

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

Batasan Pambansa Complex, Constitution Hills, Quezon City

#0147

PMG-PAMD-A-PO-31-03-2015-1

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Supplier	DESIGN EXCELLENCE HOME & OFFICE SYSTEM CO.	PO No.	2021-02-0155
Address	No. 1 Binmaka St., cor. Biak na Bato, Brgy. Manresa, Quezon City	Date	02 MAR 2021
Tel. No.	3413-6682 / 09175652796	Mode of Procurement	Negotiated Procurement - Small Value
TIN:	007-240-661-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

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Place of Delivery:	DSWD-Central Office, PSAMD Warehouse, IBP Road, Constitution Hills Q.C.	Delivery Term:	Please see Page 2
Date of Delivery	Please see Page 2	Payment Term:	Within 15-30 days upon complete submission of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		Supply, Delivery and Installation of Office System			
	pcs	PANEL A - 1.2m(L) x 1.2m(H) Office System Panel, 2 tone fabric (color: as per end-user's approval) with glass. Powder coated finish metal framing with built in outlet wiring system for LAN and electric wiring system. (Note: Submit sample/brochure for the approval of end-user).	6	10,336.00	62,016.00
	pcs	PANEL B - 1.2m(L) x 1.2m(H) Office System Panel, 1 tone fabric (color: as per end-user's approval) with glass. (Note: Submit sample/brochure for the approval of end-user).	4	8,645.00	34,580.00
	pcs	PANEL C - .70m(L) x 1.2m(H) Office System Panel, 1 tone fabric (color: as per end-user's approval) with glass. (Note: Submit sample/brochure for the approval of end-user).	10	6,175.00	61,750.00
GENERAL CONDITION & REQUIREMENTS:					
1. Supplier/Service Provider's Qualification(s)					
a. Supplier/Service Provider shall be competent and experienced with a minimum of three (3) years prior to experience.					
2. Supplier/Service Provider's Working Hours					
a. All normal work for this contract shall be performed during normal daylight hours. Any exceptions will require the written approval of the assigned Project Management Officer.					
b. If work is required overnight, the Supplier/Service Provider will be required to furnish safe, proper and sufficient lighting arrangement if necessary.					
Page 1 of 2					


(Total Amount in Words)

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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

Very truly yours,


 ARLAIZA ZAPATA
 (Signature over printed name)
 MARCH 26, 2021


 RENE GLEN O. PAJE
 Undersecretary for Inclusive and Sustainable Peace Group
 Agency Head/Authorized Representative

Fund Cluster: Continues as to existing fund
 Funds Available: of fund cluster subject to existing accounting, accounting and existing rules and regulations.

ORS/BURS No.: 01-2001-EBL-2021-02-0096
 Date of the ORS/BURS: Feb. 26, 2021
 Amount: P 159,346.00

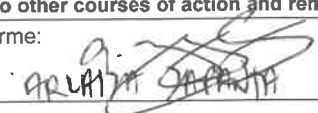


JUBIE LEAH MAE S. COLES
 Division Chief, Accounting Division

3/9/21

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PURCHASE ORDER
DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 Batasan Pambansa Complex, Constitution Hills, Quezon City

#0147

Supplier		DESIGN EXCELLENCE HOME & OFFICE SYSTEM CO.		PO No.	2021-02-0155	
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Tel. No.		3413-6682 / 09175652796		Mode of Procurement	Negotiated Procurement - Small Value	
TIN:		007-240-661-000				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:						
Place of Delivery:		DSWD-Central Office, PSAMD Warehouse, IBP Road, Constitution Hills Q.C.		Delivery Term:	Please see below	
Date of Delivery		Please see below		Payment Term:	Within 15-30 days upon complete submission of supporting documents	
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount	
		<p>c. Work may be required on weekends/holidays to avoid interruptions in the Central Office operations.</p> <p>3. Supplier/Service Provider's Responsibilities</p> <p>a. To supply all labor, materials, wiring, tools and equipment for the completion of the project.</p> <p>b. All work shall be performed in accordance with the contract documents, specifications and drawings, and all relevant codes, regulations and requirements. Any changes on actual construction shall notify and consult the designated Project Management Officer.</p> <p>c. The Supplier/Service Provider confirms that he is a member of PHILGEPS, in good standing and shall be familiar and will comply with all construction standards.</p> <p>d. The Supplier/Service Provider confirms that he is liable of any replacement or repair of structures, whether related to physical building or not that are damaged due to contractor's operations without the expense of the end-user.</p> <p>e. The Supplier/Service Provider shall submit sample color, brochure/pictures of the items for approval of the end-user.</p> <p>4. Other Requirements</p> <p>a. Verify actual dimensions on-site.</p> <p>b. The Supplier/Service Provider will closely coordinate w/ the DSWD assigned Engineer/Architect and for approval of the item prior for installation.</p> <p>Project Duration: 30 Calendar Days</p> <p align="center">*****NOTHING AS FOLLOWS*****</p> <p>PR No. 2020120215 and AOQ No. 2021-02-0046 Purpose: Supply, Delivery and Installation of Office System for OUSISP</p> <p align="center">Page 2 of 2</p>				
(Total Amount in Words)		ONE HUNDRED FIFTY EIGHT THOUSAND THREE HUNDRED FORTY SIX PESOS ONLY.			P	158,346.00
In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.						
Conforme:		Very truly yours,				
						
(Signature over printed name)		Undersecretary for Inclusive and Sustainable Peace Group				
MARCH 26 2021		Agency Head/Authorized Representative				
Fund Cluster:	Certificates as to availability of funds shall be submitted to existing budgeting, accounting and reporting rules and regulations.		ORS/BURS No.:	158,346.00		
Funds Available:			Date of the ORS/BURS:	3/9/21		
JUBIELEAN MAE S. COLES Division Chief, Accounting Division			Amount	158,346.00		
" ORIGINAL COPY "						