

Bids and Award Committee
SUPPLEMENTAL/BID BULLETIN No. 1

Title : **Request for Expression of Interest: Engagement of Consultancy Service [Firm] for KC-NCDDP Outcome Evaluation Third [3rd] Round Data Collection**

Request for Quotation No. : **REI No. KC-NCDDP/19-DSWD-001**

Date : **28 May 2019**

This Supplemental/Bid Bulletin is issued to all prospective consulting firms announcing changes in the Request for Expression of Interest (REI), to wit:

PARTICULARS	FROM		TO		
Item No. 9 Evaluation Criteria of the Firm and its Key Personnel	Evaluation Criteria/ Features		Points		
	A. EXPERIENCE OF FIRM		50		
	1. Has at least ten (10) years of experience conducting quantitative and qualitative		10		
	2. Has conducted at least ten (10) surveys conducted with at least 1000 respondents in each survey and similar in size and complexity in the last ten (10) years		10		
	3. Has conducted at least ten (10) surveys for social protection programs being implemented by National Government Agencies (NGAs), preferably of the DSWD		10		
	4. Has worked with of DSWD and/or Community Driven Development (CDD) Programs for researches in the last five (5) years.		10		
	B. KEY PERSONNEL		40		
	Team Leader (TL)		20		
	The expression of interest received will be evaluated using Section 11.6.2.2 (Consultant Qualification Selection) of the KC-NCDDP Program Procurement Guidelines (March 2017).				
	I. Evaluation Criteria of the Firm and Key Personnel				
Evaluation Criteria/ Features		Points			
A. EXPERIENCE OF FIRM		50			
1. Has at least ten (10) years of experience conducting quantitative and qualitative		25			
2. Has conducted at least ten (10) surveys conducted with at least 1000 respondents in each survey and similar in size and complexity in the last ten (10) years		25			
B. KEY PERSONNEL		50			
Team Leader (TL)		20			
1. Has at least five (5) years of experience managing quantitative and qualitative researches of		20			

	1. Has at least five (5) years of experience managing quantitative and qualitative researches of similar size and complexity	15	similar size and complexity.	
	2. Has master' degree in economics, statistics, communication research, anthropology or related field in the social sciences.	5	2. Has master' degree in economics, statistics, communication research, anthropology or related field in the social sciences.	10
	Data Manager (DM)	20	Data Manager (DM)	
	1. Has at least five (5) years of experience managing large data sets.	10	1. Has at least five (5) years of experience managing large data sets.	10
	2. Has managed at least two (2) projects requiring STATA.	5	2. Has managed at least two (2) projects requiring STATA.	5
	3. Has a Bachelor's degree in economics, statistics, computer science or related field in information management.	5	3. Has a Bachelor's degree in economics, statistics, computer science or related field in information management.	5
	C. APPROACH, METHODOLOGY AND WORK PLAN	10	Total Score	100
	1. Viability of the work plan and schedule, time management, etc.	10	Passing Score	80
	Total Score	100	The highest-ranked firm will be requested to submit a simplified technical and financial proposals and shall be evaluated using the following criteria:	
	Passing Score	85	II. Simplified Technical and Financial Proposal	
			Evaluation Criteria/ Features	Points
			A. Approach, Methodology and Work Plan	80
			Staffing Plan	10
			Other Personnel	
			1. Data Editor/Technical Assistant	
		2. Administrative Assistants		
		3. Regional Field Coordinators		
		4. Field Supervisors		
		5. Data Assistants/Encoders		
		6. Field Interviewers		
		Work Plan		
		1.Operations	10	
		2.Recruitment	10	
		3.Supervision	10	
		Methodology and Approach		
		1.Timeline	5	
		2.Development of tools (including translation to required language)	5	
		3.Data collection, checking and validation	10	

		<table border="1"> <tr> <td>4.Data encoding, validation, and cleaning (including software)</td> <td>10</td> </tr> <tr> <td>5.Capacity Building to Staff</td> <td>10</td> </tr> <tr> <td>B. Budgetary Requirements</td> <td>20</td> </tr> <tr> <td> Viability of the Proposed Budget</td> <td>20</td> </tr> <tr> <td> Total Score</td> <td>100</td> </tr> <tr> <td> Passing Score</td> <td>80</td> </tr> </table>	4.Data encoding, validation, and cleaning (including software)	10	5.Capacity Building to Staff	10	B. Budgetary Requirements	20	Viability of the Proposed Budget	20	Total Score	100	Passing Score	80
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5.Capacity Building to Staff	10													
B. Budgetary Requirements	20													
Viability of the Proposed Budget	20													
Total Score	100													
Passing Score	80													
	<p>14. The consulting firm shall be selected through World Bank - Consultant Qualification Selection (CQS) procedure in accordance with Program Procurement Guidelines for National Program Management Office (NPMO) and Regional Management Office (March 2017). Interested consulting firm may view the Terms of Reference (TOR) for the engagement at www.dswd.gov.ph and must submit their EOI at the address below or through email at bacsec@dswd.gov.ph not later than 05:00 p.m. of 31 May 2019.</p>	<p>14. The consulting firm shall be selected through World Bank - Consultant Qualification Selection (CQS) procedure in accordance with Program Procurement Guidelines for National Program Management Office (NPMO) and Regional Management Office (March 2017). Interested consulting firm may view the Terms of Reference (TOR) for the engagement at www.dswd.gov.ph and must submit their EOI at the address below or through email at quotations@dswd.gov.ph not later than 05:00 p.m. of 07 June 2019.</p>												

This is also to reiterate that all quotations should be submitted to quotations@dswd.gov.ph or thru facsimile at (02) 951 7116. Quotations submitted to a different e-mail address of facsimile number as stated above shall not be considered for evaluation.

Please be guided accordingly.

Requested By:

(Original Signed)
KARINA ANTONETTE A. AGUDO
 Chief Administrative Officer, Procurement
 Management Service - Procurement Planning
 and Management Division
 (PMS-PPMD)

Approved by:

(Original Signed)
U/SEC. FELICISIMO C. BUDIONGAN
 Undersecretary and Bid and Awards Committee
 Chairperson