

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

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Supplier :	MELLOW JAM CUISINE	PO No. :	2018-08-0919
Address :	19 Jade Street, Dona Juliana Village, Ortigas Avenue Ext., Pasig City	Date :	August 17, 2018
Tel. No. :	T/F: (+632) 875-8234; 0925-7082770 / 0925-6014097 / 0925-7670214 (Ms. Malou)	Mode of Procurement :	NP-Small Value
TIN :	108-660-068-0000		

Gentlemen:

MA

Please furnish this office the following articles subject to the terms and conditions contained herein:

Delivery Site:	SWADCAP, Taguig City	Delivery Term:	
Date of Activity:	September 3-7, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		<p>Catering Services for the-conduct of Consultation Workshop on the Development of HCSSSC (Home Care Support Services for Senior Citizens) Training Module</p> <p>Types of Serving: Guided buffet for Breakfast/Lunch/Dinner and plated for AM & PM snacks</p> <p>Meals: Rice with 3 viands (fish, chicken, meat) and soap, vegetable, fresh fruits/dessert and drinks.</p> <p>Schedule of Serving:</p> <p>September 3, 2018: Lunch (11:30am), PM Snack (2:30pm) and Dinner (6:00pm)</p> <p>September 4-6, 2018: Breakfast (6:30 am), AM Snack (9:30 am), Lunch (11:30 am), PM Snack (2:30 pm) and Dinner (6:00pm)</p> <p>September 7, 2018: Breakfast (6:30am) and AM Snack (9:30 am)</p> <p><i>Note: Service provider to submit menu.</i></p> <p>Inclusions:</p> <p>Free flowing coffee or tea, candies and water dispenser inside the session room</p> <p>Buffet set-up with skirting</p> <p>With atleast three (3) well trained waiters in uniform</p>			
	pax		25	(package rate)	69,000.00
	pax		25		
	pax		25		

References: AOQ No. 18-1102 NP-Small Value; PR No. 2018062004 Fund Source: Current 101 MOOE

(Total Amount in Words)	SIXTY NINE THOUSAND PESOS	P	69,000.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

As a condition for payment, the supplier/service provider is required to submit the duly notarized Omnibus Sworn Statement together with the signed copy of this Purchase Order within three (3) days from the date the advance copy was served thru fax.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

MARIA LOURDES CARRAN

Signature over printed name of Supplier

August 24, 2018

Date

Very truly yours,

HELEN Y. SUZARA

Signature over Printed Name of Authorized Official

Old Director, STB

Designation

Fund Cluster: 200000-1-3

Funds Available: P69,000

JUBIE LEANORAE S. COLES

Signature over Printed Name of Chief Accountant
Head of Accounting Division/Unit

ORS/BURS No.: 02-101101-2018-08-09818

Date of the ORS/BURS:

Amount: 69,000.00

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