

NO: _____

SUPPLEMENTAL/BID BULLETIN NO. 1

TITLE : SUPPLY AND DELIVERY OF PVC ID PRINTERS AND LASER PRINTERS FOR DSWD CENTRAL OFFICE AND FIELD OFFICES
ITB NO. : GOP/21-DSWD-018
DATE : 24 SEPTEMBER 2021

This Supplemental/ Bid Bulletin is issued to all prospective bidders announcing changes and clarifications in the Bidding Documents, to wit:

I. Section I. Invitation to Bid

Particulars	From	To												
1.	The Department of Social Welfare and Development (DSWD), through the Finance and Management Service (FMS) 2020 Continuing Funds, intends to apply the sum of Two Million Two Hundred Thousand Pesos (PHP 2,200,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Supply and Delivery of PVC Printers and Laser Printers for DSWD Central Office and Field Offices , Bids received in excess of the ABC shall be automatically rejected at bid opening.	The Department of Social Welfare and Development (DSWD), through the Finance and Management Service (FMS) 2020 Continuing Funds, intends to apply the sum of Two Million Two Hundred Thousand Pesos (PHP 2,200,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Supply and Delivery of PVC Printers and Laser Printers for DSWD Central Office and Field Offices , classified in accordance with the following lots: <table border="1" data-bbox="858 1256 1402 1632"> <thead> <tr> <th>Lot Number</th> <th>Name of Contract</th> <th>Approved Budget for the Contract (ABC)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>PVC ID Printers</td> <td>1,800,000.00</td> </tr> <tr> <td>2</td> <td>Laser Printers (Color)</td> <td>400,000.00</td> </tr> <tr> <td colspan="2">Total ABC for Lot 1 and 2</td> <td>2,200,000.00</td> </tr> </tbody> </table> Bids received in excess of the ABC of each lot shall be automatically rejected at bid opening.	Lot Number	Name of Contract	Approved Budget for the Contract (ABC)	1	PVC ID Printers	1,800,000.00	2	Laser Printers (Color)	400,000.00	Total ABC for Lot 1 and 2		2,200,000.00
Lot Number	Name of Contract	Approved Budget for the Contract (ABC)												
1	PVC ID Printers	1,800,000.00												
2	Laser Printers (Color)	400,000.00												
Total ABC for Lot 1 and 2		2,200,000.00												
5.	A complete set of Bidding Documents may be acquired by interested Bidders on 10 September 2021 to 29 September 2021 from the given address and website(s)	A complete set of Bidding Documents may be acquired by interested bidders on 10 September 2021 to 04 October 2021 from the given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant												

	<p>below and upon payment of the applicable fee for the Bidding Documents in the amount of Two Thousand Five Hundred Pesos (PhP 2,500.00). The DSWD shall allow the bidder to present its proof of payment for the fees in person.</p>	<p>to the latest Guidelines issued by the GPPB, in the amount of:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Lot Number</th> <th style="text-align: center;">Name of Contract</th> <th style="text-align: center;">Cost of Bidding Documents</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">PVC ID Printers</td> <td style="text-align: center;">2,500.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">Laser Printers (Color)</td> <td style="text-align: center;">500.00</td> </tr> </tbody> </table> <p>The DSWD shall allow the bidder to present its proof of payment for the fees in person.</p>	Lot Number	Name of Contract	Cost of Bidding Documents	1	PVC ID Printers	2,500.00	2	Laser Printers (Color)	500.00
Lot Number	Name of Contract	Cost of Bidding Documents									
1	PVC ID Printers	2,500.00									
2	Laser Printers (Color)	500.00									

II. Section II. Instructions to Bidders

A. Changes

Particulars	From	To						
<p>1. Scope of Bid</p>	<p>The Procuring Entity, DSWD wishes to receive Bids for the Supply and Delivery of PVC ID Printers and Laser Printers for DSWD Central Office and Field Offices, with identification number ITB No. GOP/21-DSWD-018.</p> <p>The Procurement Project (referred to herein as “Project”) is composed of One (1) lot, the details of which are described in Section VII (Technical Specifications).</p>	<p>The Procuring Entity, DSWD wishes to receive Bids for the Supply and Delivery of PVC ID Printers and Laser Printers for DSWD Central Office and Field Offices, with identification number ITB No. GOP/21-DSWD-018.</p> <p>The Procurement Project (referred to herein as “Project”) is composed of Two (2) lots, the details of which are described in Section VII (Technical Specifications).</p>						
<p>2. Funding Information</p> <p>2.1</p>	<p>The GOP through the source of funding as indicated below for Finance and Management Service (FMS) 2020 Continuing Funds in the amount of Two Million Two Hundred Thousand</p>	<p>The GOP through the source of funding as indicated below for Finance and Management Service (FMS) 2020 Continuing Funds in the amount of:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Lot Number</th> <th style="text-align: center;">Name of Contract</th> <th style="text-align: center;">Approved Budget for the Contract (ABC)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">PVC ID Printers</td> <td style="text-align: center;">1,800,000.00</td> </tr> </tbody> </table>	Lot Number	Name of Contract	Approved Budget for the Contract (ABC)	1	PVC ID Printers	1,800,000.00
Lot Number	Name of Contract	Approved Budget for the Contract (ABC)						
1	PVC ID Printers	1,800,000.00						

	Pesos (PHP 2,200,000.00).		2	Laser Printers (Color)	400,000.00
			Total ABC for Lot 1 and 2		2,200,000.00
19.4	The Project shall be awarded as follows: Option 1 – One Project having several items that shall be awarded as one contract.	The Project shall be awarded as follows: Option 2 – One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.			

III. Section III. Bid Data Sheet

A. Changes

Particulars	From	To
ITB Clause 14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount of not less than PHP 44,000.00 if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than PHP 110,000.00 if bid security is in Surety Bond.	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: a. The amount of not less than two percent (2%) of ABC of the Lot Bidded , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; b. The amount of not less than five percent (5%) of ABC of the Lot Bidded if bid security is in Surety Bond.
ITB Clause 20.2	The Lowest Calculated Bid (LCB) or Single Calculated Bid (SCB) as the case may be, shall submit the following additional documents during the Post-Qualification Stage: 1) Latest income tax returns (ITR) are those covering the immediately preceding year while latest business tax returns (BTR) are those filed within the last six (6) months preceding the date of bid submission and through the Electronic Filing and Payment System (eFPS) of the BIR; and	The Lowest Calculated Bid (LCB) or Single Calculated Bid (SCB) as the case may be, shall submit the following additional documents during the Post-Qualification Stage for both lots: 1) Latest income tax returns (ITR) are those covering the immediately preceding year while latest business tax returns (BTR) are those filed within the last six (6) months preceding the date of bid submission and through the

	2) Updated Certificate of PhilGEPS Registration (Platinum Membership).	Electronic Filing and Payment System (eFPS) of the BIR; 2) Updated Certificate of PhilGEPS Registration (Platinum Membership); and 3) Manufacturer's Proposed Brand must be capable of supporting Nationwide deployment and with at least one (1) or more accredited Service Centers in Luzon, Visayas and Mindanao, (Proof or List of Nationwide Service Center).
--	--	---

IV. Section VI. Schedule of Requirements

See **Annex "A"** for the revised and updated form to be used in submitting the Schedule of Requirements as indicated in the Section VI of the Bidding Documents.

V. Section VII. Technical Specifications

See **Annex "B"** for the revised and updated form to be used in submitting the Technical Specifications as indicated in the Section VII of the Bidding Documents.

VI. Section IX. Bidding Forms

See **Annex "C"** for the revised and updated form to be used in submitting the Price Proposal Form as indicated in the Section IX of the Bidding Documents.

VII. Deadline for the Submission and Receipt of Bids

This is to reiterate the deadline for the submission and receipt of bids is on **04 October 2021** at **09:00 AM**. Bids must be delivered to the BAC Secretariat Office, 2nd Floor, Mahusay Building, DSWD Central Office. **Late Bids will not be accepted.**


The Bid Opening will immediately follow after the deadline of submission and receipt of bids, to be held at the **Procurement Management Service (PMS) Conference Room, 2nd Floor, Mahusay Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City.**

VIII. Issuance of Bidding Documents

The issuance of bidding documents is extended until **04 October 2021** at **09:00 AM**.

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.


U/SEC. RENE GLEN O. PAJE
Chairperson, Bids and Awards Committee

Please accomplish the portion below and send it to facsimile no. (02) 951-7116 or email at bacsec@dswd.gov.ph.

RECEIVED BY : _____ DATE: _____
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : _____

COMPANY : _____

Section VI. Schedule of Requirements

Supply and Delivery of PVC ID Printers and Laser Printers for DSWD Central Office and Field Offices

A. Delivery Schedules

Lot No.	Particulars	Delivery Terms
1	PVC ID Printers	Within thirty (30) calendar days upon receipt of Notice to Proceed (NTP)
2	Laser Printers (Color)	Within thirty (30) calendar days upon receipt of Notice to Proceed (NTP)

B. Delivery Site*

DSWD Central Office
 c/o Contract Monitoring Division
 Procurement Management Service
 IBP Road, Constitution Hills, Quezon City
**In coordination with the FMS and AS-PSAMD*

C. Terms of Payment

- One-time payment shall be made within fifteen (15) to thirty (30) calendar days from the receipt of Sales Invoice or Billing Statement with complete supporting documents (e.g. inspection reports, delivery receipts, etc).

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Annex “B”

Technical Specifications

Lot No.	DSWD Specifications	Bidder’s Specifications ¹
1	<p>PVC ID PRINTER</p> <p><u>Printing</u></p> <p>Print Type: Dye Sublimation</p> <p>Print Area: Edge to Edge</p> <p>Resolution: ≥ 300dpi</p> <p>Dual Side Printing: Yes</p> <p><u>Card</u></p> <p>Card Feeding: Automatic</p> <p>Card Size: ISO CR-80 (54mm x 86mm/2.12” x 3.38”)</p> <p>Card Thickness: 0.38mm (15mil) – 1.0mm (40mil)</p> <p>Card Type: PVC, Composite PVC, PET</p> <p><u>Print Speed</u></p> <p>Monochrome: ≥ 5 secs</p> <p>YMCKO: ≥ 17 secs (189 cards/hr.)</p> <p>YMCKOK: ≥ 22 secs (150 cards/hr.)</p> <p><u>Capacity</u></p> <p>Input Hopper: ≥ 100 PVC cards</p>	<p>Brand:</p> <p>Model:</p> <p>Detailed Specifications:</p>

¹ **IMPORTANT NOTE:** Detailed Specifications must be provided. Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

	<p>Output Hopper: ≥50 cards</p> <p><u>System</u></p> <p>Memory: ≥ 64mb</p> <p>Control Panel: LCD</p> <p>Supported OS: Windows</p> <p>Communication: USB 2.0, Ethernet (Optional)</p> <p>Power Supply: 110V – 220V AC, 50 60hz</p> <p>Warranty: 1 Year Hardware Warranty</p> <p>Installation and Training: The Service Provider must train the end-users in Central Office onsite and for the Field Offices virtual training with the attendance also of the Central Office end-users to properly address any concerns of the Field Offices.</p>	
<p>2</p>	<p>LASER PRINTER (COLOR)</p> <p>Output Type: Color, Black and White</p> <p>Compatibility: Compatible with Windows and MAC OS</p> <p>Connectivity Technology: USB 2.0</p> <p>Memory: ≥ 32MB</p> <p>Networking Type: Ethernet (100 Base TX / 10 Base-T)</p> <p>Black Print Speed: ≥ 15ppm</p> <p>Color Print Speed: ≥ 15ppm</p> <p>Monthly Duty Cycle: ≥ 30,000 Impressions</p> <p>Technology: Laser</p> <p>Black Resolution: ≥ 600 dpi</p> <p>Max Media Size: Legal</p> <p>Warranty: 1 year Hardware Warranty</p>	<p>Brand:</p> <p>Model:</p> <p>Detailed Specifications:</p>

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Annex "C"

Price Proposal Form

Date: _____

Invitation to Bid No.: GOP/21-DSWD-018

Supply and Delivery of PVC ID Printers and Laser Printers for DSWD Central Office and Field Offices

Lot No.	Particulars	Quantity	Unit Price (in PHP)	Total Price (in PHP)
1	PVC ID Printers	18 units		
2	Laser Printers (Color)	16 units		
TOTAL CONTRACT PRICE				

NOTE: In case of discrepancy between unit price and total price, the unit price will prevail. Total Contract Price is inclusive of all applicable taxes.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____