

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 21-12-225**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY
OF VARIOUS PRINTERS FOR DSWD-FMS**

— ITB No. GOP/21-DSWD-022 —
(PR No. 2021070062)

WHEREAS, the Finance and Management Service (FMS) of the Department of Social Welfare and Development (DSWD) is in need of a supplier for the procurement of various printers. Copies of the Purchase Request (PR), and Information and Communication Technology Assistance Report are hereto attached, marked as **Annexes “A”** and **“B”**, respectively, and made integral parts hereof;

WHEREAS, the DSWD through the BAC, posted an Invitation to Bid (ITB) for the **Supply and Delivery of Various Printers for DSWD-FMS** under **ITB No. GOP/21-DSWD-022** at the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD websites, and at conspicuous places within the DSWD premises starting 22 September 2021. The total Approved Budget for the Contract (ABC) is **One Million Seven Hundred Twenty-Five Thousand Pesos (PhP1,725,000.00)**. Copies of the ITB and proof of postings are hereto attached, marked as **Annexes “C”**, **“D-1”**, **“D-2”** and **“D-3”** respectively, and made integral parts hereof;

WHEREAS, the Competitive Bidding Procedure for Goods was adopted in this undertaking pursuant to Republic Act No. 9184 (RA 9184), otherwise known as the Government Procurement Reform Act (GPRA) and its updated 2016 Revised Implementing Rules and Regulations (IRR);

WHEREAS, the BAC issued four (4) Supplemental/Bid Bulletins and posted at the PhilGEPS and DSWD websites and in conspicuous places, which formed part of the Bidding Documents, as follows:

Date Issued	Supplemental/Bid Bulletins	Particulars
28 September 2021	Supplemental/Bid Bulletin No. 1	Announcing changes in the schedule of Pre-Bid Conference
4 October 2021	Supplemental/Bid Bulletin No. 2	Announcing changes in the schedule of Pre-Bid Conference, Deadline of Submission of Bids and schedule of Opening of Bids
8 October 2021	Supplemental/Bid Bulletin No. 3	Announcing changes in the schedule of Pre-Bid Conference
13 October 2021	Supplemental/Bid Bulletin No. 4	Announcing changes in the schedule of Pre-Bid Conference, Deadline of Submission of Bids, schedule



Date Issued	Supplemental/Bid Bulletins	Particulars
		of Opening of Bids and issuance of Bidding Documents

Copies of the Supplemental/Bid Bulletins and proof of postings are hereto attached, marked as **Annexes “E”, “F-1”, “F-2”, “F-3”, “G”, “H-1”, “H-2”, “H-3”, “I”, “J-1”, “J-2”, “J-3”, “K”, “L-1”, “L-2” and “L-3”** respectively, and made integral parts hereof;

WHEREAS, on 15 October 2021 at 1:30 p.m., a Pre-Bid Conference was conducted and attended/participated by the following prospective bidders to discuss the specifications and terms and conditions of the contract and other provisions indicated in the bidding documents, to wit:

- 1. ACS Development and Property Managers, Inc.;
- 2. Gakken Phils., Inc.;
- 3. Gecko International Office Business Inc.;
- 4. Smartech Solutions Phils., Inc.;
- 5. Link Network Solutions, Inc.; and
- 6. Pantronics International Corp.;

A copy of the Minutes of the Pre-Bid Conference is hereto attached, marked as **Annex “M”**, and made an integral part hereof;

WHEREAS, on 20 October 2021, the BAC issued a Supplemental/Bid Bulletin No. 5 announcing the amendments/changes in the Bidding Documents and posted at the PhilGEPS and DSWD websites and in conspicuous places, which formed part of the Bidding Documents. Copies of the Supplemental/Bid Bulletin No. 5 and proof of postings are hereto attached, marked as **Annexes “N”, “O-1”, “O-2” and “O-3”** respectively, and made integral parts hereof;

WHEREAS, in response to the ITB, the following prospective bidders secured a complete set of Bidding Documents upon payment of an applicable fee as stipulated in the bidding documents:

No.	Bidder’s Name	Official Receipt No.	Amount
1.	Link Network Solutions, Inc.	9337083 \	2,500.00
2.	Gakken Philippines, Inc.	9335120 \	2,500.00
3.	Otus Copy Systems, Inc.	9335121 \	2,500.00
4.	Quartz Business Products Corp.	9335122 \	2,500.00
5.	Gecko International Office Business Inc.	9335123 \	2,500.00

Copies of the Official Receipts are hereto attached, marked as **Annexes “P-1”, “P-2”, “P-3”, “P-4” and “P-5”**, respectively, and made integral parts hereof;



WHEREAS, prior to the deadline for the submission and receipt of bids on 27 October 2021 at 9:00 a.m., the following bidders came to submit their bid proposals:

No.	Bidder's Name	Date and Time Received
1.	Link Network Solutions, Inc. \	26 October 2021 at 10:06 a.m. \
2.	Otus Copy Systems, Inc. \	26 October 2021 at 3:15 p.m. \
3.	Quartz Business Products Corp. \	26 October 2021 at 3:36 p.m. \
4.	Gecko International Office Business Inc. \	27 October 2021 at 7:52 a.m. \
5.	Gakken Philippines, Inc. \	27 October 2021 at 8:10 a.m. \

Copies of the Receipt of Bid Proposals are hereto attached, marked as **Annexes** "Q-1", "Q-2", "Q-3", "Q-4" and "Q-5", respectively, and made integral parts hereof;

WHEREAS, on 27 October 2021, during the opening of bids and preliminary examination of the documents submitted by the bidders, the BAC had the following findings:

Name of Bidder	Technical Component	Financial Component
Link Network Solutions, Inc.	"Passed"	"Passed"
Otus Copy Systems, Inc. \	"Passed"	"Passed"
Quartz Business Products Corp. \	"Passed"	"Passed"
Gecko International Office Business Inc.	"Passed"	"Passed"
Gakken Philippines, Inc.	"Passed"	"Passed"

Copies of the Minutes of Bid Opening and Abstract of Bids "As Read" are hereto attached, marked as **Annexes** "R", "S-1", and "S-2", respectively, and made integral parts hereof;

WHEREAS, on 28 October 2021, the BAC, with the assistance of its Secretariat, conducted the Bid Evaluation of all bids using non-discretionary criteria considering the completeness of the bid and arithmetical correction, if there are computational errors in the bid prices submitted by the bidders to determine the Lowest Calculated Bidder (LCB) and had the following findings:

Bidders Name	Bid Price	Findings/Remarks
Quartz Business Products Corp.	714,198.00 \	LCB
Gecko International Office Business Inc.	907,816.00 \	2 nd
Link Network Solutions, Inc.	1,007,088.00 \	3 rd
Otus Copy Systems, Inc.	1,080,396.20 \	4 th
Gakken Philippines, Inc.	1,222,792.14 \	5 th

A copy of the Bid Evaluation Report is hereto attached, marked as **Annex “T”**, and made an integral part hereof;

WHEREAS, for purposes of conducting the Post-Qualification, the BAC requested Quartz Business Products Corp., being the LCB to submit additional documents within five (5) calendar days from receipt of notice from the BAC, pursuant to Section 34.2 of the IRR of RA 9184. A copy of the Notice is hereto attached, marked as **Annex “U”**, and made an integral part hereof;

WHEREAS, 2 November 2021, the BAC created a Technical Working Group (TWG) to assist the Committee on the post-qualification of the bids submitted by the LCB, pursuant to Section 34 of the updated 2016 revised IRR of RA 9184. A copy of the Memorandum is hereto attached, marked as **Annex “V”**, and made an integral part hereof;


WHEREAS, on 10 November 2021, the BAC through its Secretariat received the TWG Post-Qualification report, and found that the bid price of Quartz Business Products Corp. is within the ABC, the technical and financial components, including the post-qualification requirements are responsive and its technical specifications are compliant to the DSWD requirements. A copy of the TWG Post-Qualification Report is hereto attached, marked as **Annex “W”**, and made an integral part hereof;

NOW, THEREFORE, in view of the foregoing and on the basis of the documents presented, we, the Bids and Awards Committee, resolves as it is hereby resolved to recommend the Award of Contract for the **Supply and Delivery of Various Printers for DSWD-FMS** under ITB No. **GOP/21-DSWD-022** to **Quartz Business Products Corp.**, being the **Lowest Calculated and Responsive Bidder**. The Total Contract Price is **Seven Hundred Fourteen Thousand One Hundred Ninety-Eight Pesos (Php714,198.00)**, inclusive of all applicable taxes.

RESOLVED, this 13th day of **December 2021** at Quezon City, Philippines.

ATTY. KARINA ANTONETTE A. AGUDO
Officer-in-Charge, Administrative Service
Regular Member

ERNESTINA Z. SOLLOSO
Director III, Pantawid Pamilyang Pilipino Program
Alternate Member


ATTY. KRISTINE J. PADILLA-ANTOLIN
Officer-in-Charge, Office of the Assistant Secretary for Luzon Affairs
Regular Member

FELIX M. ARMEÑA
Information Technology Officer III, Information and Communication Technology Management Service
Alternate Member



ATTY. PAUL ANTHONY A. TACORDA*
Officer-in-Charge, Legal Service
Regular Member

LEONARDO C. REYNOSO
Director IV, Human Resource
Management and Development Service
Alternate Member

NOEL M. MACALALAD
Assistant Secretary for Standards and
Capacity Building
Chairperson

DIR. WAYNE C. BELIZAR
Director IV, Finance and Management
Service
Provisional Member

Approved () Disapproved

subject to compliance of
RA 11520/NSC 583

JOSE ERNESTO B. GAVIOLA
Undersecretary for General Administration and Support Services Group
(Per Special Order No. 3242, Series of 2019)
(Head of the Procuring Entity/Authorized Representative)

**Designated as Vice-Chairperson in the absence of the Chairperson*

SUBJECT : BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 21-12-225

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF
VARIOUS PRINTERS FOR DSWD-FMS

DATE : 13 December 2021

Recommendation/s : Award of Contract for the Supply and Delivery of Various Printers for DSWD-FMS under ITB
No. GOP/21-DSWD-022 to Quartz Business Product Corp., being the Lowest Calculated and
Responsive Bidder. The Total Contract Price is Seven Hundred Fourteen Thousand One
Hundred Ninety-Eight Pesos (PhP714,198.00), inclusive of all applicable taxes.