

**BIDS AND AWARDS COMMITTEE (BAC)**  
**Resolution No. 20-07-160**

**RECOMMENDING THE USE OF NEGOTIATED PROCUREMENT THROUGH  
EMERGENCY CASES AND AWARD OF CONTRACT FOR THE CATERING SERVICES  
FOR DSWD STAFF INVOLVED IN THE IMPLEMENTATION OF “HATID TULONG”  
INITIATIVE FOR LOCALLY STRANDED INDIVIDUALS”  
(PR Nos. 01-20001-PR-2020-07-00135)**

**WHEREAS**, the Department of Social Welfare and Development (DSWD) through the Disaster Response Management Bureau (DRMB) requested an emergency procurement of Catering Services for DSWD Staff Involved in the Implementation of “Hatid Tulong” Initiative for Locally Stranded Individuals under Purchase Request (PR) No. 01-20001-PR-2020-07-00135 with an approved Budget for the Contract amounting to Seven Hundred Ninety-Five Thousand Pesos (PhP795,000.00). Copies of the **PR** and **Project Proposal** are hereto attached, marked as **Annexes “A”** and **“B”** respectively, and are made integral parts hereof;

**WHEREAS**, pursuant to the Proclamation No. 922 entitled “Declaring a State of Public Health Emergency throughout the Philippines”, all National Government Agencies and Local Government Units are enjoined to render full assistance and cooperation and mobilize the necessary resources to undertake critical, urgent and appropriate response and measures in a timely manner to curtail and eliminate the spread of the COVID-19.” A copy of the said Proclamation No. 922 is hereto attached, marked as **Annex “C”**, and made an integral part hereof;

**WHEREAS**, the DRMB, through Director Clifford Cyril Y. Riveral, submitted a justification requesting for the emergency procurement of Catering Service for DSWD staffs to be augmented to aid numerous Locally Stranded Individuals who were stranded in different parts of the country. The End-User unit (DRMB) also justified to directly negotiate to Social Welfare Employees Multi-Purpose Cooperative. A copy of the **Justification** is hereto attached, marked as **Annex “D”**, and made an integral part hereof;

**WHEREAS**, Section 53.2 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA No. 9184) otherwise known as the Government Procurement Reform Act, allows the use of Negotiated Procurement-Emergency Cases whereby the Procuring Entity can directly negotiate a contract with a technically, legally and financially capable supplier. Negotiated Procurement-Emergency Cases may be resorted on the following instances;

- i. In case of imminent danger to life or property during a state of calamity, or*
- ii. When time is of the essence arising from natural or man-made calamities or*
- iii. Other causes where immediate action is necessary:*
  - a) To prevent damage to or loss of life or property, or*
  - b) To restore vital public services, infrastructure facilities and other public utilities.*

**WHEREAS**, considering the urgency of the aforesaid request the Procurement Management Service (PMS), through the Procurement Planning and Management Division (PPMD), immediately negotiate to SWEMC and requested to submit a proposal:

Copies of the **Price Quotation, Proof of Invitation** and endorsement **Memorandum** from PPMD are hereto attached, marked as **Annexes “E”**, and **“F”**, respectively, and are made integral parts hereof;

**WHEREAS**, the BAC, through its Secretariat, conducted evaluation to determine the Lowest Calculated Quotation/Single Calculated Quotation as the case may be. The result of the evaluation is as follows:

DATE OF ACTIVITY	PRICE QUOTATION <i>(in Phil. Peso inclusive of Applicable Taxes)</i>		TECHNICAL SPECIFICATIONS	GRAND TOTAL
	Unit Cost	Total Cost		
July 27, 2020 200 pax	Php 750.00/ meals & snacks/day	150,000.00 <i>(within the ABC)</i>	COMPLYING	PhP 723,250.00
July 28, 2020 200 pax	Php 650.00/ meals & snacks/day	130,000.00 <i>(within the ABC)</i>	COMPLYING	
July 29, 2020 150 pax	Php 985.00/ meals & snacks/day	147,750.00 <i>(within the ABC)</i>	COMPLYING	
July 30, 2020 150 pax	Php 185.00/ meals & snacks/day	147,750.00 <i>(within the ABC)</i>	COMPLYING	
July 31, 2020 150 pax	Php 985.00/ meals & snacks/day	147,750.00 <i>(within the ABC)</i>	COMPLYING	

**NOW, THEREFORE**, in view of the foregoing and on the basis of the documents presented, we, the members of the Bids and Awards Committee resolves, as it is hereby resolved, to recommend the following:

1. Use of **Negotiated Procurement - Emergency Cases** for the Catering Services for DSWD Staff Involved in the Implementation of “Hatid Tulong” Initiative for Locally Stranded Individuals, pursuant to **Proclamation No. 922**; and
2. Award of contract to **SWEMC** being the technically, legally and financially capable supplier with a total contract price amounting to **Seven Hundred Twenty-Three Thousand Two Hundred Fifty Pesos (PhP723,250.00)**, inclusive of all applicable taxes.

**RESOLVED**, this 24<sup>th</sup> day of **July 2020** at Quezon City, Philippines.


**EMMANUEL P. PRIVADO**  
Director, National Resource and Logistics  
Management Bureau  
Regular Member



**FELIX M. ARMEÑA**  
Division Chief, Information and  
Communication Technology Management  
Service  
Alternate Member



**ERNESTINA Z. SOLLOSO**  
Director, Pantawid Pamilyang Pilipino  
Program  
Regular Member

  
**IRENE B. DUMLAO**  
Officer-in-Charge, Social Marketing  
Service  
Alternate Member

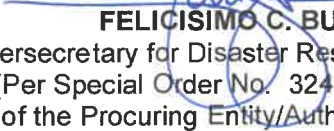
**RENE GLEN O. PAJE\***  
Undersecretary for Inclusive and  
Sustainable Peace  
Regular Member

**NOEL M. MACALALAD**  
Assistant Secretary for Standards and  
Capacity Building  
Alternate Member

**FELICISIMO C. BUDIONGAN**  
Undersecretary for Disaster Response  
Management  
Chairperson

  
**CLIFFORD CYRIL Y. RIVAL**  
Director IV, Disaster Response  
Management Bureau  
Provisional Member  
*30814 2020*

Approved      ( ) Disapproved

  
**FELICISIMO C. BUDIONGAN**  
Undersecretary for Disaster Response Management  
(Per Special Order No. 3242, Series of 2019)  
(Head of the Procuring Entity/Authorized Representative)

\*Designated as Vice-Chairperson in the absence of the Chairperson

**PURCHASE REQUEST (PR) TRACKING SLIP**

**KEEP THIS FORM ON TOP OF PR DOCUMENTS**

<b>DRN:</b>		<b>PR No.</b> 2020070135	
<b>Date Created:</b> 7/23/2020	<b>Deadline:</b>	<b>OBSU:</b> ORMB	

<b>DATE/TIME</b>	<b>ACTION TAKEN / NOTES / INSTRUCTION</b>	<b>BY</b>
7/23/2020	received & recorded e rmn	u
23 JUL 2020	Included in the PAMP	GLENN PATRICK A. LEYNES BAC Secretariat Procurement Management Service
23 July 2020	Endorse to Procurement officer (Jasmin)	js

## PURCHASE REQUEST (PR) FORM

Entity Name: Department of Social Welfare and Development

Fund Cluster:

Office/Section : <u>DRMB</u>		PR No.: <u>2020070135</u>	Date: <u>JULY 23, 2020</u>		
DRMB		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		<b>CATERING SERVICE FOR DSWD STAFF INVOLVED IN THE IMPLEMENTATION OF "HATID-TULONG" INITIATIVE FOR LOCALLY STRANDED INDIVIDUALS FROM 27-31 JULY 2020</b>			
	pax	July 27, 2020 (Monday) AM Snack (packed) - sandwich/pasta/kakanin and drinks Lunch (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks PM Snack (packed) - sandwich/pasta/kakanin and drinks Dinner (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks	200	800.00	160,000.00
	pax	July 28, 2020 (Tuesday) Lunch (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks PM Snack (packed) - sandwich/pasta/kakanin and drinks Dinner (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks	200	700.00	140,000.00
	pax	July 29, 2020 (Wednesday) Breakfast (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks and coffee AM Snack (packed) - sandwich/pasta/kakanin and drinks Lunch (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks PM Snack (packed) - sandwich/pasta/kakanin and drinks Dinner (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks	150	1,100.00	165,000.00
	pax	July 30, 2020 (Thursday) Breakfast (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks and coffee AM Snack (packed) - sandwich/pasta/kakanin and drinks Lunch (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks PM Snack (packed) - sandwich/pasta/kakanin and drinks Dinner (packed) - rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, drinks	150	1,100.00	165,000.00

Page 1 of 2

Purpose: **CATERING SERVICE FOR DSWD STAFF INVOLVED IN THE IMPLEMENTATION OF "HATID-TULONG" INITIATIVE FOR LOCALLY STRANDED INDIVIDUALS FROM 27-31 JULY 2020**

Requested by:

Approved by:

Signature :

Printed Name:

Designation :

CLIFFORD CYRIL Y. RIVERAL

Director, DRMB

FELICISIMO C. BUDIONGAN

Undersecretary, DRMB

JUL 23, 2020

DSWD-Central Office  
PROCUREMENT SERVICE

JUL 23 2020

BAC Secretariat  
Procurement Planning and Management Division  
Received by: \_\_\_\_\_  
Time: \_\_\_\_\_ Control No.: \_\_\_\_\_

## PURCHASE REQUEST (PR) FORM

Entity Name: Department of Social Welfare and Development

Fund Cluster:

Office/Section : <u>DRMB</u>		PR No.: <u>2020070135</u>	Date: <u>JULY 23, 2020</u>		
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
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		Service Provider to submit menu.			
		Schedule of Serving:			
		Breakfast - 6:00 AM			
		AM Snack - 9:30 AM			
		Lunch - 11:30 AM			
		PM Snack - 2:30 PM			
		Dinner - 6:00 PM			
		Delivery Venue: Rizal Memorial Sport Complex, Vito Cruz, Manila			
		Contact Person: Ms. Sherylyn Asuncion, PMB-CIU			
		Contact Number : 09176207635			
		<b>Note: Food to be served must not contain pork and other pork products.</b>			
				<b>GRAND TOTAL</b>	<b>795,000.00</b>

Certified as to Fund Source and in accordance with the approved Work and Financial Plan (WFP).  
 Appropriation: 010110  
 Func: DRF  
 Allotment Class: MVE  
 P/A/P: 33010710100310  
 Division Chief, FMS Budget Division 7/23/20

Page 2 of 2

Purpose: **CATERING SERVICE FOR DSWD STAFF INVOLVED IN THE IMPLEMENTATION OF "HATID-TULONG" INITIATIVE FOR LOCALLY STRANDED INDIVIDUALS FROM 27-31 JULY 2020**

Requested by:

Approved by:

Signature :

Printed Name:

Designation :

**CLIFFORD CYRIL Y. RIVERAL**

Director IV, DRMB

**FELICISIMO C. BUDIONGAN**

Undersecretary, DRMG

JUL 23 2020

DSWD-Central Office  
**PROCUREMENT SERVICE**

Received by: \_\_\_\_\_

Date: 7/23 Time: \_\_\_\_\_

I certify that the above request is/are included in the Annual Procurement Plan (APP) & with complete supporting documents.

*William V. Garcia, Jr.*  
**William V. Garcia, Jr.**  
 Division Chief PS PPMD

23 JUL 2020

## PURCHASE REQUEST (PR) FORM

Entity Name: Department of Social Welfare and Development

Fund Cluster:

Office/Section :		PR No.:	Date:		
DRMB		<u>2020070135</u>	<u>JULY 23, 2020</u>		
Responsibility Center Code : _____					
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Requested by:

Approved by:

Signature :

Printed Name:

Designation :

CLIFFORD CYRIL Y. RIVERAL

Director IV, DRMB

FELICISIMO C. BUDIONGAN

Undersecretary, DRMG

JUL 23 2020

DSWD-Central Office	
<b>PROCUREMENT SERVICE</b>	
Received by:	<u>[Signature]</u>
Date: <u>7/23</u>	Time: _____

to: the above request is/are included in Annual Procurement Plan (APP) & with complete supporting documents.

[Signature]  
William V. Garcia, Jr.  
Division Chief PS PPMD

23 JUL 2020

## PURCHASE REQUEST (PR) FORM

Entity Name: Department of Social Welfare and Development

Fund Cluster:

Office/Section :		PR No.: <u>2020078135</u>		Date: <u>JULY 23, 2020</u>	
DRMB		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		CATERING SERVICE FOR DSWD STAFF INVOLVED IN THE IMPLEMENTATION OF "HATID-TULONG" INITIATIVE FOR LOCALLY STRANDED INDIVIDUALS FROM 27-31 JULY 2020			
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		Contact Person: Ms. Sherylyn Asuncion, PMB-CIU Contact Number : 09176207635			
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				<b>GRAND TOTAL</b>	<b>795,000.00</b>

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Purpose: CATERING SERVICE FOR DSWD STAFF INVOLVED IN THE IMPLEMENTATION OF "HATID-TULONG" INITIATIVE FOR LOCALLY STRANDED INDIVIDUALS FROM 27-31 JULY 2020

Requested by:

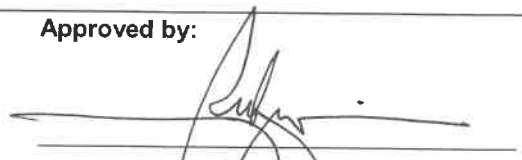
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Signature :

Printed Name:

Designation :

  
CLIFFORD CYRIL Y. RIVAL  
Director IV, DRMB

  
FELICISIMO C. BUDIONGAN  
Undersecretary, DRMG

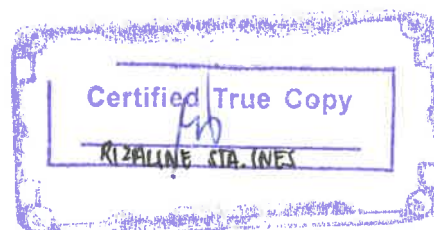
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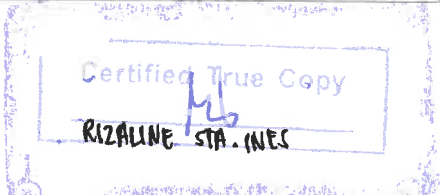
## Disaster Response Management Bureau

**PROJECT PROPOSAL**

<b>I. Project Title</b>	Purchase of Food and Personal Protective Equipment (PPEs) for DSWD Staff will be involved in the implementation of the "Hatid Tulong" Initiative
<b>II. Date</b>	July 2020
<b>III. Funding Requirement</b>	<b>PhP2,779,907.00</b>
<b>IV. Fund Source</b>	Quick Response Fund (QRF)
<b>V. Proponent</b>	Disaster Response Management Bureau
<b>VI. Rationale</b>	<p>With the outbreak of Covid 19 Pandemic and the implementation of the Enhance Community Quarantine (ECQ), numerous individuals were stranded in different parts of the country and even abroad. Having limited resources and the fact that they are away from home and their families, these LSIs were already suffering from mental anguish due to this situation.</p> <p>To ease their burden, the Office of the President organized the "Hatid Tulong" initiative to assist the Locally Stranded Individuals (LSIs) in going back to their home Province. Various national government agencies are tasked to implement this and one of the agencies identified if the DSWD- through our Aid to Individual in Crisis Situation (AICS) program.</p> <p>Given the number of LSIs to be served, augmentation from other OBSUs in the Central Office and nearby is regions are very necessary. We also need to provide food and PPEs to the staff to ensure their safety while doing their duty for the benefit of our LSIs.</p>
<b>VII.Objective</b>	To provide logistical support to DSWD staff who will be deployed to the "Hatid Tulong" Initiative for the Locally Stranded Individuals (LSIs).



<b>VIII. Description of the Project/Activity:</b>	<p>The Hatid Tulong Initiative is a transport assistance to Locally Stranded Individuals (LSIs) comprising of students, workers, tourist among others to go back to their respective places of origin.</p> <p>DSWD will provide Financial Assistance for these LSIs and food and PPEs for staff who will be involved in the implementation of this assistance.</p>			
<b>IX. Budgetary Requirement</b>	<b>Particulars</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Amount</b>
	A. Meals and Snacks @ PhP800.00 /day/person for 2 days (3 meals and 2 snacks)	1,100 X 2 days	1,000	<b>2,200,000.00</b>
	Personal; Protective Equipment			
	Face Shield	124.81	2000	<b>249,620.00</b>
	Face Mask	104.00	2000	<b>208,000.00</b>
	Gloves	3.07	4000	<b>12,280.00</b>
	Hand Sanitizer (bottle)	650.00	100	<b>65,000.00</b>
	Tissue Interfold Paper	36.42	150	<b>5,463.00</b>
	Head Cover (disposable)	2.60	2000	<b>5,200.00</b>
	Disinfectant Spray	128.96	150	<b>19,344.00</b>
	Alcohol (ethyl)	100.00	150	<b>15,000.00</b>
	<b>TOTAL</b>			<b>PhP2,779,907.00</b>
<b>XII. Recommendation</b>	<p>Considering the information presented above it is recommended that the amount of <b>TWO MILLION SEVEN HUNDRED SEVENTY NINE THOUSAND NINE HUNDRED SEVEN PESOS ONLY (PhP2,779,907.00)</b> be approved.</p>			

  
 Certified True Copy  
 RIZALINE STA. ANES


Submitted By:

  
**CLIFFORD CYRIL Y. RIVALAL**  
Director IV, DRMB

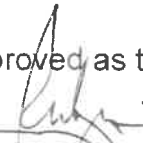
Recommending Approval:

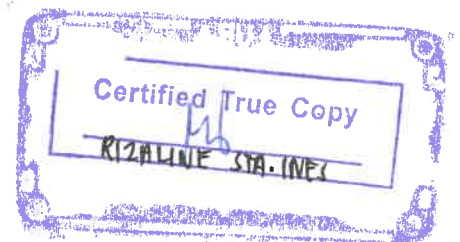
  
**RODOLFO M. ENCABO**  
Assistant Secretary, DRMG

Certified as to Availability of Funds:

  
**UBALDO P. CASTILLO**  
CHIEF, BUDGET REGULAR PROGRAMS  
AP 6/21

Approved as to Content:

  
**FELICISIMO C. BUDIONGAN**  
Undersecretary  
Disaster Response Management Group





MALACAÑAN PALACE  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

PROCLAMATION NO. 922

**DECLARING A STATE OF PUBLIC HEALTH EMERGENCY  
THROUGHOUT THE PHILIPPINES**

**WHEREAS**, Under Section 15, Article II of the Philippine Constitution, it is the State's Policy to protect and promote the right to health of the people;

**WHEREAS**, Section 23, Article VI of the Philippine Constitution provides that in times of national emergency, the Congress may, by law, authorize the President, for a limited period and subject to such restrictions as it may prescribe, to exercise powers necessary and proper to carry out a declared national policy;

**WHEREAS**, Section 7 of Republic Act (RA) No. 11332 provides that the President of the Republic of the Philippines shall declare a State of Public Health Emergency in the event of an epidemic of national and/or international concern which threatens national security in order to mobilize governmental and nongovernmental agencies to respond to the threat;

**WHEREAS**, the Secretary of Health has confirmed the local transmission of Corona Virus Disease (Covid-19) in the Philippines;

**WHEREAS**, the outbreak of Covid-19 constitutes an emergency that threatens national security which requires a whole-of-government response aligned with the Four-Door Framework for Covid-19 of the Department of Health (DOH) and the efforts of all concerned government agencies and local government units (LGUs);

**WHEREAS**, such declaration would facilitate the implementation of the relevant provisions of RA No. 11332 to address the Covid-19 threat, including but not limited to mandatory reporting, intensify government response and measures, and enforce quarantine and disease control prevention measures; and

**WHEREAS**, the declaration of a State of Public Health Emergency would capacitate government agencies and LGUs to immediately act to prevent loss of life, utilize appropriate resources to implement urgent and critical measures to contain or prevent the spread of Covid-19, mitigate its effects and impact to the community, and prevent serious disruption of the functioning of the government and the community;

**NOW, THEREFORE, I, RODRIGO ROA DUTERTE**, President of the Philippines, by virtue of the powers vested in me by the Constitution and law, do hereby proclaim as follows:

THE PRESIDENT OF THE PHILIPPINES

**Section 1.** There is hereby declared a State of Public Health Emergency throughout the Philippines due to Covid-19.

**Section 2.** All government agencies and LGUs are hereby enjoined to render full assistance and cooperation and mobilize the necessary resources to undertake critical, urgent, and appropriate response and measures in a timely manner to curtail and eliminate the Covid-19 threat.

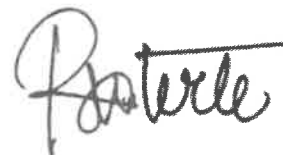
**Section 3.** The Secretary of Health may call upon the Philippine National Police and other law enforcement agencies to provide assistance in addressing the Covid-19 threat.

**Section 4.** All citizens, residents, tourists and establishment owners are urged to act within the bounds of the law and to comply with the lawful directives and advisories to be issued by appropriate government agencies to prevent further transmission of the Covid-19 and ensure the safety and well-being of all.

**Section 5.** The State of Public Health Emergency shall remain in force and effect until lifted or withdrawn by the President.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the seal of the Republic of the Philippines to be affixed.

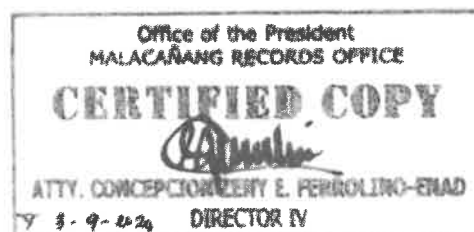
Done in the city of Manila, this 8th day of March in the year of Our Lord, Two Thousand and Twenty.



By the President:



**SALVADOR C. MEDIALDEA**  
Executive Secretary




## JUSTIFICATION

With the outbreak of COVID 19 Pandemic and the implementation of the Enhanced Community Quarantine (ECQ), numerous individuals were stranded in different parts of the country and even abroad. Having limited resources and the fact that they are away from home and their families, these LSIs were already suffering from mental anguish due to this situation.

To ease their burden, the Office of the President organized the "Hatid Tulong" initiative to assist the Locally Stranded Individuals (LSIs) in going back to their respective home Provinces. Various national government agencies are tasked to implement this, and one of the agencies identified is the DSWD- through its Aid to Individual in Crisis Situation (AICS) program. Given the number of LSIs to be served, augmentation from other OBSUs in the Central Office and nearby regions are very necessary. And to support our staff who will be deployed, we need to provide them food to ensure their well- being and safety while doing their duty for the benefit of our LSIs.

With this, the Disaster Response Management Bureau (DRMB) is requesting for the Emergency Procurement of Meals and Snacks for 200 DSWD staff who will be deployed from July 27 - 31, 2020.

Signed this 23<sup>rd</sup> day of July 2020 in Quezon City, Philippines.

  
**CLIFFORD CYRIL Y. RIVERAL**  
Director IV, DRMB  
JUL 23 2020

Approved by:

  
**FELICISIMO C. BUDIONGAN**  
Undersecretary  
Disaster Response Management Group

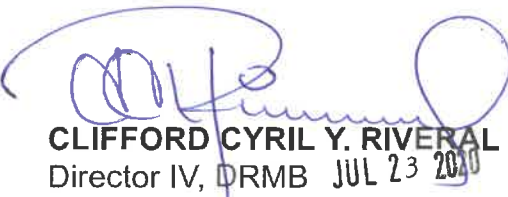
## JUSTIFICATION

This refers to the Emergency Procurement of the Purchase Request of 'Catering Service for DSWD Staff involved in the implementation of "Hatid Tulong" Initiative for Locally Stranded Individuals from 27 to 31 July 2020, amounting to PhP 795,000.00.

Relative to the Department's ongoing operations in line with the COVID-19 pandemic, the Disaster Response Management Bureau (DRMB) recommends emergency procurement of said request to be awarded to Social Welfare Employees Multi-Purpose Cooperative (SWEMC) with the hereto identified justifications or considerations:

1. SWEMC, based on the previous catering service engagement with the Bureau and the Department, has proven to be technically, legally and financially capable to deliver the specifications required from the service provider;
2. Likewise, SWEMC received positive feedback from the beneficiaries in terms of the quality and quantity of the food served and timeliness of delivery to the venue;
3. Unlike other service providers previously engaged with DRMB and DSWD which served spoiled and nearing expiry food and drinks, the SWEMC has consistently served freshly prepared meals to ensure safety of food to be consumed.

For the consideration and approval of the Undersecretary.

  
**CLIFFORD CYRIL Y. RIVALAL**  
Director IV, DRMB JUL 23 2020

Approved by:

  
**FELICISIMO C. BUDIONGAN**  
Undersecretary  
Disaster Response Management Group

DRN: \_\_\_\_\_

**MEMORANDUM**

**FOR** : UNDERSECRETARY FELICISIMO C. BUDIONGAN  
Chairperson, Bids and Awards Committee (BAC)

**THROUGH** : BIDS AND AWARDS COMMITTEE (BAC) SECRETARIAT *Danny*

**FROM** : THE OIC-DIVISION CHIEF  
Procurement Planning and Management Division (PPMD)

**SUBJECT** : Catering Services for DSWD Staff Involved in the Implementation of "Hatid Tulong for Locally Stranded Individual from July 27-31, 2020"

**DATE** : 23 July 2020

The Procurement Planning and Management Division (PPMD) received the approved **Purchase Request (PR) No. 20200701135** of Disaster Response Management Bureau (DRMB) with the following details:

Requested Goods and Related Services:	Catering Service for DSWD Staff involved in the Implementation of "Hatid-Tulong" Initiative for Locally Stranded Individuals from 27-31 July 2020 <i>ji</i>
Purpose:	To provide catering services for DSWD Staff Re: Hatid Tulong for LSI
Approved Budget for the Contract	Seven Hundred Ninety-Five Thousand Pesos (Php 795,000.00)
Fund Source:	The Funding Source is Quick Response Fund (QRF)

Further, attached is the submitted justification of the End-User Unit (DRMB) to directly negotiate the contract with Social Welfare Employees Multi-Purpose Cooperative (SWEMC) being determined as the technically, legally and financially capable service provider.

In this regard, may we request the Committee to immediately commence the procurement process.

Thank you.

**Prepared by:**

*JASMIN M. ASILO*  
**JASMIN M. ASILO**  
Administrative Officer IV  
Procurement Officer

**Noted By:**

*WILLIAM V. GARCIA, JR.*  
**WILLIAM V. GARCIA, JR.**  
Supervising Administrative Officer  
OIC-PPMD PMS



DRN: \_\_\_\_\_

**MEMORANDUM**

**FOR : UNDERSECRETARY FELICISIMO C. BUDIONGAN**  
**Chairperson, Bids and Awards Committee (BAC)**

**THROUGH : BIDS AND AWARDS COMMITTEE (BAC) SECRETARIAT**

**FROM : THE OIC-DIVISION CHIEF**  
**Procurement Planning and Management Division (PPMD)**

**SUBJECT : Catering Services for DSWD Staff Involved in the Implementation of "Hatid Tulong for Locally Stranded Individual from July 27-31, 2020"**

**DATE : 23 July 2020**

The Procurement Planning and Management Division (PPMD) received the approved **Purchase Request (PR) No. 20200701135 of Disaster Response Management Bureau (DRMB)** with the following details:


<b>Requested Goods and Related Services:</b>	Provision of Multi-Year Contract for the Hiring of Security Service Provider
<b>Purpose:</b>	To provide catering services for DSWD Staff Re: Hatid Tulong for LSI
<b>Approved Budget for the Contract</b>	Seven Hundred Ninety-Five Thousand Pesos (Php 795,000.00)
<b>Fund Source:</b>	The Funding Source is Quick Response Fund (QRF)

Further, attached is the submitted justification of the End-User Unit (DRMB) to directly negotiate the contract with Social Welfare Employees Multi-Purpose Cooperative (SWEMC) being determined as the technically, legally and financially capable service provider.

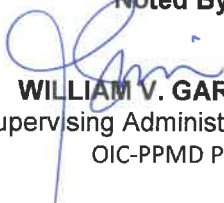
In this regard, may we request the Committee to immediately commence the procurement process.

Thank you.

**Prepared by:**

  
**JASMIN M. ASILO**  
Administrative Officer IV  
Procurement Officer

**Noted By:**

  
**WILLIAM V. GARCIA, JR.**  
Supervising Administrative Officer  
OIC-PPMD PMS


SWEMIC MENU For							
DRM <del>DRM</del> TULONG							
JULY 27-31 / 2020							
Monday 7/27 /2020	Tuesday 7 / 28 /2020	Wednesday 7/29 /2020	Thursday 7/30/2020	Friday 7/31 /2020			
Bfast:	Bfast:	Bfast:	Bfast:	Bfast:			
		Beef Steak	Chicken Tocino	Daing Bangus			
		Bolled Egg	Burger Steak	Chicken Hotdog			
		Rice , Coffee 3n1	Coffee 3n1	Rice, Coffee 3n 1			
		Ponkan	Banana	M. Water			
		M. Water	M. Water	Ponkan			
AM SNACK:	AM Snack:	Am Snack:	Am Snack:	Am Snack:			
Cheese Burger		Tuna Sandwich w/ Lettuce	Chicken n Cheese Croissant	Spaghetti w/ F. Toast			
Orange Juice		Pine Apple Juice n Gan	Kalamansi Juice	O Juice			
Lunch:	Lunch:	Lunch:	Lunch:	Lunch:			
Fried Chicken	Breaded Porkchop	Butterd Tuna	Beef Tapa	Beef Caldereta			
Sayote Beans Guisado	Ampalaya Guisado	Chopsuey	Fish Shanghai	Fresh Lumpia n Egg Wrper			
Rice	Rice	Rice	Rice	Rice			
M. Water	M. Water	M. Water	M. Water	M. Water			
Banana	Banana	Apple	Perras	Banana			
Pm Snack:	Pm Snack:	Pm Snack:	Pm Snack:	Pm Snack:			
Asrted Cake Slice	Ensaymada B.	Pancit Guisado w/ Puto	Chicken Sioppao	Muffins			
Softdrinks	Asrted Softdrinks	Asrted Drinks	Fit'n Rite	Softdrinks			
Dinner:	Dinner:	Dinner:	Dinner:	Dinner:			
Beef w/ Mushroom	Chicken Fillet Adobo	Chicken Caldereta	Fried Chicken	Fish Fillet w/ SSS			
Upo Guisado	Beans Guisado	Fried Lumpia	Kankong w/ Oyster n Tokwa	Lanka w/ Gata			
Rice	Rice	Banana	Rice	Rice			
M. Water	M. Water	Rice	Banana	M. Water			
Brownies	Polvoron	M. Water	M. Water	Polvoron			

*Prepared by: Tuesday Feb 2020*

Catering Services for DSWD Staff Involved in the Implementation of  
 "HATID-TULONG" Initiative for Locally Stranded Individuals from 27-31 July 2020

Dates:	Requirements	SWEMC Specifications	Cost
<b>July 27, 2020</b>	<b>PhP 800.00/ 200 pax</b> <ul style="list-style-type: none"> <li>• <b>AM Snacks (packed) :</b> Sandwich/Pasta/Kakanin and Drinks</li> <li>• <b>Lunch (packed) :</b> Rice with 1 viand (fish, chicken/meat) and vegetables, fresh fruit/dessert, drinks</li> <li>• <b>PM Snacks (packed) :</b> Sandwich/Pasta/Kakanin and Drinks</li> <li>• <b>Dinner (packed) :</b> Rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit /dessert and Drinks</li> </ul> <p><b>ABC: PhP: 160,000.00</b></p>	<p align="center">₱ 750.00</p>	<p align="center">₱ 150,000</p>
<b>July 28, 2020</b>	<b>PhP 700.00/ 200 pax</b> <ul style="list-style-type: none"> <li>• <b>Lunch (packed) :</b> Rice with 1 viand (fish/chicken/meat) and vegetables. Fresh fruit/dessert and Drinks</li> <li>• <b>PM Snacks (packed) :</b> Sandwich/Pasta/Kakanin and Drinks</li> <li>• <b>Dinner (packed) :</b> Rice with 1 viands (fish/chicken/meat) and vegetables, fresh fruits/dessert and Drinks</li> </ul> <p><b>ABC: PhP: 140,000.00</b></p>	<p align="center">₱ 650.00</p>	<p align="center">₱ 130,000</p>
<b>July 29, 2020</b>	<b>PhP 1,100.00/ 150 pax</b> <ul style="list-style-type: none"> <li>• <b>Breakfast (packed) :</b> Rice with 1 viand (fish/chicken/meat) and</li> </ul>	<p align="center">₱ 985.00</p>	<p align="center">₱ 147,750</p>

	<p>vegetables, fresh fruits/dessert and Drinks</p> <ul style="list-style-type: none"> <li>• <b>AM Snacks (packed) :</b> Sandwich/Pasta/Kakanin, Drinks and Coffee</li> <li>• <b>Lunch (packed) :</b> Rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruits and Drinks</li> <li>• <b>Dinner (packed) :</b> Rice with 1 viands (fish/chicken/meat) and vegetables, fresh fruits/dessert and Drinks</li> </ul> <p><b>ABC: PhP: 165,000.00</b></p>		
July 30, 2020	<p>PhP 1,100.00/ 150 pax</p> <ul style="list-style-type: none"> <li>• <b>Breakfast (packed) :</b> Rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert, Drinks and Coffee</li> <li>• <b>AM Snacks (packed) :</b> Sandwich/Pasta/Kakanin and Drinks</li> <li>• <b>Lunch (packed) :</b> Rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit and Drinks</li> <li>• <b>PM Snacks (packed) :</b> Sandwich/Pasta/Kakanin and Drinks</li> <li>• <b>Dinner (packed) :</b> Rice with 1 viands (fish/chicken/meat) and vegetables, fresh fruits/dessert and Drinks</li> </ul> <p><b>ABC: PhP: 165,000.00</b></p>	₱ 985.00	₱ 147,750.00
July 31, 2020	<p>PhP 1,100.00/ 150 pax</p> <ul style="list-style-type: none"> <li>• <b>Breakfast (packed) :</b> Rice with 1 viand (fish/chicken/meat) and</li> </ul>	₱ 985.00	₱ 147,750.00

	<p>vegetables, fresh fruit/dessert, Drinks and Coffee</p> <ul style="list-style-type: none"> <li>• <b>AM Snacks (packed) :</b> Sandwich/Pasta/Kakanin and Drinks</li> <li>• <b>Lunch (packed) :</b> Rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert and Drinks</li> <li>• <b>PM Snacks (packed) :</b> Sandwich/Pasta/Kakanin and Drinks</li> <li>• <b>Dinner (packed) :</b> Rice with 1 viand (fish/chicken/meat) and vegetables, fresh fruit/dessert and Drinks</li> </ul> <p><b>ABC: PhP: 165,000.00</b></p>		
	<p><b>NOTE: FOOD TO BE SERVED MUST NOT CONTAIN PORK AND OTHER PORK PRODUCTS</b></p>		
	<p><b>Grand Total</b></p>	<p><u>723,250</u></p>	