

SUPPLEMENTAL / BID BULLETIN NO. 1

Title : Supply and Delivery of Various Common Use Office Supplies

ITB No. : GOP/19-DSWD-039

Date : 11 June 2019

This Supplemental/Bid Bulletin is issued to all interested prospective bidders announcing amendment/changes in the bidding documents as agreed during the Pre-Bid Conference, to wit:

I. Bid Data Sheet (BDS)

ITB CLAUSE	FROM	TO
29.2.3	<p>The Lowest Calculated Bid (LCB) or Single Calculated Bid (SCB) as the case may be, shall submit the following additional documents and sample items during the Post-Qualification Stage:</p> <ol style="list-style-type: none"> 1) Latest income tax returns (ITR) are those covering the immediately preceding year while latest business tax returns (BTR) are those filed within the last six (6) months preceding the date of bid submission; 2) Certificate of PhilGEPS Registration (Platinum Membership), if not submitted during bid opening; 3) Sample of each item offered 	<p>The Lowest Calculated Bid (LCB) or Single Calculated Bid (SCB) as the case may be, shall submit the following additional documents and sample items during the Post-Qualification Stage:</p> <ol style="list-style-type: none"> 1) Latest income tax returns (ITR) are those covering the immediately preceding year while latest business tax returns (BTR) are those filed within the last six (6) months preceding the date of bid submission; 2) Certificate of PhilGEPS Registration (Platinum Membership), if not submitted during bid opening; 3) Sample of the following items being offered (if applicable): <ol style="list-style-type: none"> a) Marker, Permanent, Fine Point, Non-blot (all colors) b) Marker, Permanent, Chisel Point, Non-blot (all colors) c) Bristol Board, A4 size (all colors) d) Folder, 3-hole Ring Binder (all sizes) e) Folder, Archfile (all sizes) f) Folder, Clear, Presentation (all sizes) g) Folder, Vinyl, Expanding, Legal Size h) Paper Tape/Sticker for Barcode Printer Zebra GC420T, 55mm x 30mm

II. Section VII. Technical Specifications

FROM	TO
Lot No. 3 xxxxx 278 pcs. Box, Corrugated with string, 29" x 15" x 10" xxxxx	xxxxx 278 pcs. Box, Corrugated with string, 24" x 15" x 10" xxxxx
Lot No. 4 xxxxx 90 pcs. Record Book, No. 424, Ruled xxxxx	xxxxx 90 pcs. Record Book, No. 424, Ruled, 150 pages xxxxx

Please see attached revised Technical Specifications form.

III. Deadline for the Submission and Receipt of Bids

The deadline for the submission and receipt of bids is moved from 19 June 2019, 9:45 a.m. to 19 June 2019, 9:00 a.m. Bids must be delivered to the BAC Secretariat Office, Ground Floor, DSWD Central Office. Late Bids will not be accepted.

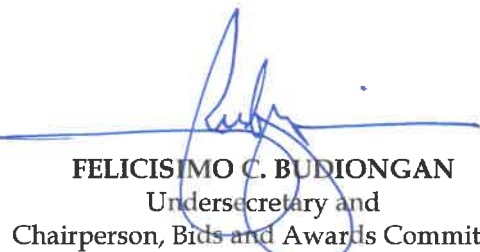
The Bid Opening will follow after the deadline, to be held at the Social Technology Bureau (STB) Conference Room, 3rd Floor, DSWD Central Office, IBP Road, Constitution Hills, Quezon City.

IV. Issuance of Bidding Documents

The issuance of bidding documents is until 19 June 2019 at 9:00 a.m.

This Supplemental/Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.



FELICISIMO C. BUDIONGAN
Undersecretary and
Chairperson, Bids and Awards Committee

Please accomplish this portion and send it to facsimile no. (02) 951-7116 or e-mail bacsec@dswd.gov.ph

Received from DSWD, Supplemental/Bid Bulletin No. 1 for the Supply and Delivery of Various Common Use Office Supplies (ITB No. GOP/19-DSWD-039).

Received by : _____ Date : _____
(Signature over Printed Name)
Designation : _____
Company : _____

Technical Specifications

Specification	Bidder's Specifications ¹
Supply and Delivery of Various Common Usset Office Supplies	Detailed Specifications
<u>Lot No. 1</u> 100 sets Coloring Pens, 12pcs/set 3,650 pcs Ballpoint Pen, 0.5 fine point, Black 2,200 pcs Ballpoint Pen, 0.5 fine point, Blue 300 pcs Ballpoint Pen, 0.5 fine point, Red 200 pcs Ballpoint Pen, 0.5 fine point, Green 50 pcs Ballpoint Pen, 0.5 fine point, Pink 1,416 pcs Marker, Permanent, Fine Point, Non-blot, Black 900 pcs Marker, Permanent, Fine Point, Non-blot, Blue 791 pcs Marker, Permanent, Fine Point, Non-blot, Red 100 pcs Marker, Permanent, Chisel Point, Non-blot, Black 100 pcs Marker, Permanent, Chisel Point, Non-blot, Blue 100 pcs Marker, Permanent, Chisel Point, Non-blot, Red 50 sets Marker, for Transparency, 6 colors 1,875 pcs Sign Pen, high tech pen, 0.5mm, Black 1,871 pcs Sign Pen, high tech pen, 0.5mm, Blue 240 pcs Sign Pen, high tech pen, 0.5mm, Red 60 pcs Sign Pen, high tech pen, 1.0mm, Black 60 pcs Sign Pen, high tech pen, 1.0mm, Blue 120 pcs Sign Pen, high tech pen, 0.7mm, Black 120 pcs Sign Pen, high tech pen, 0.7mm, Blue 120 pcs Sign Pen, high tech pen, 0.7mm, Green 387 dozen Pencil, Lead with Eraser, Woodcased, hardness: HB	
<u>Lot No. 2</u> 4 reams Paper, Multicopy, 80gsm, size A3 841 reams Paper, Multicopy, 80gsm, size Legal 365 reams Paper, Multipurpose (Copy), 70gsm, A4 size 26 packs Paper, Photo, Glossy, A4 size, 260gsm, 10s 50 packs Sticker Paper, A4 size, Multipurpose, Matte, 20 pcs/pack	

¹**IMPORTANT NOTE:** Detailed specifications must be provided. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause 3.1 (a)(ii)** and/or **GCC Clause 2.1 (a)(ii)**.

100 reams Paper, Colored, A4 size, 80gsm, 500pcs/ream, Color: Yellow
4 packs Paper, Wrapping, Kraft, 20 sheets/pack
100 packs Bristol Board, A4 size, Light Green, 220 gsm, 100 pcs/pack
100 packs Bristol Board, A4 size, Light Blue, 220 gsm, 100 pcs/pack
100 packs Bristol Board, A4 size, Light Yellow, 220 gsm, 100 pcs/pack
100 packs Bristol Board, A4 size, Light Orange, 220 gsm, 100 pcs/pack
32 packs Bristol Board, A4 size, Light Pink, 220 gsm, 100 pcs/pack
84 packs Bristol Board, A4 size, White, 220 gsm, 100 pcs/pack
20 packs Specialty Board, A4 size, 20pcs/pack, 160gsm (Please see texture and color at the PMS-CMD Supply Unit)

Lot No. 3

30 pcs Folder, 3-hole Ring Binder, A4 size, 3"
15 pcs Folder, 3-hole Ring Binder, A4 size, 1"
10 pcs Folder, 3-hole Ring Binder, A4 size, 2"
5 pcs Folder, Archfile, A4, 1"
5 pcs Folder, Archfile, A4, 2"
10 pcs Folder, Archfile, A4, 3"
185 pcs Folder, Clear, Presentation, A4 size (please see sample) color-Red
68 pcs Folder, Clear, Presentation, Legal size, (please see sample) color-Red
163 pcs Folder Vinyl, Expanding, Legal Size, Assorted Colors
48 packs Folder, Tagboard, Legal size, 100pcs/pack
33 packs Folder, Fancy (Morocco with Slide) Legal size, color: Red, Blue, White, 50pcs/pack
40 pcs Folder, Sliding, Plastic, Clear, White Bar, Legal size
20 pcs Folder, Sliding, Plastic, Clear, White Bar, A4 size
640 pcs Folder, Data with Lock, Finger Ring and Clear Plastic Pockets for Labels, 3" x 9" x 15"
140 pcs Envelope, Expanding, Plastic, Pushlock, Legal size
31 pcs Envelope, Documentary, Legal size, 500s
375 pcs Document Holder, Mesh Cloth with Zipper, A4 size
238 pcs Box, File Storage, with overlap cover, 39cmx31cmx27cm
278 pcs Box, Corrugated with string, 24" x 15" x 10"
120 pcs Box, with string and button closure, 12" x 10" x 15" with cover
12 pcs Box, File Storage with lid, Blue, size: 13-3/4"W x 10-5/8"H x 16-3/4"L

Lot No. 4

677 boxes Clip, Backfold, all metal, clamping: 32mm
150 pcs Clip, Bulldog (3")
25 boxes Staple wire for binding stapler, HD3LS10,
10MM
20 boxes Staple wire for binding stapler, HD3LS15,
15MM
23 boxes Staple wire for binding stapler, HD3LS17,
17MM
23 boxes Staple wire for binding stapler, HD3LS8, 8MM
202 bdl. Ringbinder, 12.7mmx1.12mm, plastic, 10s
200 bdl. Ringbinder, 25mmx1.12mm, plastic, 10s
202 bdl. Ringbinder, 50mmx1.12mm, plastic, 10s
20 boxes Paper Fastener, Plastic, 70mm prongs
50 pouches Push Pins, Assorted Colors, 100pcs/pouch
30 packs Transparency Film, Plain, A4 size
16 packs Laminating Film, A4 size, 250 microns, 100s
1,681 pcs ID Jacket with String, 3 x 4
187 pcs Certificate Frame, A4 size
100 pcs Certificate Holder, A4 size, Black
100 pcs Certificate Holder, A4 size, Blue
90 pcs Record Book, No. 424, Ruled, 150 pages

Lot No. 5

45 rolls Tape, Cloth Book, 1-1/2", 6M, Black & Blue
55 rolls Tape, Cloth Book, 1", 6M, Black & Blue
62 rolls Tape, Cloth Book, 2", 6M, Black & Blue
32 rolls Tape, Cloth Book, 3", 6M, Black & Blue
88 rolls Tape, Double Edged, 1", without Cushion, 6 meter
125 rolls Tape, Double edged, 1", with Cushion, 6 meter
4 rolls Tape, Duct, 2", 25 meters length
200 pcs Glue, Stick, Jumbo

Lot No. 6

827 pcs DVD Rewritable with individual case, 4.5GB
capacity, 16X speed
15 pcs DVD Recordable with individual case, 4.5GB
capacity, 16X speed
30 pcs CD Recordable, 650/700MB capacity with
individual case
220 pcs CD Rewritable, 650/700MB capacity with
individual case
302 sets Indicator Tag, with text "Please sign", 50s
740 sets Indicator Tag, plain, asstd. Color. 50s
100 pads Note pad, stick on, 2 x 2, 100 pcs./pad
1,281 pads Note pad, stick on, 2 x 3, 100 pcs./pad
460 pads Note pad, stick on, 4 x 6, ruled, 100 pcs/pad
1,326 pads Note pad, stick on, 3 x 4, 100 pcs./pad
1,286 pads Note pad, stick on, 3 x 3, 100 pcs./pad
50 pcs Staple remover, twin jaws

<p>1 pc Stapler, binder type, heavy duty 51 pcs Scissors, symmetrical, blade length: 65mm min. 597 packs Battery, size AAA, 2 pcs/pack, Alkaline, heavy duty 642 packs Battery, size AA, 2 pcs/pack, Alkaline, heavy duty 32 packs Battery, Alkaline, 9 volts, 2 pcs/pack 20 bottle Stamp Pad Ink, Green, 50ml.</p>	
<p><u>Lot No. 7</u></p> <p>110 rolls Paper Tape/Sticker for Barcode Printer, Zebra GC420T, 55mmx30mm, Polyester, 2,000pcs/roll 50 rolls Paper Tape for Adding Machine, 2-1/4" width, Whitebond, 55gsm 26 rolls Paper, Thermal, 55 gsm, 216mmx1mmx30m 60 pcs Ribbon, Carbon C, Nakajima, F746BKSC 60 pcs Lift off tape, Olympia F-583 18 pcs Ribbon, Compuprint, SP40 plus 150 pcs Ribbon for Barcode Printer Zebra, GC420T, 60mmx74mm 20 pcs Ribbon for printing calculator for Canon MP-1200FT 12 pcs Ribbon for Manual Typewriter</p>	
<p><u>Lot No. 8</u></p> <p>210 kilos Rags, all cotton, 32 pcs/kilo min. 50 packs Trash Bag, Black, 940mmx1016mm, 10pcs/pack 200 pcs Bathroom Soap, 25G (guest size) 100 pcs Bathroom Soap, 55 gms 40 pcs Bathroom Soap, 70g. 1,985 bottles Alcohol, Ethyl, 68%-70%, Scented, 500ml 22 cans Disinfectant Spray, Aerosol Type, 400-550gms 6 gallons Fabric Softener 270 pouches Detergent Powder, all purpose, 1 kg.</p>	

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____