

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 20-10-229

**RECOMMENDING AWARD OF CONTRACTS FOR LOT NOS. 2 AND 3 FOR
THE SUPPLY, DELIVERY AND INSTALLATION OF OFFICE FURNITURE
FOR THE DSWD CENTRAL OFFICE - MALASAKIT BUILDING**

— ITB No. GOP/20-DSWD-044 —

(PR No. 01-20001-PR-2020-02-00317 and 2020070133)

WHEREAS, the Administrative Service (AS) – Building and Grounds Management Division (BGMD) of the Department of Social Welfare and Development (DSWD) is in need of a supplier for the **Supply, Delivery and Installation of Office Furniture for the DSWD Central Office - Malasakit Building**. Copies of the Purchase Requests (PRs) are hereto attached, marked as **Annexes “A-1” and “A-2”**, respectively, and are made integral parts hereof;

WHEREAS, the DSWD through the Bids and Awards Committee (BAC), posted an Invitation to Bid (ITB) for the **Supply, Delivery and Installation of Office Furniture for the DSWD Central Office - Malasakit Building** under ITB No. **GOP/20-DSWD-044** at the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD websites, and at conspicuous places within the DSWD premises starting 5 August 2020. The total Approved Budget for the Contract (ABC) is **Nine Million Five Hundred Ninety Nine Thousand Eight Hundred Fifty Pesos (PhP 9,599,850.00)**, classified in accordance with the following lots:

Lot No.	Title of the Project	Particulars	Quantity	Unit	Approved Budget for the Contract (in Philippine Peso)
1	Supply, Delivery and Installation of Office Furniture	Side Panel (Modular Partition)	306	piece	3,188,850.00
		Front Panel (Modular Partition)	174	piece	
		Combi Roller Window Blinds	101	piece	
2	Supply and Delivery of Office Furniture	Executive Table with Side Table	8	piece	550,000.00
		Office Sofa Set	8	piece	
		Conference Table 12 Seater	2	piece	
		Conference Table 15 Seater	1	piece	
3	Supply and Delivery of Office Furniture	Office Table	356	piece	5,861,000.00
		Office Chair	356	piece	
		Mobile Pedestal	355	piece	
		Executive Chair	8	piece	

Lot No.	Title of the Project	Particulars	Quantity	Unit	Approved Budget for the Contract (in Philippine Peso)
		Meeting Table 6 Seater	8	piece	
TOTAL ABC					9,599,850.00

Copies of the ITB and proof of postings are hereto attached, marked as **Annexes "B", "C-1", "C-2" and "C-3"** respectively, and are made integral parts hereof;

WHEREAS, the Competitive Bidding Procedure for Goods was adapted in this undertaking as indicated in the approved 2020 Annual Procurement Plan (APP) of the Department pursuant to Republic Act No. 9184 (RA 9184), otherwise known as the Government Procurement Reform Act (GPRA) and its 2016 Revised Implementing Rules and Regulations (IRR);

WHEREAS, on 12 August 2020 at 11:30 a.m., a Pre-Bid Conference was conducted and attended/participated by the following prospective bidders to discuss the specifications and terms and conditions of the contract and other provisions indicated in the bidding documents, to wit:

1. Design Excellence Home & Office System Co.;
2. Asahi Design Centre, Inc.;
3. Progress Home & Office Furnishings;
4. Infinite Quality Designs Center Inc.;
5. IKF Home Furnishing & Office Furniture;
6. Christine-Arcy Furniture Designs, Inc.;
7. CubixOffice Inc.;
8. ABC Furniture Lines Inc.;
9. United Harvest Corp.;
10. Peniton Trading;
11. Madison Enterprises;
12. LBPI Design International, Inc.; and
13. Trader's King Enterprise.

A copy of the Minutes of the Pre-Bid Conference is hereto attached, marked as **Annex "D"**, and made an integral parts hereof;

WHEREAS, on 18 August 2020, the BAC issued Supplemental/Bid Bulletin No. 1 announcing the response to the queries/clarifications of prospective bidders and amendments/changes in the Bidding Documents and posted at the PhilGEPS and DSWD websites and at conspicuous places which formed part of the Bidding Documents. Copies of said Supplemental/Bid Bulletin and proof of postings are hereto attached, marked as **Annexes "E", "F-1", "F-2" and "F-3"** respectively, and are made integral parts hereof;

K.

WHEREAS, in response to the ITB, the following prospective bidders secured a complete set of Bidding Documents upon payment of a non-refundable fee in accordance with the cost for each lot stipulated in the bidding documents:

No.	Bidder's Name	Lot No.	Official Receipt No.	Amount
1.	Asahi Design Centre, Inc.	1, 2 and 3	4827990	13,500.00
2.	Workswell Enterprises Inc.	1, 2 and 3	9334904	13,500.00
3.	Progress Home & Office Furnishing/Verde Linear Corp.	3	4828745	7,500.00
4.	CubixOffice, Inc.	1, 2 and 3	9334906	13,500.00
5.	Design Excellence Home & Office System Co.	1, 2 and 3	9334905	13,500.00
6.	IKF Home Furnishing & Office Furniture	1, 2 and 3	9334908	13,500.00
7.	Peniton Trading	1 and 2	9334910	6,000.00
8.	LBPI Design International, Inc.	3	9334911	7,500.00
9.	Christine-Arcy Furniture Designs, Inc.	1, 2 and 3	9334912	13,500.00

Copies of the Official Receipts are hereto attached, marked as **Annexes "G-1", "G-2", "G-3", "G-4", "G-5", "G-6", "G-7", "G-8" and "G-9"**, respectively, and are made integral parts hereof;

WHEREAS, prior to the deadline for the submission and receipt of bids on 26 August 2020 at 9:00 a.m., the following bidders came to submit their bid proposals:

No.	Bidder's Name	Date and Time Received
1.	Christine-Arcy Furniture Designs, Inc.	25 August 2020 at 12:10 p.m.
2.	Asahi Design Centre, Inc.	26 August 2020 at 7:40 a.m.
3.	LBPI Design International, Inc.	26 August 2020 at 7:41 a.m.
4.	Peniton Trading	26 August 2020 at 8:18 a.m.
5.	IKF Home Furnishing & Office Furniture	26 August 2020 at 8:23 a.m.
6.	Progress Home & Office Furnishing / Verde Linear Corp.	26 August 2020 at 8:33 a.m.
7.	Workswell Enterprises Inc.	26 August 2020 at 8:39 a.m.
8.	CubixOffice, Inc.	26 August 2020 at 8:39 a.m.
9.	Design Excellence Home & Office System Co.	26 August 2020 at 8:47 a.m.

Copies of the Receipt of Bid Proposal are hereto attached, marked as **Annexes "H-1", "H-2", "H-3", "H-4", "H-5", "H-6", "H-7", "H-8" and "H-9"**, respectively, and made integral parts hereof;



WHEREAS, on 26 August 2020, the BAC issued Notice of Postponement of the Opening of Bids to inform the prospective bidders and posted at the PhilGEPS and DSWD websites and at conspicuous places which formed part of the Bidding Documents. Copies of said Notice of Postponement and proof of postings are hereto attached, marked as **Annexes “I”, “J-1”, “J-2” and “J-3”** respectively, and are made integral parts hereof;

WHEREAS, on 28 August 2020 at 10:30 a.m., during the preliminary examination of the documents submitted by the bidders, the BAC had the following findings:

Name of Bidder	Lot No.	Technical Component	Financial Component
Christine-Arcy Furniture Designs, Inc.	1, 2 and 3	“Passed”	“Passed”
Asahi Design Centre, Inc.	1, 2 and 3	“Passed”	“Passed”
LBPI Design International, Inc.	3	“Passed”	“Passed”
Peniton Trading	1 and 2	“Passed”	“Passed”
IKF Home Furnishing & Office Furniture	1, 2 and 3	“Passed”	“Passed”
Progress Home & Office Furnishing / Verde Linear Corp.	3	“Passed”	“Passed”
Workswell Enterprises Inc.	1, 2 and 3	“Failed”	“Returned Unopen”
CubixOffice, Inc.	1, 2 and 3	“Passed”	“Passed”
Design Excellence Home & Office System Co.	1, 2 and 3	“Passed”	“Passed”

Copies of the Minutes of Bid Opening and Abstract of Bids “As Read” are hereto attached, marked as **Annexes “K”, “L-1”, and “L-2”**, respectively, and are made integral parts hereof;

WHEREAS, the BAC, with the assistance of its Secretariat, conducted the Bid Evaluation of all bids using non-discretionary criteria considering the completeness of the bid and arithmetical correction, if there are computational errors in the bid price submitted by the bidders to determine the Lowest Calculated Bidder (LCB) and had the following findings:

LOT NO.	BIDDERS NAME	BID PRICE (in Phil Peso)	FINDINGS/REMARKS
1	CubixOffice, Inc.	1,781,400.00	Lowest Calculated Bidder
	IKF Home Furnishing & Office Furniture	2,166,600.00	2nd
	Design Excellence Home & Office System Co.	2,193,750.00	3rd
	Asahi Design Centre, Inc.	2,199,225.00	4th



LOT NO.	BIDDERS NAME	BID PRICE (in Phil Peso)	FINDINGS/REMARKS
	Christine-Arcy Furniture Designs, Inc.	2,487,866.48	5th
	Peniton Trading	2,485,000.62	Failed to properly fill-up or indicate the Price Schedule (For Goods Offered from Within the Philippines) as required under Clause 13.1(a) of Section II. Instruction to Bidders.
2	Design Excellence Home & Office System Co.	398,000.00	Lowest Calculated Bidder
	Asahi Design Centre, Inc.	468,460.00	2nd
	CubixOffice, Inc.	470,000.00	3rd
	IKF Home Furnishing & Office Furniture	520,400.00	4th
	Christine-Arcy Furniture Designs, Inc.	543,700.00	5th
	Peniton Trading	355,000.00	Failed to properly fill-up or indicate the Price Schedule (For Goods Offered from Within the Philippines) as required under Clause 13.1(a) of Section II. Instruction to Bidders.
3	Progress Home & Office Furnishing / Verde Linear Corp.	3,094,242.00	Lowest Calculated Bidder
	IKF Home Furnishing & Office Furniture	3,110,100.00	2nd
	Asahi Design Centre, Inc.	3,349,750.00	3rd
	CubixOffice, Inc.	3,427,580.00	4th
	Design Excellence Home & Office System Co.	3,847,200.00	5th
	Christine-Arcy Furniture Designs, Inc.	4,134,865.20	6th
	LBPI Design International, Inc.	5,320,522.00	7th

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On 11 September 2020, during the special BAC meeting, the Bid Evaluation Report was carefully reviewed and deliberated and resolved to declare Peniton Trading as “disqualified” for Lot Nos. 1 and 2 for its failure to properly fill-up or indicate the prices in the Price Schedule (*For Goods Offered from Within the Philippines*) as required under Clause 13.1(a) of Section II. Instruction to Bidders, to verify if LBPI Design International, Inc. if they will accept and will be amenable to bound with the recalculate and corrected bid price of their bid for Lot No. 3 and to proceed with the post-qualification of the Lowest Calculated Bidders for each Lot. Copies of the Bid Evaluation Report and Minutes of the Meeting are hereto attached, marked as **Annexes “M”** and **“N”**, respectively, and are made integral parts hereof;

WHEREAS, the BAC issued Notice of Disqualification to Peniton Trading and Notice of Bid Evaluation to LBPI Design International, Inc. Copies of said Notices are hereto attached, marked as **Annexes “O”** and **“P”**, respectively, and are made integral parts hereof;

WHEREAS, for purposes of conducting the Post-Qualification, the BAC requested the following LCBs to submit an additional documents within five (5) calendar days from receipt of notice from the BAC, pursuant to Section 34.2 of the IRR of RA 9184, to wit:

1. CubixOffice, Inc. – Lot No. 1
2. Design Excellence Home & Office System Co. – Lot No. 2
3. Progress Home & Office Furnishing / Verde Linear Corp. – Lot No. 3

Copies of said Notices are hereto attached, marked as **Annexes “Q-1”**, **“Q-2”** and **“Q-3”**, respectively, and are made integral parts hereof;

WHEREAS, 15 September 2020, the BAC through its Secretariat received a letter from LBPI Design International, Inc. confirming that they accepted and is amenable to be bound with the recalculate and corrected bid price of their bid for Lot No. 3. A copy of said Letter is hereto attached, marked as **Annex “R”**, and made an integral part hereof;

WHEREAS, 16 September 2020, the BAC through its Secretariat received a Motion for Reconsideration from Peniton Trading via electronic mail explaining that the amount was mistakenly placed in the wrong column and apologize for the mistake. A copy of the Motion for Reconsideration is hereto attached, marked as **Annex “S”**, and made an integral part hereof;

WHEREAS, the BAC created a Technical Working Group (TWG), pursuant to Section 12 of the IRR of RA 9184, who will conduct the Post-Qualification of the following Lowest Calculated Bidders for each lot, to wit:

1. CubixOffice, Inc. – Lot No. 1
2. Design Excellence Home & Office System Co. – Lot No. 2
3. Progress Home & Office Furnishing / Verde Linear Corp. – Lot No. 3

A copy of the Memorandum is hereto attached, marked as **Annex "T"**, and made an integral part hereof;

WHEREAS, on 21 September 2020, the BAC in its Special Meeting, carefully reviewed and deliberated the Motion for Reconsideration of Peniton Trading and resolved to deny the request. The BAC issued a response letter to Peniton Trading informing them that their request for reconsideration was denied. Copies of the Minutes of the Meeting and Response Letter are hereto attached, marked as **Annexes "U"** and **"V"**, respectively, and are made integral parts hereof;

WHEREAS, on 29 September 2020, the TWG submitted its Post-Qualification report to the BAC through its Secretariat, wherein the TWG found the following:

Bidder's/Supplier's Name	Lot No.	Findings	Remarks
CubixOffice, Inc.	1	Responsive (Majority)	However, one (1) of the TWG Member commented that the specifications for Combi Roller Blinds offered by the lowest calculated bidder for Lot No. 1 to be referred to the end-user for disposition if the same was a major, minor or no deviation from the required technical specifications
Design Excellence Home & Office System, Co.	2	Responsive	
Progress Home & Office Furnishing/Verde Linear Corp.	3	Responsive	

A copy of the TWG Post-Qualification report is hereto attached, marked as **Annex "W"**, and made an integral part hereof;

WHEREAS, on 7 October 2020, the BAC in its Regular Meeting, carefully reviewed and deliberated the TWG Post-Qualification Report and resolved to refer the TWG findings, for Lot No. 1 in particular, for determination of deviation from the required technical specifications to the End-user, if there is any, for the decision of the BAC. A copy of the Minutes of the Meeting is hereto attached, marked as **Annex "X"**, and made an integral part hereof;

WHEREAS, the BAC issued a Memorandum to AS, being the end-user, and refer the findings of the TWG for Lot No. 1 to determine if the offer of CubixOffice, Inc. for Combi Roller Blinds made a deviation from the required technical specifications. A copy of the Memorandum is hereto attached, marked as **Annex "Y"**, and made an integral part hereof;



WHEREAS, on 15 October 2020, the BAC through its Secretariat received a Memorandum from the AS indicating that CubixOffice, Inc. can either offer Aluminum Top Tube or Aluminum Cassette Top Cover and it offered aluminum top tube and not aluminum cassette cover which was acceptable for the end-user. A copy of the Memorandum is hereto attached, marked as **Annex “Z”**, and made an integral part hereof;

WHEREAS, on 16 October 2020, the BAC in its Regular Meeting, carefully reviewed and deliberated the response of the AS for Lot No. 1 and the TWG Post-Qualification Report for Lot No. 2 and 3 and resolved to declare CubixOffice, Inc. as Post-Disqualified and proceed with the post-qualification of the second (2nd) LCB for Lot No. 1 and declare Design Excellence Home & Office System, Co. and Progress Home & Office Furnishing/Verde Linear Corp. as the Lowest Calculated and Responsive Bidders for Lot Nos. 2 and 3, respectively. A copy of the Minutes of the Meeting is hereto attached, marked as **Annex “AA”**, and made an integral part hereof;

WHEREAS, the BAC issued Notice of Post-Disqualification to CubixOffice, Inc. for its failure to conform or comply with the required DSWD Specifications in particular to the Combi Roller Window Blinds and Notice of Post-Qualification to IKF Home Furnishing & Office Furniture, being the 2nd LCB for Lot No. 1. Copies of said Notices are hereto attached, marked as **Annexes “BB-1”** and **“BB-2”**, respectively, and are made integral parts hereof;

WHEREAS, the BAC issued a memorandum reconvening the TWG for the Post-Qualification of IKF Home Furnishing & Office Furniture’s bids, being the 2nd LCB for Lot No. 1. A copy of the Memorandum is hereto attached, marked as **Annex “CC”**, and made an integral part hereof;

WHEREAS, the Post-Qualification of IKF Home Furnishing & Office Furniture’s bids will be conducted on 27 October 2020, 10:00 a.m., at the Procurement Management Service-Contract Monitoring Division (PMS-CMD), Ground Floor, Annex Building, DSWD Central Office.

NOW, THEREFORE, in view of the foregoing and on the basis of the documents presented, we, the Bids and Awards Committee, resolves as it is hereby resolved to recommend Award of Contracts for Lot Nos. 2 and 3 for the **Supply, Delivery and Installation of Office Furniture for the DSWD Central Office - Malasakit Building** under ITB No. GOP/20-DSWD-044 to the following Lowest Calculated and Responsive Bidders:

K.

Bidder's/Supplier's Name	Lot No.	Contract Amount <i>(in Phil. Peso, inclusive of all applicable taxes)</i>
Design Excellence Home & Office System, Co.	2	398,000.00
Progress Home & Office Furnishing/Verde Linear Corp.	3	3,094,242.00

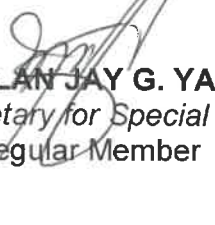
RESOLVED, this 20th day of October 2020 at Quezon City, Philippines.


ATTY. SITTIE RAIFAH M. PAMALOY-HASSAN
Officer-in-Charge, Legal Service
 Regular Member

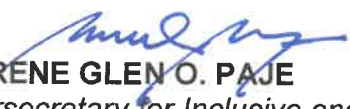
ON OFFICIAL BUSINESS/TRAVEL
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Attorney V, Legal Service
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ERNESTINA Z. SOLLOSO
Director III, Pantawid Pamilyang Pilipino Program
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Undersecretary for Special Projects
 Regular Member

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Director IV, National Resource and Logistics Management Bureau
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RENE GLEN O. PAJE
Undersecretary for Inclusive and Sustainable Peace
 Chairperson


ATTY. KARINA ANTONETTE A. AGUDO
Officer-in-Charge, Administrative Service
 Provisional Member

() **Approved** () **Disapproved**


JOSE ERNESTO B. GAVIOLA
Undersecretary for General Administration and Support Services Group
(Per Special Order No. 3242, Series of 2019)
 (Head of the Procuring Entity/Authorized Representative)

*Designated as Vice-Chairperson in the absence of the Chairperson