

NO: _____

SUPPLEMENTAL/BID BULLETIN NO. 4

TITLE : HIRING OF SERVICE PROVIDER FOR CUSTOM BROKERAGE AND CARGO HAULING SERVICES FOR FY 2020
ITB NO. : GOP/20-DSWD-032
DATE : 23 JUNE 2020

This Supplemental/ Bid Bulletin is issued to all prospective bidders announcing changes and clarifications in the Bidding Documents, to wit:

I. Section VI. Schedule of Requirements

See attached document for the correct form to be used in submitting the schedule of requirements as indicated in Section VI of the bidding documents.

II. Section VIII. Bidding Forms

See attached document for the correct form to be used in submitting the price proposal form as indicated in Section VIII of the bidding documents

III. Clarifications

Particulars	Bidder's Clarifications	DSWD Response
1. From the BOC Inner Ports (POM and MICP) to DSWD-NROC or any point within DSWD-FO NCR premises	No mention/allocation of ABC in the schedule of requirements but there is item in the Price Proposal Form to be filled in. What is the difference of delivery between "any point within Metro Manila" versus "any point within DSWD-FO NCR premises"?	It is already excluded in the updated/revised Price Proposal Form to address these issues and concerns.
2. Please be informed that the Service Provider will only provide expenses, in advance, for shipping charges, port charges and transportation charges; while the Customs Duties and Taxes will be settled by DSWD through Deferred Payment Scheme. Thus, there is no need to included the estimated costs in the bid as we	Does this mean that the Service Provider will secure Invoice and provide in advance of related expenses such as but not limited to the following, shipping line charges, port and transportation and DSWD will be the one to provide payment for such?	The Service Provider should settle the (1) Shipping Line Charges, (2) Port Charges and (3) Transportation/Trucking Charges in advance using their own expenses to be billed to the Department after the release of shipment supported by the Official Receipts and subject to the usual accounting and auditing rules and regulation

<p>already allotted an amount of Php18,133,260.00 to cover these expenses, which the participant bidder will state the same amount in their proposal bid. Likewise, the expected shipment's commodities are the following:</p> <ul style="list-style-type: none"> • Food Item (Rice, Canned Goods, etc.) • Non-Food Item (New Clothes, Shelter Materials, Hygiene/Sanitary Kits) 		<p>related to claim for reimbursement</p>
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IV. Deadline for the Submission and Receipt of Bids

The schedule for the deadline for the submission and receipt of bids is moved from 24 June 2020 to **01 July 2020 at 09:00 AM**. Bids must be delivered to the BAC Secretariat Office, Ground Floor, DSWD Central Office. **Late Bids will not be accepted.**

The Bid Opening will immediately follow after the deadline of submission and receipt of bids, to be held at the Office of the Undersecretary for Disaster Response Management Group (OUS-DRMG) Conference Room, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Constitution Hills, Quezon City.

V. Issuance of Bidding Documents

The issuance of bidding documents is until **01 July 2020 at 08:00 AM**.

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

(Original Signed)
U/SEC. FELICISIMO C. BUDIONGAN
Chairperson, Bids and Awards Committee

Please accomplish the portion below and send it to facsimile no. (02) 951-7116 or email at bacsec@dswd.gov.ph.

RECEIVED BY : _____ **DATE:** _____
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : _____

COMPANY : _____

Schedule of Requirements

Hiring of Service Provider for Customs Brokerage and Cargo Hauling Services for FY 2020

1. Contract Duration

The contract duration shall commence from the receipt of Notice to Proceed (NTP) or until 31 December 2020 or until such time that the Total Contract Price (TCP) has been consumed, whichever comes first.

2. Cost/Pricing to be Used as Reference for Brokerage and Cargo Hauling Services:

For this purpose, DSWD has estimated the following rate for Customs Brokerage and Cargo Hauling services including manpower for loading and unloading of cargoes; and all indicated amount / rate are inclusive of all applicable taxes:

➤ MAXIMUM CEILING RATE FOR CUSTOMS BROKERAGE SERVICE AND PROCESSING CHARGES:

TRANSACTION	RATE
Customs Brokerage Service and Professional Fee Per Shipment	Fixed Rate as per Customs Administrative Order No. 01-2001 (1/8 of 1% of Total Dutiable Value of Shipment) + Php10,000.00 / Shipment
Shipping Charges such as Terminal Handling, Freight, Surcharge, Operation, Documentation, Detention / Demurrage Charges, etc.	Fixed Rate based on the actual receipted charges
Port and/or Airline Charges such as Arrastre, Wharfage, and Storage Charges, etc.	Fixed Rate based on the actual receipted charges

➤ MAXIMUM CEILING RATE FOR CARGO AND HAULING SERVICES:

A. FOR CONTAINERIZED CARGOES:

DESTINATION / NATURE OF CHARGES	20' CONTAINER	40' CONTAINER

From BOC Inner Ports (POM and MICP) to DSWD-NROC or any point within Metro Manila	PHP 19,964.00	PHP 23,000.00
From BOC Inner Ports (POM and MICP) to DSWD-FO I La Union or any point within FO I premises	PHP 78,000.00	-
From BOC Inner Ports (POM and MICP) to DSWD-FO II, Cagayan or any point within FO II premises	PHP 168,000.00	-
From BOC Inner Ports (POM and MICP) to DSWD-FO III, Pampanga or any point within FO III premises	PHP 25,000.00	-
From BOC Inner Ports (POM and MICP) to DSWD-FO IV A, Cavite or any point within FO IV A premises	PHP 34,000.00	-
From BOC Inner Ports (POM and MICP) to DSWD-FO IV B, Batangas or any point within FO IV B premises	PHP 49,000.00	-
From BOC Inner Ports (POM and MICP) to DSWD-FO V, Albay or any point within FO V premises	PHP 147,000.00	-
From BOC Inner Ports (POM and MICP) to DSWD-FO CAR, Benguet or any point within FO CAR premises	PHP 119,000.00	-
From BOC Port of Cebu to any point within DSWD-FO VII Cebu premises	PHP 12,000.00	PHP 15,000.00
From BOC Port of Cebu to any point within DSWD-FO VI Ilo-ilo premises	PHP 98,000.00	-
From BOC Port of Cebu to any point within DSWD-FO VIII Leyte premises	PHP 98,000.00	-
From BOC Port of Cagayan de Oro to DSWD FO-X Cagayan de Oro and / or Iligan City premises	PHP 26,800.00	PHP 31,000.00
From BOC Port of Cagayan de Oro to DSWD FO-IX Zamboanga premises	PHP 63,000.00	-
From BOC Port of Cagayan de Oro to DSWD FO-XI Davao premises	PHP 49,000.00	-

From BOC Port of Cagayan de Oro to DSWD FO-XII South Cotabato premises	PHP 51,800.00	-
From BOC Port of Cagayan de Oro to DSWD FO-CARAGA Agusan premises	PHP 42,000.00	-
Unloading Charges	PHP 3,000.00	PHP 4,000.00
Detention Charges / Day	PHP 3,000.00	PHP 6,000.00
Aborted trips due to unavoidable circumstances	PHP 5,500.00	PHP 6,500.00

B. FOR NON-CONTAINERIZED CARGOES:

DESTINATION / NATURE OF CHARGES	10 wheeler truck	18 wheeler truck
From BOC Inner Ports (POM and MICP) to DSWD-NROC or any point within Metro Manila	PHP 19,964.00	PHP 23,000.00
From BOC Port of Cebu to any point within DSWD FO-VII Cebu premises	PHP 13,000.00	PHP 25,000.00
From BOC Port of Cagayan de Oro to DSWD FO-X Cagayan de Oro and Iligan City premises	PHP 16,000.00	PHP 29,000.00
Loading Charges	PHP 3,000.00	PHP 6,000.00
Unloading Charges	PHP 3,000.00	PHP 6,000.00
Detention Charges / Day	PHP 5,000.00	PHP 6,000.00
Aborted trips due to unavoidable circumstances	PHP 5,000.00	PHP 6,500.00

Considering that the: (1) Customs Brokerage and Processing Expenses, (2) Shipping Charges, and (3) Port Charges are fixed rates based on the dutiable value of shipment and actual receipted charges; **all prospective bidders shall propose their bid only for the Cargo and Hauling rates.**

Other trucking and hauling services rates from BOC to any point outside Metro Manila or nearby provinces shall be approved and conformed to by the Head of the requesting office upon submission of a reasonable price quotation by the CUSTOMS BROKERAGE AND CARGO HAULING FIRM.

Any additional services that will be rendered by the CUSTOMS BROKERAGE AND CARGO HAULING FIRM due to unforeseen circumstances or emergency situations which

will result to an excess in the amount of the approved budget shall be funded and justified by the requesting office.

3. Terms of Payment

The payment shall be made on actual services rendered and payable within fifteen (15) to thirty (30) calendar days after the transaction and submission of the Summary of Billing Statements/ Sales Invoices and/or Official Receipts under the Charge Account. All Billing/Rates shall be subject to all applicable taxes.

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____

Price Proposal Form

Date: _____

Invitation to Bid N°: GOP/20-DSWD-032

Hiring of Service Provider for Brokerage and Cargo Hauling Services for FY 2020

A	B	C	D	E
		INDICATIVE VOLUME	RATE	SUBTOTAL
	Transaction	Value of Transaction (estimate)		
	A. Customs Brokerage and Processing Charges (CSF and IPF)		CAO #01-2001 + 10,000/shipment + actual receipted charges (fixed charges)	18,133,260.00
	B. Payment of the regular shipping and port/airline charges		Per actual receipt (fix charges)	
	C. CARGO HAULING SERVICES			
	C.1 For Containerized Cargo			
Type of Container	Destination	No. of Trips	Rate per Trip	
20 ft. CV	From the BOC Inner Ports (POM and MICP) to DSWD-NROC or any point within Metro Manila	130		
	From the BOC Inner Ports (POM and MICP) to DSWD-FO I, La Union or any point within FO I premises	6		
	From the BOC Inner Ports (POM and MICP) to DSWD-FO II, Cagayan or any point within FO II premises	6		
	From the BOC Inner Ports (POM and MICP) to DSWD-FO III, Pampanga or any point within FO III premises	6		
	From the BOC Inner Ports (POM and MICP) to DSWD-FO IV A, Cavite or any point within FO IV A premises	5		
	From the BOC Inner Ports (POM and MICP) to DSWD-FO IV B, Batangas premises	5		

A	B	C	D	E
		INDICATIVE VOLUME	RATE	SUBTOTAL
	From the BOC Inner Ports (POM and MICP) to any point within DSWD-FO V, Albay or any point within FO V premises	6		
	From the BOC Inner Ports (POM and MICP) to DSWD-FO CAR, Benguet or any point within FO CAR premises	5		
	From BOC Port of Cebu to any point within DSWD-FOVII, Cebu premises	60		
	From BOC Port of Cebu to any point within DSWD-FOVI, Ilo-ilo premises	6		
	From BOC Port of Cebu to any point within DSWD-FOVIII, Leyte premises	6		
	From BOC Port of Cagayan de Oro to DSWD-FOX, Cagayan de Oro and / or Iligan City premises	26		
	From BOC Port of Cagayan de Oro to DSWD-FOIX, Zamboanga premises	6		
	From BOC Port of Cagayan de Oro to DSWD-FOXI, Davao premises	6		
	From BOC Port of Cagayan de Oro to DSWD-FOXII, South Cotabato premises	6		
	From BOC Port of Cagayan de Oro to DSWD-FO CARAGA, Agusan premises	6		
	Unloading Charges	291		
	Detention Charges	10		
	Aborted trips due to unavoidable circumstances	10		
40 ft. CV	From the BOC Inner Ports (POM and MICP) to DSWD-NROC or any point within Metro Manila	5		
	From BOC Port of Cebu to any point within DSWD-FOVII, Cebu premises	5		
	From BOC Port of Cagayan de Oro to DSWD-FOX, Cagayan de Oro and / or Iligan City premises	5		
	Unloading Charges	15		
	Detention Charges	5		
	Aborted trips due to unavoidable circumstances	5		
C.2 For Non-Containerized Cargo				
Type of Truck	Destination	No. of Trips	Rate per Trip	
10- WHEELER TRUCK	From the BOC Inner Ports (POM and MICP) to DSWD-NROC or any point within Metro Manila	5		
	From BOC Port of Cebu to any point within DSWD-FOVII, Cebu premises	1		

A	B	C	D	E
		INDICATIVE VOLUME	RATE	SUBTOTAL
	From BOC Port of Cagayan de Oro to DSWD-FOX, Cagayan de Oro and / or Iligan City premises	1		
	Loading Charges	5		
	Unloading Charges	5		
	Detention Charges / Day	5		
	Aborted trips due to unavoidable circumstances	5		
18- WHEELER TRUCK	From the BOC Inner Ports (POM and MICP) to DSWD-NROC or any point within Metro Manila	5		
	From BOC Port of Cebu to any point within DSWD-FOVII, Cebu premises	1		
	From BOC Port of Cagayan de Oro to DSWD-FOX, Cagayan de Oro and / or Iligan City premises	1		
	Loading Charges	5		
	Unloading Charges	5		
	Detention Charges / Day	5		
	Aborted trips due to unavoidable circumstances	5		
			TOTAL	

SUMMARY:	
A. Customs Brokerage and Processing Charges	Fixed Charges 18,133,260.00
B. Payment of the shipping line and port/airline charges	
C. Trucking and Hauling Charges	
TOTAL	

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____