

**BIDS AND AWARDS COMMITTEE (BAC)**  
**Resolution No. 20-11-249**

**RECOMMENDING AWARD OF CONTRACT FOR LOT NO. 1 FOR THE  
SUPPLY, DELIVERY AND INSTALLATION OF OFFICE FURNITURE FOR  
THE DSWD CENTRAL OFFICE - MALASAKIT BUILDING**

— ITB No. GOP/20-DSWD-044 —

(PR No. 01-20001-PR-2020-02-00317 and 2020070133)

**WHEREAS**, the Administrative Service (AS) – Building and Grounds Management Division (BGMD) of the Department of Social Welfare and Development (DSWD) is in need of a supplier for the **Supply, Delivery and Installation of Office Furniture for the DSWD Central Office - Malasakit Building**. Copies of the Purchase Requests (PRs) are hereto attached, marked as **Annexes “A-1”** and **“A-2”**, respectively, and are made integral parts hereof;

**WHEREAS**, during the deadline of submission of bids, seven (7) bidders submitted its bid for Lot No. 1 within the prescribed timeline of submission and receipt of bids.

**WHEREAS**, during the opening of bids, only six (6) bidders passed the preliminary examination of the documents while the other one (1) bidder was declared failed.

**WHEREAS**, during the bid evaluation, CubixOffice Inc. was found as the Lowest Calculated Bidder (LCB) for Lot No. 1 while the other bidders were ranked in accordance to their calculated bid price. Peniton Trading was declared disqualified for Lot No. 1 for its failure to properly fill-up or indicate the Price Schedule as required.

**WHEREAS**, during the Post-qualification, CubixOffice Inc. the Lowest Calculated Bidder (LCB) for Lot No. 1, was declared Post-Disqualified for failure to comply with and be responsive to, the requirements and condition specified in Clause 12.1(b)(ii) of Section II. Instruction to Bidders of the Bidding Documents. A copy of the BAC Resolution No. 20-10-229 is hereto attached, marked as **Annex “B”**, and made an integral part hereof;

**WHEREAS**, the BAC through its Secretariat received a Motion for Reconsideration (MR) from CubixOffice Inc., requesting for the reconsideration of its bids for Lot No. 1. CubixOffice Inc. explained in their MR that they have failed to include the Term Aluminum Cassette Top Cover for the Combi Roller Window Blinds Accessories due to a typographical error. A copy of said MR is hereto attached, marked as **Annex “C”**, and made an integral part hereof;

**WHEREAS**, on 21 October 2020, the BAC in its Regular Meeting carefully reviewed and deliberated the MR of CubixOffice, Inc. for Lot No. 1 and resolved to deny the request. On the same day, the BAC issued its response letter to CubixOffice, Inc. Copies of the Minutes of The Meeting and the Response Letter of

the BAC are hereto attached, marked as **Annexes “D”** and **“E”** respectively, and are made integral parts hereof;

**WHEREAS**, on 26 October 2020, the BAC through its Secretariat received a Letter from IKF Home Furnishing & Office Furniture, being the 2<sup>nd</sup> Lowest Calculated Bidder for Lot No. 1, requesting for the rescheduling of the delivery of post-qualification documents due to the current weather condition. It is further stated in the letter that their personnel have not reported for work due to the rain and flooding caused by Typhoon Quinta. A copy of said Letter is hereto attached, marked as **Annex “F”**, and made an integral part hereof;

**WHEREAS**, on 27 October 2020, the BAC through its Secretariat received the Post-qualification documents of IKF Home Furnishing & Office Furniture. A copy of the receipt of said documents is hereto attached, marked as **Annex “G”**, and made an integral part hereof;

**WHEREAS**, on 28 October 2020, the BAC in its Regular Meeting carefully reviewed and deliberated the letter request of IKF Home Furnishing & Office Furniture and resolved to deny the request and declare IKF Home Furnishing & Office Furniture as Post-Disqualified for failure to submit its Post-Qualification Documents within the prescribed deadline of submission and proceed to the Post-Qualification of the 3<sup>rd</sup> Lowest Calculated Bidder (LCB). A copy of the Minutes of the meeting is hereto attached, marked as **Annex “H”**, and made an integral part hereof;

**WHEREAS**, the BAC issued a Notice of Post-Disqualification to IKF Home Furnishing & Office Furniture for Lot No. 1 and Notice of Post-Qualification to Design Excellence Home & Office System, Co., being the 3<sup>rd</sup> LCB. Copies of the Notices are hereto attached, marked as **Annexes “I”** and **“J”** respectively, and are made integral parts hereof;

**WHEREAS**, on 29 October 2020, the BAC issued a memorandum reconvening the TWG for the Post-Qualification of Design Excellence Home & Office System, Co.'s bids, being the 3<sup>rd</sup> LCB for Lot No. 1. A copy of the Memorandum is hereto attached, marked as **Annex “K”**, and made an integral part hereof;

**WHEREAS**, on 6 November 2020, the TWG submitted its Post-Qualification Report to the BAC through its Secretariat, wherein the TWG found Design Excellence Home & Office System, Co. as “Responsive”. A copy of the TWG Post-Qualification Report is hereto attached, marked as **Annex “L”**, and made an integral part hereof;

**WHEREAS**, on 11 November 2020, the BAC in its Regular Meeting carefully reviewed and deliberated the findings on the TWG Post-Qualification Report and resolved to declare Design Excellence Home & Office System Co. as the Lowest Calculated and Responsive Bidder for Lot No. 1. A copy of the Minutes of the meeting is hereto attached, marked as **Annex “M”**, and made an integral part hereof;

**NOW, THEREFORE**, in view of the foregoing and on the basis of the documents presented, we, the Bids and Awards Committee, resolves as it is hereby resolved to recommend Award of Contract for Lot No. 1 for the **Supply, Delivery and Installation of Office Furniture for the DSWD Central Office - Malasakit Building** under ITB No. GOP/20-DSWD-044 to **Design Excellence Home & Office System Co.**, being the **Lowest Calculated and Responsive Bidder**. The contract price is **Two Million One Hundred Ninety-Three Thousand Seven Hundred Fifty Pesos (Php2,193,750.00)**, inclusive of all applicable taxes.

**RESOLVED**, this 11<sup>th</sup> day of **November 2020** at Quezon City, Philippines.



**ATTY. SITTIE RAIFAH M. PAMALOY-HASSAN**  
*Officer-in-Charge, Legal Service*  
Regular Member

ON OFFICIAL BUSINESS/TRAVEL  
**ATTY. MARIA CASSANDRA M. URBIZONDO**  
*Attorney V, Legal Service*  
Alternate Member




**ERNESTINA Z. SOLLOSO**  
*Director III, Pantawid Familyang Pilipino Program*  
Regular Member

ON OFFICIAL BUSINESS/TRAVEL  
**FELIX M. ARMEÑA**  
*Information Technology Officer III, Information and Communication Technology Management Service*  
Alternate Member

ON OFFICIAL BUSINESS/TRAVEL  
**MARK ALLAN JAY G. YAMBAO\***  
*Undersecretary for Special Projects*  
Regular Member




**EMMANUEL P. PRIVADO**  
*Director IV, National Resource and Logistics Management Bureau*  
Alternate Member



**RENE GLEN O. PAJE**  
*Undersecretary for Inclusive and Sustainable Peace*  
Chairperson

ON OFFICIAL BUSINESS/TRAVEL  
**ATTY. KARINA ANTONETTE A. AGUDO**  
*Officer-in-Charge, Administrative Service*  
Provisional Member

Approved      ( ) Disapproved



**JOSE ERNESTO B. GAVIOLA**  
*Undersecretary for General Administration and Support Services Group*  
*(Per Special Order No. 3242, Series of 2019)*  
*(Head of the Procuring Entity/Authorized Representative)*

\*Designated as Vice-Chairperson in the absence of the Chairperson