

BIDS AND AWARDS COMMITTEE (BAC)

Resolution No. 20-05-101

RECOMMENDING THE USE OF NEGOTIATED PROCUREMENT THROUGH EMERGENCY CASES AND AWARD OF CONTRACT FOR THE LEASE OF FOUR (4) UNITS MOTOR VEHICLE (VAN) FOR THE USE OF CRISIS INTERVENTION UNIT (CIU) STAFF FOR THE DISTRIBUTION OF FAMILY FOOD PACKS AND FOR THE PAY-OUT DURING THE ENHANCED COMMUNITY QUARANTINE DUE TO COVID-19 PANDEMIC (PR. NO. 01-20001-PR-2020-05-00079)

WHEREAS, pursuant to the Proclamation No. 922 entitled “Declaring a State of Public Health Emergency throughout the Philippines”, all National Government Agencies and Local Government Units are enjoined to render full assistance and cooperation and mobilize the necessary resources to undertake critical, urgent and appropriate response and measures in a timely manner to curtail and eliminate the spread of the COVID-19. In line with said declaration the Department of Social Welfare and Development – Protective Management Bureau (DSWD – PMB) requested for the emergency procurement of four (4) units Motor Vehicle (Van) for the use of Crisis Intervention Unit (CIU) staff for the distribution of family food packs and for the pay-out during the enhanced community quarantine due to COVID-19 pandemic. A copy of the said Proclamation No. 922 is hereto attached, marked as **Annex “A”**, and made an integral part hereof;

WHEREAS, PMB submitted an approved Purchase Request (PR) No. 01-20001-PR-2020-05-00079 for the Lease of four (4) units Motor Vehicle (Van) for the use of Crisis Intervention Unit (CIU) Staff for the distribution of family food packs and for the pay-out during the Enhanced Community Quarantine due to COVID-19 pandemic. The Approved Budget for the Contract (ABC) is Five Hundred Four Thousand Pesos (PHP 504,000.00). A copy of the said PR is hereto attached, marked as **Annex “B”**, and made an integral parts hereof;

WHEREAS, pursuant to the Justification signed by Atty. Aimee S. Torre Franca – Neri of Office of the Undersecretary for Operations (OUS-Operations), referring to the conduct of pay-out for the Assistance to Individuals in Crisis Situation (AICS) and wishing to augment the immediate need for additional transportation to fast-track the program implementation through vehicle rental services. This is attributed to the limited available vehicles in the Department. It should be noted that during the pay-out, the participants are required to be accompanied by a Special Disbursement Officer, Social Worker Officer and Administrative Staffs including family food packs to ensure the effective provision of assistance to those affected individuals. Thus, the provision of rented vehicles shall improve the mobility and logistics that the AICS team will be covering during their pay-out schedules. A copy of the said justification is hereto attached, marked as **Annex “C”**, and made an integral part hereof;

WHEREAS, on 6 April 2020 GPPB Resolution No. 06-2020 was issued “Approving the Recommendation to Increase the Allowable Amount of Advance Payment and Issuance of A Circular on the Guidelines for the Emergency Procurement under Republic Act (RA) No. 11469 or The Bayanihan to Heal as One Act. A copy of the said GPPB Resolution No. 06-2020 is hereto attached, marked as **Annex “D”**, and made an integral part hereof;

WHEREAS, Section 3.3¹ of the GPPB Circular 01-2020 on the Guidelines for Emergency Procurement under Republic Act No. 114669 or the Bayanihan Act which allows

¹ Guidelines for Emergency Procurement under Republic Act No. 11469 or the Bayanihan to Heal as One Act “Annex A”.

the Procuring Entity to directly negotiate a contract or procure from a technically, legally and financially capable supplier, distributor, manufacturer, contractor, or consultant;

WHEREAS, on 18 May 2020, the Bids and Awards Committee (BAC) issued Memorandum recommending to conduct another round of procurement due no suppliers/service providers submitted price quotation within the set deadline of submission and receipt for quotations. The memorandum with complete supporting documents is hereto attached, marked as **Annex “E”**, and is made an integral part hereof;

WHEREAS, considering the urgency of the aforesaid request, the Procurement Management Service (PMS), through the Procurement Planning and Management Division (PPMD), immediately prepared Request for Quotation (RFQ) No. 20 0421 NP-Emergency Cases and was sent to twenty (20) service providers/ suppliers. Copies of the transmittal memorandum from PPMD, and RFQ No. 20-0421 NP-Emergency Cases together with the proof of invitations are hereto attached marked as **Annexes “F”, “G”, and “H”** respectively, and are made integral parts hereof;

WHEREAS, within the set deadline on 19 May 2020 at 02:00 p.m., four (4) price quotations were received by the Bids and Awards Committee Secretariat from the following service provider/suppliers:

1. Field and Outdoor Explore Travel Services
2. Island Dragon Transport and Travel Services Inc.
3. Christine-Arcy Furniture Designs Inc.
4. Alpha Venice Transport and Travel Services

Copies of the price quotations received are hereto attached, marked as **Annexes “I-1”, “I-2”, “I-3”, and “I-4”**, respectively, and are made integral parts hereof;

WHEREAS, on 19 May 2020, the BAC Secretariat forwarded the documents to OUS-Operations for evaluation. The request for evaluation is hereto attached, marked as **Annex “J”**, made an integral part hereof;

WHEREAS, on 20 May 2020, OUS-Operations submitted a narrative report of the result of their evaluation and requesting to move the date of the activity from 20 May 2020 to 22 May 2020 due to the delay in the pay-out schedule. The summary of the evaluation report is as follows:

Name of Suppliers	Compliance with Technical Specifications	Bid Price In Philippine Peso (PHP)		Remarks
		Unit Price	Total Cost	
Field and Outdoor Explore Travel Services	*4 units *Toyota Grandia GL – 12 seater (7pax capacity due to social distancing) *All inclusive *Fully air-condition, driver’s w/ mobile phones <i>*please see attached form no. 1 and</i>	7,500.00	420,000.00	Lowest Calculated and Responsive Service Provider

	<i>narrative report from the end-user</i>			
Island Dragon Transport and Travel Services Inc.	*Toyota/Nissan Van	8,900.00	498,400.00	3rd
Christine-Arcy Furniture Designs Inc.	*Comply	9,000.00	504,000.00	4th
Alpha Venice Transport and Travel Services	*FB (Van) *fully air-conditioned (all inclusive)	8,500.00	476,000.00	2nd

The narrative report and the copy of the said memorandum are hereto attached, marked as **Annexes "K" and "L"**, respectively, and are made integral parts hereof;

NOW THEREFORE, in view of the foregoing and on the basis of the documents presented, we, the members of the Bids and Awards Committee resolves, as it is hereby resolved to recommend the following:

1. Use of **Negotiated Procurement - Emergency Cases** for the Lease of Four (4) units Motor Vehicle (Van) for the use of Crisis Intervention Unit (CIU) Staff for the distribution of Family Food Packs and for the pay-out during the Enhanced Community Quarantine due to COVID-19 Pandemic, pursuant to the GPPB Circular No. 01-2020 on the Guidelines for Emergency Procurement under RA 11469 or the Bayanihan to Heal As One Act; and
2. Award of contract to **Field and Outdoor Explore Travel Services**, being the technically, legally and financially capable supplier, with a submitted price quotation of PHP 7,500.00/unit, and with a total contract cost amounting to **Four Hundred Twenty Thousand Pesos (PHP 420,000.00)**, inclusive of applicable taxes.

RESOLVED, this 20th day of **May 2020** in Quezon City.


DIR. EMMANUEL P. PRIVADO*
National Response and Logistics Management
Bureau
Regular Member

MR. FELIX M. ARMEÑA
Information and Communication Technology
Management Service
Alternate Member

DIR. ERNESTINA Z. SOLLOSO
Pantawid Pamilya Pilipino Program
Regular Member

MS. IRENE P. Dumlao
Social Marketing Service
Alternate Member

* Per Special Order No. 5106 Series of 2019


DIR. WILMA D. NAVIAMOS
Program Management Bureau
Provisional Member


A/SEC. NOEL M. MACALALAD
Standards and Capacity Building
Alternate Member

U/SEC. RENE GLEN O. PAJE*
Inclusive and Sustainable Peace
Regular Member


U/SEC. FELICISIMO C. BUDIONGAN
Disaster Response Management
Chairperson

APPROVED

DISAPPROVED


ATTY. AIMEE S. TORREFRANCA - NERI
Office of Undersecretary for Operations
Head of the Procuring Entity (HoPE)
Per Special Order No. 3242 Series of 2019
(Head of the Procuring Entity / Authorized Representative)

* Designated as Vice-Chairperson in absence of Chairperson