell Enterprise, Inc.	147,456.00 (within the ABC)	Non-Compliant	Not-responsive – The supplier did not state compliance with the General Condition & Requirements of the purchaser
Design Excellence Home & Office System Co.	158,346.00 (within the ABC)	Compliant	Single Calculated and Responsive Quotation

NOW THEREFORE, in view of the foregoing and on the basis of the documents presented, the BAC resolves, as it is hereby resolved, to recommend the **Award of Contract** for the Supply, Delivery and Installation of Office System for DSWD-OUSISP to **Design Excellence Home & Office System Co.**, having the Single Calculated and Responsive Quotation. The total contract cost is **One Hundred Fifty-Eight Thousand Three Hundred Forty-Six Pesos (PhP158,346.00)**, inclusive of all applicable taxes.

Issued this 15th day of **February 2021** in Quezon City.

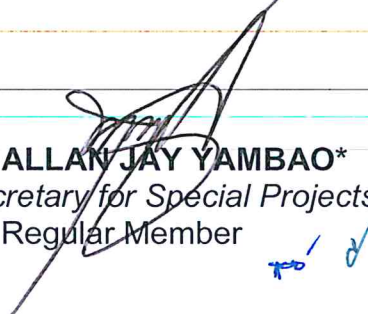

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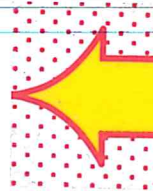
RENE GLEN O. PAJE
*Undersecretary for Inclusive and
Sustainable Peace*
Chairperson

RENE GLEN O. PAJE
*Undersecretary for Inclusive and
Sustainable Peace*
Provisional Member

() Approved () Disapproved



RENE GLEN O. PAJE
*Undersecretary for Inclusive and Sustainable Peace
(Per Special Order Nos. 3242, Series of 2019)*
(Head of the Procuring Entity/Authorized Representative)



*Designated as Vice-Chairperson in the absence of the Chairperson