

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 20-09-207

OCT 16 2020

LEGAL SERVICE

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RECOMMENDING AWARD OF CONTRACT FOR THE PROVISION OF MULTI-YEAR CONTRACT FOR THE SUBSCRIPTION TO A WATER TESTING AND ANALYSIS FOR THE WATER SUPPLY AT DSWD CENTRAL OFFICE

(ITB NO. GOP/20-DSWD-040)
(PR NO. 01-20001-PR-2020-05-00031, 2020050120, 2020050121)

WHEREAS, the Department of Social Welfare and Development (DSWD), through the General Administrative and Support Services Group (GASSG) – Administrative Service (AS), aims to ensure that the water supply of the Department is clean and safe and that the health and well-being of all personnel and stakeholders are safeguarded. Copies of the Purchase Request (PR) and Project Proposal are hereto attached, marked as **Annexes "A-1"** and **"A-2"** respectively, and are made integral parts hereof;

WHEREAS, the DSWD, through the Bids and Awards Committee (BAC), posted an Invitation to Bid (ITB) for the Provision of Multi-year Contract for the Subscription to a Water Testing and Analysis for the Water Supply of DSWD - Central Office for CY 2020-2022 under ITB No. GOP/20-DSWD-040 at the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD websites, and at conspicuous places within the Department premises starting 24 June 2020. The Approved Budget for the Contract (ABC) is Three Hundred Ninety Thousand Six Hundred Pesos (PHP390,600.00), classified in accordance with the following breakdowns:

Type of Analysis	ABC for 2020 (6 mos) in Php	ABC for 2021 in Php	ABC for 2022 in Php
Microbiological Analysis	59,400.00	118,800.00	118,800.00
Physical and Chemical Analysis	31,200.00	31,200.00	31,200.00
TOTAL	90,600.00	150,000.00	150,000.00
GRAND TOTAL (for 2020-2022)	390,600.00		

Copies of the said ITB and proof of postings are hereto attached, marked as **Annexes "B-1"**, **"B-2"**, **"B-3"** and **"B-4"** respectively, and are made integral parts hereof;

WHEREAS, the Competitive Bidding Procedure for Goods and Services was adopted in this undertaking pursuant to Republic Act No. 9184 (RA 9184) otherwise known as the Government Procurement Reform Act (GPRA) and its 2016 Revised Implementing Rules and Regulations (IRR);

WHEREAS, a Pre-Bid Conference was conducted on 01 July 2020 at 02:00 PM and was attended by the lone prospective bidder, Mach Union Water Laboratory, represented by Mr. Arches M. Razonable. A copy of the Minutes of the Pre-Bid Conference is hereto attached, marked as **Annex "C"**, and made an integral part hereof;

WHEREAS, the BAC issued three (3) Supplemental/ Bid Bulletins which formed part of the Bidding Documents and were posted at the PhilGEPS and DSWD websites, and at conspicuous places within the DSWD premises, to wit:

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Reference No.	Date	Announcement
Supplemental/ Bid Bulletin No. 1	14 July 2020	<ul style="list-style-type: none"> • Changes in the Bidding Documents - Section VIII. Price Proposal Form • Deadline for the submission and receipt of bids - 22 July 2020
Supplemental/ Bid Bulletin No. 2	17 July 2020	<ul style="list-style-type: none"> • Clarification in the procurement schedule • Deadline for the submission and receipt of bids - 22 July 2020
Supplemental/ Bid Bulletin No. 3	20 July 2020	<ul style="list-style-type: none"> • Clarification in the procurement schedule • Deadline for the submission and receipt of bids - 29 July 2020

Copies of Supplemental/ Bid Bulletin and proof of postings are hereto attached, marked as **Annex "D"**, and are made integral parts hereof;

WHEREAS, in response to the ITB, only one (1) prospective bidder from Mach Union Laboratories, Inc. secured a complete set of Bidding Documents upon payment of a non-refundable fee in the amount of One Thousand Pesos (Php1,000.00). Copy of Official Receipt as proof of payment is hereto attached, marked as **Annex "E"**, and made an integral part hereof;

WHEREAS, during the deadline for the submission and receipt of bids on 29 July 2020 at 09:00 AM, only one (1) bidder from Mach Union Laboratories, Inc. came to submit their bid proposal. The receiving copy of the bid is hereto attached, marked as **Annex "F"**, and made an integral part hereof;

WHEREAS, on 29 July 2020 at 1:00 PM, during the opening of bids and preliminary examination of the documents submitted by the lone bidder, the BAC had the following findings:

Name of Bidder	Technical Component	Financial Component
Mach Union Laboratories, Inc.	"Passed"	"Passed"

Copies of the Minutes of Bid Opening and Abstract of Bids "As Read" are hereto attached, marked as **Annexes "G-1"** and **"G-2"** respectively, and are made integral parts hereof;

WHEREAS, the BAC, with the assistance of its Secretariat, conducted the Bid Evaluation to determine the Single Calculated Bid (SCB) and if there are computational errors in the bid prices submitted by the bidder. Mach Union Laboratories, Inc. bid in the amount of Three Hundred Seventy-Seven Thousand One Hundred Pesos (Php377,100.00), with the following breakdowns:

Type of Analysis	Bid Price for 2020 (6 mos) in Php	Bid Price for 2021 in Php	Bid Price for 2022 in Php
Microbiological Analysis	56,700.00	113,400.00	113,400.00
Physical and Chemical Analysis	31,200.00	31,200.00	31,200.00
TOTAL	87,900.00	144,600.00	144,600.00
GRAND TOTAL (for 2020-2022)	377,100.00		

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A copy of the Bid Evaluation Report is hereto attached, marked as **Annex "H"**, and made an integral part hereof;

WHEREAS, for purposes of conducting the Post-Qualification, the BAC requested Mach Union Laboratories, Inc. being the SCB, to submit additional documents within five (5) calendar days from receipt of notice, pursuant to Section 34.2 of the 2016 Revised IRR of RA 9184. A copy of the Notice of Post-Qualification is hereto attached, marked as **Annex "I"**, and made an integral part hereof;

WHEREAS, the BAC created a TWG pursuant to Section 12 of the 2016 Revised IRR of RA 9184 that will conduct the Post-Qualification of the above-mentioned SCB. A copy of the said creation of TWG is hereto attached, marked as **Annex "J"**, and made an integral part hereof;

WHEREAS, on 27 August 2020, the BAC received the TWG report which found Mach Union Laboratories, Inc. as "responsive" to all the requirements stipulated in the Bidding Documents. A copy of the said TWG Report is hereto attached, marked as **Annex "K"**, and made an integral part hereof;

WHEREAS, the BAC discussed and deliberated the merits of the TWG report during its Regular Meeting on 21 September 2020. The BAC found that Mach Union Laboratories, Inc. is legally, technically and financially capable to provide the goods and services needed by the DSWD, and thus resolved to recommend award of contract to Mach Union Laboratories, Inc.. A copy of the Minutes of Regular Meeting is hereto attached marked as **Annex "L"**, and made an integral part hereof;

NOW, THEREFORE, in view of the foregoing and on the basis of the documents presented, we, the Bids and Awards Committee, resolves as it is hereby resolved, to recommend award of contract for the **Provision of Multi-year Contract for the Subscription to a Water Testing and Analysis for the Water Supply of DSWD - Central Office for CY 2020-2022** under ITB No. GOP/20-DSWD-040 to **Mach Union Laboratories, Inc.**, being the Single Calculated and Responsive Bid (SCRB), with a Total Contract Price (TCP) of **Three Hundred Seventy-Seven Thousand One Hundred Pesos (Php377,100.00)**, with the following breakdowns, inclusive of all applicable taxes:

Type of Analysis	Total Bid Price 2020 (6 mos) in Php	Total Bid Price 2021 in Php	Total Bid Price 2022 in Php
Microbiological Analysis	56,700.00	113,400.00	113,400.00
Physical and Chemical Analysis	31,200.00	31,200.00	31,200.00
TOTAL	87,900.00	144,600.00	144,600.00
GRAND TOTAL (for 2020-2022)	377,100.00		

RESOLVED, this 29th day of September 2020 at Quezon City, Philippines.


ATTY. SITTIE RAIFAH M. PAMALOY-HASSAN

Officer-In-Charge, Legal Service
Regular Member

ON OFFICIAL BUSINESS/TRAVEL

ATTY. MARIA CASSANDRA M. URBIZONDO

Attorney V, Legal Service
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ERNESTINA Z. SOLLOSO

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Division Chief, Information and Communication Technology Management Service
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MARK ALLAN JAY G. YAMBAO*
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*Director IV, National Response Logistics
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RENE GLEN O. PAJE
*Undersecretary for Inclusive and Sustainable
Peace*
Chairperson



ATTY. KARINA ANTONETTE A. AGUDO
Officer-In-Charge, Administrative Service
Provisional Member

() Approved () Disapproved



JOSE ERNESTO B. GAVIOLA
*Undersecretary for General Administration and
Support Services Group*
(Per Special Order No. 3242, Series of 2019)
(Head of the Procuring Entity/Authorized Representative)

*Designated as Vice-Chairperson in the absence of the Chairperson