

**BIDS AND AWARDS COMMITTEE (BAC)**  
**Resolution No. 21-12-224****RECOMMENDING THE USE OF REPEAT ORDER AS AN ALTERNATIVE MODE OF  
PROCUREMENT AND AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY  
OF FOUR (4) UNITS PASSENGER VAN FOR DSWD CENTRAL OFFICE  
(PR No. 2021110928)**

**WHEREAS**, on 15 October 2021, the Bids and Awards Committee (BAC) issued Resolution No. ~~21-10-180~~ recommending award of contracts for the **Supply and Delivery of Service Vehicles for DSWD Field Offices** under ITB No. ~~GOP/21-DSWD-004-A~~. The contract was awarded to **Toyota Quezon Ave., Inc.** with a total contract price of **Twenty-Seven Million Seventy-Six Thousand Eight Hundred Pesos (PhP27,076,800.00)** for 16 units Passenger Van. Copies of the BAC Resolution and Notice of Award are hereto attached, marked as **Annexes "A"** and **"B"**, respectively, and made integral parts hereof;

**WHEREAS**, the original Contract effectivity date is 10 November 2021 as stated in the Notice to Proceed. Copies of the Contract and Notice to Proceed are hereto attached, marked as **Annexes "C"** and **"D"**, respectively, and made integral parts hereof;

**WHEREAS**, on 29 November 2021, the Procurement Planning and Management Division (PPMD) of the Procurement Management Service (PMS) forwarded a referral to the BAC, through its Secretariat, for the use of Repeat Order as an alternative mode of procurement for the **Supply and Delivery of Four (4) Units Passenger Van for DSWD Central Office**. The Approved Budget for the Contract is **Six Million Seven Hundred Sixty-Nine Thousand Two Hundred Pesos (PhP6,769,200.00)**. Copies of the Memorandum and Purchase Request (PR) are hereto attached, marked as **Annexes "E"** and **"F"**, respectively, and made integral parts hereof;

**WHEREAS**, the Administrative Service – General Service Division (AS-GSD), through the Officer-in-Charge, Atty. Karina Antonette A. Agudo, justified the Repeat Order of four (4) units Passenger Van adopting Section 51. (Repeat Order) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA No. 9184). A copy of the Justification is hereto attached, marked as **Annex "G"**, and made an integral part hereof;

**WHEREAS**, Section 48 (Alternative Methods) of Article XVI (Alternative Methods of Procurement) RA No. 9184, otherwise known as Government Procurement Reform Act (GPRA), provide that Procuring Entity may, subject to the approval of the Head of the Procuring Entity (HOPE) or her duly authorized representative, resort to any of the alternative methods of procurement whenever justified by the conditions and in order to promote economy and efficiency;



**WHEREAS**, Section 51 (Repeat Order) of the 2016 IRR of RA No. 9184 provides that Procuring Entity may resort to Repeat Order for those in need to replenish goods under a contract previously awarded through Competitive Bidding.

**WHEREAS**, based on the justification and supporting documents submitted by the AS-BGMD, all the required conditions pursuant to Section 51 of the 2016 Revised IRR of RA No. 9184 were complied, as follows:

| Condition   | Compliance   |                 |                                 |                            |              |                  |              |                           |              |
|---|--|-----------------|---------------------------------|----------------------------|--------------|------------------|--------------|---------------------------|--------------|
| Unit prices of the repeat order must be the same as or lower than those in the original contract: Provided, That such prices are still the most advantageous to the GoP after price verification  | The unit Price in the attached quotation of Toyota Quezon Avenue is the same which amounts to PhP1,692,300.00 per unit and still the most advantageous price for the DSWD based on the price quotations obtained and submitted by AS-BGMD, as follows:<br><table border="1"><thead><tr><th>Supplier's Name</th><th>Cost per unit<br/>(in Phil Peso)</th></tr></thead><tbody><tr><td>Toyota Quezon Avenue, Inc.</td><td>1,692,300.00</td></tr><tr><td>Toyota Otis, Inc</td><td>1,753,200.00</td></tr><tr><td>Toyota Bicutan, Parañaque</td><td>1,727,000.00</td></tr></tbody></table> | Supplier's Name | Cost per unit<br>(in Phil Peso) | Toyota Quezon Avenue, Inc. | 1,692,300.00 | Toyota Otis, Inc | 1,753,200.00 | Toyota Bicutan, Parañaque | 1,727,000.00 |
| Supplier's Name   | Cost per unit<br>(in Phil Peso)  |                 |                                 |                            |              |                  |              |                           |              |
| Toyota Quezon Avenue, Inc.  | 1,692,300.00   |                 |                                 |                            |              |                  |              |                           |              |
| Toyota Otis, Inc  | 1,753,200.00   |                 |                                 |                            |              |                  |              |                           |              |
| Toyota Bicutan, Parañaque   | 1,727,000.00   |                 |                                 |                            |              |                  |              |                           |              |
| The repeat order will not result in splitting of contracts, requisitions, or purchase orders, as provided for in Section 54.1 of this IRR   | The repeat order will not result in splitting of contracts, requisitions or purchase orders considering the funds that will be used is generated from the savings on the previous procurement.   |                 |                                 |                            |              |                  |              |                           |              |
| Except in cases duly approved by the GPPB, the repeat orders shall be availed of only within six (6) months from the date of the Notice to Proceed arising from the original contract: Provided, That there has been a partial delivery, inspection and acceptance of the goods within the same 6-month period; and | The repeat order is availed within six (6) months from the issuance of Notice to Proceed which was received and conformed by the supplier (Toyota, Quezon Avenue) on 10 November 2021. The delivery, inspection and acceptance of the vehicles were already completed within the same 6-month period.  |                 |                                 |                            |              |                  |              |                           |              |
| Repeat orders shall not exceed twenty-five percent (25%) of the quantity of each item in the original contract. In order not to exceed the 25% threshold, the goods under the original contract must be:<br>i. Quantifiable;<br>ii. Divisible; and<br>iii. Consisting of at least four (4) units per item.          | The quantity is 25% of the item in the original contract or 4 out of the 16 passenger vans.  |                 |                                 |                            |              |                  |              |                           |              |

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Copies of the Certification of availability of funds from the Finance and Management Service, Quotations obtained from the prospective Suppliers, Inspection and Acceptance Reports of the deliveries made on the original contract, are hereto attached, marked as **Annexes "H", "I" and "J"**, respectively, and made integral parts hereof;

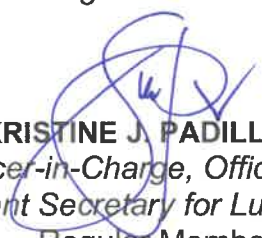
**NOW, THEREFORE**, in view of the foregoing and on the basis of the documents presented, we, the members of the Bids and Awards Committee resolves, as it is hereby resolved, to recommend the following:

1. Adopt the Repeat Order as the procurement modality for the aforementioned procurement request pursuant to Section 51. (Repeat Order) of the updated 2016 revised Implementing Rules and Regulations of the Republic Act No 9184; and
2. Award of Contract to **Toyota Quezon Avenue, Inc.** the **Repeat Order** for the **Supply and Delivery of Four (4) Units Passenger Van for DSWD Central Office**. The Total Contract Price for the Repeat Order is **Six Million Seven Hundred Sixty-Nine Thousand Two Hundred Pesos (Php6,769,200.00)**, inclusive of applicable taxes.

**RESOLVED**, this 13<sup>th</sup> day of **December 2021** at Quezon City, Philippines.

**ATTY. KARINA ANTONETTE A. AGUDO**  
*Officer-in-Charge, Administrative Service*  
Regular Member

**ERNESTINA Z. SOLLOSO**  
*Director III, Pantawid Pamilyang Pilipino Program*  
Alternate Member

  
**ATTY. KRISTINE J. PADILLA-ANTOLIN**  
*Officer-in-Charge, Office of the Assistant Secretary for Luzon Affairs*  
Regular Member



**FELIX M. ARMEÑA**  
*Information Technology Officer III, Information and Communication Technology Management Service*  
Alternate Member

  
**ATTY. PAUL ANTHONY A. TACORDA\***  
*Officer-in-Charge, Legal Service*  
Regular Member

**LEONARDO C. REYNOSO**  
*Director IV, Human Resource Management and Development Service*  
Alternate Member

*Ln.*



  
**NOEL M. MACALALAD**  
Assistant Secretary for Standards and  
Capacity Building  
Chairperson 

  
**ATTY. KARINA ANTONETTE A. AGUDO**  
Officer-in-Charge, Administrative  
Service  
Provisional Member

(  ) Approved ( ) Disapproved

  
**JOSE ERNESTO B. GAVIOLA**  
Undersecretary, General Administration and Support Services Group  
(Head of the Procuring Entity/Authorized Representative)

*\*Designated as Vice-Chairperson in the absence of the Chairperson*

**SUBJECT** : BIDS AND AWARDS COMMITTEE (BAC)  
Resolution No. 21-12-224

RECOMMENDING THE USE OF REPEAT ORDER AS AN ALTERNATIVE MODE OF  
PROCUREMENT AND AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF  
FOUR (4) UNITS PASSENGER VAN FOR DSWD CENTRAL OFFICE

**DATE** : 13 December 2021

**Recommendation/s** : 1. Adopt the Repeat Order as the procurement modality for the aforementioned  
procurement request pursuant to Section 51. (Repeat Order) of the updated 2016  
revised Implementing Rules and Regulations of the Republic Act No 9184; and

2. Award of Contract to Toyota Quezon Avenue, Inc. the Repeat Order for the Supply and  
Delivery of Four (4) Units Passenger Van for DSWD Central Office. The Total Contract  
Price for the Repeat Order is Six Million Seven Hundred Sixty-Nine Thousand Two  
Hundred Pesos (PhP6,769,200.00), inclusive of applicable taxes.