

NOTICE TO PROCEED

11 June 2021

MS. LINDA LUZ B. GUERRERO
Vice-President and COO,
SOCIAL WEATHER STATION (SWS)
52 Malingap St., Sikatuna Village
Quezon City

Dear **Ms. Guerrero**:

Please be informed that you may now proceed as DSWD Consultant under the Contract "*Consulting Services for the Conduct of External Spot Check of Pantawid Pamilyang Pilipino Program Operations (Spot Check 2021)*" in the amount of **Seven Million Eight Hundred Twenty-Two Thousand Four Hundred Thirty-Six Pesos and Seventy Centavos (PHP7,822,436.70)**, inclusive of all applicable taxes.

This Notice binds you to the Terms of Reference and other conditions of the Contract. The contract duration is 29 weeks commencing upon receipt of this Notice to Proceed. We acknowledge receipt of your Performance Bond in the form of Manager's Check in the amount of PHP391,121.83.


Kindly affix your signature in the space provided below.

Thank you.

Very truly yours,


ATTY. AIMEE S. TORREFRANCA-NERI
Undersecretary for Operations

Conforme:


MS. LINDA LUZ B. GUERRERO

Date accepted: July 15, 2021

CONTRACT AGREEMENT

THIS AGREEMENT, made this **9th day of June 2021**, by and between the

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT, a national government agency with principal office address at IBP Road, Constitution Hills, Quezon City, Metro Manila, herein represented by the **Undersecretary AIMEE S. TORREFRANCA-NERI, Office of the Undersecretary for Operations** (hereinafter called the "Procuring Entity") and

SOCIAL WEATHER STATIONS (SWS), a corporation duly organized and existing under the laws of the Philippines, with principal office address at 52 Malingap Street, Sikatuna Village, Quezon City, herein represented by its **Vice-President and COO, Ms. LINDA LUZ B. GUERRERO, Authorized Representative** (hereinafter called the "Consultant").

WHEREAS, the Procuring Entity is desirous that the Consultant execute "**Consulting Services for the Conduct of External Spot Check of Pantawid Pamilyang Pilipino Program Operations (Spot Check 2021)**" (REI No. **GOP/20-DSWD-002**) (hereinafter called "the Works"), where two (2) shortlisted consulting firms submitted their bid proposal, and after deliberation of the Bids and Awards Committee (BAC), being the Highest Rated and Responsive Bidder (HRRB), the Procuring Entity has accepted the bid for **Seven Million Eight Hundred Twenty-Two Thousand Four Hundred Thirty-Six Pesos and Seventy Centavos (PhP7,822,436.70)** (hereinafter called "the Contract Price") by the Consultant for the execution and completion of such Consulting Services and the remedying of any defects therein. The Consultant shall perform the Services for a period of **twenty-nine (29) weeks** commencing upon receipt of Notice to Proceed (NTP).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
 - (a) General and Special Conditions of Contract;
 - (b) Terms of Reference (TOR) [Appendix I];
 - (c) Bid forms, including all relevant documents/statements contained in the Bidder's bidding envelopes, as annexes:

Technical Proposal Forms:

 - TPF 1. Technical Proposal Submission Form
 - TPF 2. Consultant's References
 - TPF 3. Comments and Suggestions of Consultant on the Terms of Reference and on Data, Services, and Facilities to be Provided by the Procuring Entity [Appendix V]
 - TPF 4. Description of the Methodology and Work Plan for Performing the Project [Appendix II]
 - TPF 5. Team Composition and Task Projects [Appendix III]

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Aimee S. Torrefranca-Neri
Linda Luz B. Guerrero

- TPF 6. Curriculum Vitae (CV) for Proposed Professional Staff
- TPF 7. Time Schedule for Professional Personnel
- TPF 8. Activity (Work) Schedule

Financial Proposal Forms: [Appendix IV]

- FPF 1. Financial Proposal Submission Form;
- FPF 2. Summary of Costs
- FPF 3. Breakdown of Price Per Activity
- FPF 4. Breakdown of Remuneration Per Activity
- FPF 5. Reimbursables Per Activity – Not Applicable
- FPF 6. Miscellaneous Expenses

- (d) Minutes of Meeting – Contract Negotiation Report
- (e) Notice of Award of Contract and the Bidder's conforme thereto
- (f) Performance Security posted by the Consultant in the form of Manager's Check #04032 in the amount of Php391,121.83 under Official Receipt No. 4828697 dated June 8, 2021;

3. In consideration of the payments to be made by the Procuring Entity to the Consultant as hereinafter mentioned, the Consultant hereby covenants with the Procuring Entity to execute and complete the Consulting Services and remedy any defects therein in conformity with the provisions of this Contract in all respects.
4. The Procuring Entity hereby covenants to pay the Consultant in consideration of the execution and completion of the Consulting Services, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

For the **Department of Social Welfare and Development**

AIMEE S. TORREFRANCA-NERI
Undersecretary for Operations

For the **Social Weather Stations (SWS)**

By:

LINDA LUZ B. GUERRERO
Vice-President and COO
Authorized Representative

-Witnesses-

GEMMA B. GABUYA
Director IV and National Program Manager,
Pantawid Pamilyang Pilipino Program

GERARDO A. SANDOVAL
Director, Sampling and Data Processing

Certified funds available:

Janine *Corina* July 8, '21

ODESSA T. VILLACERAN

Officer-In-Charge, Accounting Division-Special Projects

Division Chief

Republic Of The Philippines)
Quezon City) S.S.

JUL 15 2021

BEFORE ME, a Notary Public for and in Quezon City, on this ___ day of June 2021, personally appeared the following with their respective proof of Identification;

AIMEE S. TORREFRANCA-NERI ID Type/No. : DSWD ID / 18-0267
Place Issued : Quezon City
Date Issued : 18 December 2018

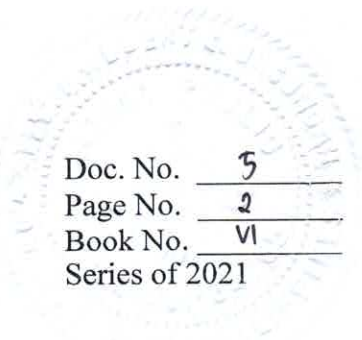
LINDA LUZ B. GUERRERO ID Type/No. : Passport/ No. P5146782A
Place Issued : DFA
Date Issued : _____

Both known to me to be the same people who executed the foregoing instrument and who acknowledge to me that the same is their own free will and voluntary act and deed.

This agreement consisting of three (3) pages signed by the parties and their instrumental witnesses in all pages refer to an AGREEMENT for the "Consulting Services for the Conduct of External Spot Check of Pantawid Pamilyang Pilipino Program Operations (Spot Checks 2021)" (REI No. GOP/20-DSWD-002) by the CONSULTANT.

WITNESS MY HAND AND NOTARIAL SEAL on the date and place first above written.

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Doc. No. 5
Page No. 2
Book No. VI
Series of 2021

NOTARY PUBLIC
Albert C. Bacungan
ATTY. F. ALBERT C. BACUNGAN
Notary Public for Quezon City until December 31, 2022
Bar Roll No. 34765
Adm. Matter No. NP-100 (2021-2022)
IBP No. 122718, 01/06/21, Q.C. Chapter
PTR No. 0730916D, 01/07/21, Q.C.
Unit 206, Pacific Century Tower, 1472-1476 Quezon Ave.
South Triangle, 1103 Quezon City, Tel. No. 8990-9480
MCLE Compliance No. VI-0020445, 3/25/19