

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 21-05-085**RECOMMENDING AWARD OF CONTRACT FOR THE HIRING OF INDIVIDUAL
CONSULTANT FOR THE DEVELOPMENT OF DATA PRIVACY MANUAL OF THE
YAKAP BAYAN PROGRAM INFORMATION SYSTEM**

— DSWD RFP No. 21-GOP-SVP-IC-002 —
(PR No. 01-20001-PR-2021-02-00139)

WHEREAS, the Department of Social Welfare and Development (DSWD) – Social Technology Bureau (STB) is in need of an Individual Consultant in the Development of Data Privacy Manual of the Yakap Bayan Program Information System with an approved budget for the contract amounting to One Hundred Seventy-Five Thousand Pesos (PhP175,000.00). Copies of the Purchase Request (PR) and approved Terms of Reference (TOR) for the project are hereto attached, marked as **Annexes “A”** and **“B”**, respectively, and are made integral parts hereof;

WHEREAS, the Consultant shall be selected through Negotiated Procurement under Small Value Procurement pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 (RA 9184), also known as Government Procurement Reform Act (GPRA);

WHEREAS, the BAC, commenced on the selection process by posting the Request for Proposal (RFP) at the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD websites, and at conspicuous places within the DSWD premises on 13 April 2021. Copies of said RFP and Proof of Postings are hereto attached, marked as **Annexes “C”**, **“D-1”**, **“D-2”** and **“D-3”** respectively, and are made integral parts hereof;

WHEREAS, the BAC Secretariat endorsed the RFP to the Procurement Management Service (PMS) – Procurement Planning and Management Division (PPMD) to invite prospective applicants for the said project. A copy of the Memorandum is hereto attached, marked as **Annex “E”**, and made an integral part hereof;

WHEREAS, on 16 April 2021, the BAC through its Secretariat received a memorandum from PPMD endorsing the proof of invitation of the following prospective consultant/applicant:

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| 1. Ms. Tita Boluso Rimando; | 12. Ms. Athena Jan I. Derayunan; |
| 2. Mr. Vlademir Ferrers; | 13. Bienvenido Manzares |
| 3. Ms. Pearl Bernardo; | 14. Ms. Nerissa Solomon-Casin |
| 4. Ms. Ana Maria Clamor; | 15. Ms. Ma. Theresa Romeyn
Fabugais |
| 5. Ms. Eva Mendoza; | 16. Ms. Josie T. Banaag |
| 6. Mr. Henmar Cardino; | 17. Ms. Marilyn Mauel |
| 7. Ms. Jeanira Godio-Okubo; | 18. Ms. Lourdes G. Balanon |
| 8. Mr. Ariel Sebellino; | 19. Ms. Benilda Tayag |
| 9. Mr. Ritchie Horario; | 20. Ms. Legilyn de Asis Teodoro |
| 10. Mr. Noriel Barrios; | 21. Mr. Jose Carlo Soriano |
| 11. Ms. Crissel Cudiamat; | |

22. Ms. Evelyn Cubelo

23. Mr. Raymond Anthony

Copies of the Memorandum and Proof of Invitation are hereto attached, marked as **Annexes "F" and "G"**, respectively, and are made integral parts hereof;

WHEREAS, in response to the invitation, the following applicants were able to submit their application and required documents within the deadline of submission which was set not later than 5:00 p.m. of 16 April 2021, to wit:

1. Ms. Evelyn L. Cubelo;
2. Mr. Robert L. Arquiza; and
3. Ms. Legilyn C. De Asis Teodoro.

Copies of the submitted Documents of the above-mentioned applicants are hereto attached, marked as **Annexes "H-1", "H-2" and "H-3"**, respectively, and are made integral parts hereof;

WHEREAS, pursuant to Section 12 of the 2016 revised IRR of RA 9184, the BAC created a Technical Working Group (TWG) who shall be responsible in evaluating the qualifications of the above-mentioned applicants. A copy of the Memorandum is hereto attached, marked as **Annex "I"**, and made an integral part hereof;

WHEREAS, on 27 April 2021, the TWG submitted an evaluation report to the BAC through its Secretariat, based on the evaluation report Mr. Arquiza got a total score of 25% which is below the 85% passing score while Ms. Cubelo got a total score of 96% and Ms. De Asis- Teodoro garnered a score of 91%, which are higher than the 85% passing score. However, only Ms. Cubelo submitted all the documentary requirements and marked as responsive. A copy of the TWG Narrative Evaluation Report is hereto attached, marked as **Annex "J"**, and made an integral part hereof;

WHEREAS, on 5 May 2021, the BAC carefully reviewed and deliberated the TWG evaluation report and resolved to declare Ms. Cubelo as the Highest Rated and Responsive Applicant/Consultant and to recommend award of contract. A copy of the Minutes of the Meeting is hereto attached, marked as **Annex "K"**, and made an integral part hereof;

WHEREAS, the Personnel Administrative Division, pursuant to Administrative Order (AO) No. 03 Series of 2018 an amendment to Memorandum Circular No. 21, series of 2012 as amended by AO No. 08 series of 2016, issued a certification that Ms. Evelyn Cubelo has not been a Permanent/Casual/Contractual Employee or Memorandum of Agreement Worker of the Department of Social Welfare and Development Central Office for the period May 2020 to April 2021. A copy of the Certification is hereto attached, marked as **Annex "L"**, and made an integral part hereof;

NOW, THEREFORE, in view of the foregoing and on the basis of the documents presented, we, the Bids and Awards Committee, resolves as it is hereby resolved to recommend award of contract for the **"Hiring of Individual Consultant for the Development of Data Privacy Manual of the Yakap Bayan Program Information**



System" under DSWD RFP No. 21-GOP-SVP-IC-002 to Ms. Evelyn L. Cubelo being the Highest Rated and Responsive Applicant (HRRRA). The project duration is three (3) months commencing upon receipt of Notice to Proceed. The contract price is One Hundred Seventy-Five Thousand Pesos (PhP175,000.00), inclusive of all applicable taxes.

RESOLVED, this 10th day of May 2020 at Quezon City, Philippines.

ATTY. MARIA CASSANDRA M. URBIZTONDO
Officer-in-Charge, Legal Service
Regular Member

ATTY. KARINA ANTONETTE A. AGUDO
Officer-in-Charge, Administrative Service
Alternate Member

ERNESTINA Z. SOLLOSO
Director III, Pantawid Pamilyang Pilipino Program
Regular Member

FELIX M. ARMEÑA
Information Technology Officer III, Information and Communication Technology Management Service
Alternate Member

MARK ALLAN JAY G. YAMBAO*
Undersecretary for Special Projects
Regular Member

EMMANUEL P. PRIVADO
Director IV, National Resource and Logistics Management Bureau
Alternate Member

RENE GLEN O. PAJE
Undersecretary for Inclusive and Sustainable Peace
Chairperson

HELEN Y. SUZARA
Officer-in-Charge, Social Technology Bureau
Provisional Member

Approved Disapproved

CAMILO G. GUDMALIN
Undersecretary for Standards and Capacity Building Group
(Per Special Order Nos. 3242, Series of 2019)
(Head of the Procuring Entity/Authorized Representative)

**Designated as Vice-Chairperson in the absence of the Chairperson*

5/24/21 2:10:23