

NO: _____

SUPPLEMENTAL/BID BULLETIN NO. 4

TITLE : HIRING OF FORWARDING SERVICES FOR CY 2021
ITB NO. : GOP/20-DSWD-068
DATE : 26 JANUARY 2021

This Supplemental/ Bid Bulletin is issued to all prospective bidders announcing changes and clarifications in the Bidding Documents, to wit:

I. Section VI. Schedule of Requirements

See **Annex "A"** for the correct form to be used in submitting the Schedule of Requirements as indicated in Section VI of the Bidding Documents.

II. Deadline for the Submission and Receipt of Bids

The schedule for the deadline for the submission and receipt of bids is moved from 27 January 2021 to **03 February 2021 at 09:00 AM**. Bids must be delivered to the BAC Secretariat Office, 2nd Floor, Mahusay Building, DSWD Central Office. **Late Bids will not be accepted.**

The Bid Opening will immediately follow after the deadline of submission and receipt of bids, to be held at the **DSWD Auditorium, 4th Floor, Magiliw Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City.**

III. Issuance of Bidding Documents

The issuance of bidding documents is extended until **03 February 2021 at 08:00 AM**.

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

(Original signed)
U/SEC. RENE GLEN O. PAJE
Chairperson, Bids and Awards Committee

Please accomplish the portion below and send it to facsimile no. (02) 951-7116 or email at bacsec@dswd.gov.ph.

RECEIVED BY : _____ **DATE:** _____
(SIGNATURE OVER PRINTED NAME)
DESIGNATION : _____
COMPANY : _____

Schedule of Requirements

Hiring of Forwarding Services for CY 2021

1. Contract Duration

The contract duration shall be for a period of **One (1) Year or Twelve (12) Months commencing from the date of receipt of Notice to Proceed (NTP)** or until such time the **Total Bid Price (TCP)** has been consumed, whichever comes first.

2. Sites Covered

Transfer of goods from DSWD-NROC, Pasay City, and/or other designated/identified warehouse WITHIN METRO MANILA to DSWD-Field Offices or to any designated warehouse within Field Office premises nationwide.

3. Cost/Pricing to be used as reference:

Prices not included in the matrix shall be within the prevailing market price subject to the approval of the Procuring Entity.

FORWARDING SERVICES

Maximum Ceiling Rates (in Philippine Peso)

For this purpose, the DSWD has estimated the following cargo forwarding rates for land and sea services; and all indicated amount/ rate are inclusive of all applicable taxes:

A. Inland Freight – Originating from any point within Metro Manila and vice versa

Inland Freight				
DESTINATION		10 Wheeler	6 Wheeler	4 Wheeler
Region	Province/ City	RATE PER TRIP FOR FY 2021 with 10% Mark up		
FO I	San Fernando, La Union	36,323.86	20,076.49	16,500.00
	Laoag City, Ilocos Norte	53,729.92	35,024.40	24,987.77
	Santa/ Vigan, Ilocos Sur	46,512.77	30,418.92	22,427.85
	Lingayen/ Rosales, Pangasinan	28,045.36	16,061.19	13,075.38
	Dagupan City	28,045.36	16,061.19	14,374.09
FO II	Tuguegarao, Cagayan	53,729.92	35,024.40	23,279.50
	Iligan City, Isabela	43,965.54	25,551.89	21,290.19
	Bayombong, Nueva Vizcaya	42,691.93	24,335.13	16,593.71
	Cabarroguis, Quirino	42,691.93	24,335.13	19,208.85
FO III	San Fernando, Pampanga	17,751.02	8,517.30	7,347.88
	Balanga, Bataan	21,293.73	13,019.30	8,249.80
	Tarlac City, Tarlac	23,460.35	13,019.30	9,776.91
	Iba Zambales	27,500.00	16,500.00	12,007.72

	Palayan, Nueva Ecija	20,403.67	10,950.81	11,395.22
	San Miguel, Bulacan	17,205.98	8,278.49	6,642.09
	Baler, Aurora	38,871.08	21,293.24	14,620.65
FO CAR	Baguio/ La Trinidad, Benguet	40,086.94	24,200.00	16,423.10
	Bangued, Abra	53,729.92	35,024.40	22,464.66
	Tabuk, Kalinga	53,729.92	35,024.40	22,911.37
	Luna, Apayao	53,729.92	35,024.40	25,672.36
	Lagawe, Ifugao	50,304.58	35,024.40	18,859.12
	Bontoc, Mt. Province	53,729.92	35,024.40	22,354.22
FO IV-A	GMA, Cavite	13,844.56	5,840.43	6,077.45
	Tanay, Rizal	15,566.60	8,278.49	5,950.48
	Sta. Cruz, Laguna	18,493.25	8,278.49	7,355.57
	Provincial Capitol, Batangas	19,130.06	8,517.30	8,400.07
	Lucena, Quezon	19,766.87	10,342.43	8,438.21
FO IV-B	Calapan, Mindoro	58,300.00	38,500.00	24,200.00
	Boac, Marinduque	65,898.31	45,100.00	31,900.00
	Provincial Capitol, Romblon	80,180.72	53,012.05	34,100.00
	Puerto Princesa, Palawan	91,300.00	56,100.00	36,300.00
FO V	Legaspi, Albay	53,729.92	35,024.40	21,073.54
	Daet, Camarines Norte	42,691.93	24,335.13	15,492.14
	Pili, Camarines Sur	42,691.93	24,335.13	17,628.71
	Sorsogon City, Sorsogon	60,097.99	40,118.86	22,067.50
	Virac, Catanduanes	90,200.00	58,300.00	38,500.00
	Masbate City, Masbate	104,500.00	66,000.00	44,000.00
FO VI	Ilo-ilo City, Ilo-ilo	102,300.00	62,700.00	41,800.00
	Kalibo, Aklan	90,200.00	55,000.00	37,400.00
	Provincial Capitol, Antique	93,500.00	57,200.00	39,406.88
	Roxas City, Capiz	95,700.00	58,300.00	39,406.88
	Jordan, Guimaras	107,800.00	69,300.00	39,406.88
	Bacolod, Negros Occidental	107,800.00	69,300.00	46,200.00
FO VII	Cebu City, Cebu	113,300.00	69,300.00	46,200.00
	Tagbilaran, Bohol	113,300.00	69,300.00	46,200.00
	Provincial Capitol, Siquijor	159,500.00	97,900.00	48,679.09
	Dumaguete, Negros Oriental	112,200.00	69,300.00	46,200.00
FO VIII	Tacloban, Leyte	100,060.24	72,891.57	50,600.00
	Catarman, Northern Samar	80,180.72	53,012.05	46,385.54
	Catbalogan, Western Samar	86,807.23	59,638.55	47,300.00
	Borongan, Eastern Samar	100,060.24	71,500.00	47,300.00
	Government City, Ormoc	113,313.25	82,500.00	52,800.00
	Naval, Biliran	113,313.25	73,700.00	50,600.00
	Maasin, Southern Leyte	113,313.25	74,800.00	49,500.00
FO IX	Dipolog, Zamboanga Del Norte	186,204.82	110,000.00	74,800.00
	Pagadian, Zamboanga Del Sur	186,204.82	110,000.00	80,300.00
	Ipil, Zamboanga Sibugay	198,000.00	110,000.00	80,300.00
FO X	Cagayan de Oro, Misamis Oriental	154,000.00	108,900.00	69,300.00

	Mambajao, Camiguin	179,300.00	108,900.00	72,600.00
	Oroquita, Misamis Occidental	170,500.00	108,900.00	72,600.00
	Malaybalay, Bukidnon	154,000.00	108,900.00	72,600.00
	Iligan City, Lanao Del Norte	154,000.00	108,900.00	69,300.00
FO XI	Digos City, Davao Del Sur	159,500.00	113,300.00	74,800.00
	Tagum City, Davao Del Norte	159,500.00	113,300.00	79,200.00
	Nabunturan, Compostela Valley	165,000.00	115,500.00	80,300.00
	Mati, Davao Oriental	165,000.00	115,500.00	80,300.00
	Malita, Davao occidental	165,000.00	119,900.00	83,600.00
FO XII	Coronadal, South Cotabato	170,500.00	119,900.00	83,600.00
	Matalan, Cotabato	179,578.31	119,900.00	83,600.00
	General Santos City	166,325.30	108,900.00	72,600.00
	Alabel, Saranggani	170,500.00	108,900.00	72,600.00
	Isulan, Sultan Kudarat	179,578.31	118,800.00	85,800.00
FO CARAGA	Butuan City, Agusan Del Norte	148,500.00	115,500.00	74,800.00
	Prosperidad, Agusan Del Sur	148,500.00	115,500.00	74,800.00
	Surigao City, Surigao Del Norte	137,500.00	108,900.00	69,300.00
	Tandag City, Surigao Del Sur	137,500.00	113,300.00	78,100.00
	Dinagat Island, San Jose	176,000.00	113,300.00	75,900.00
FO NCR	Any point within Metro Manila	11,488.37	4,457.65	4,638.55

B. Sea Freight (Containerized Cargo) – Originating from any point within Metro Manila and vice versa

CONTAINER	VISAYAS	MINDANAO
20 ft.	PHP55,319.00	PHP58,916.00
40 ft.	PHP89,320.00	PHP97,405.00

C. OTHER ADDITIONAL CHARGES:

1. Manpower Charges (loader and unloader)

- 1.1 Loader** – PHP3,000 per 10wheeler wing van truck or 20ft. container van and PHP6,000 per 40ft. container van
- 1.2 Unloader** - PHP3,000 per 10wheeler wing van truck or 20ft. container van and PHP6,000 per 40ft. container van

2. Packaging Charges (if necessary)

3. Backload Charges – Regular Trucking Charges + 50%

4. Outside Delivery Area (ODA) / Diverted Delivery Charges:

- The ODA Charges amounting to **PHP130.00/Km/trip** will be billed by the FORWARDING FIRM and shall cover outside city proper where the identified destination is located.

5. Detention and Demurrage Charges:

- 5.1. PhP5,000.00 per 10 Wheeler Wing Van or 20ft Container Van.
- 5.2. PhP8,000.00 per 40ft Container Van.

All rates shall include cargo handling and pick-up from any DSWD warehouses within Metro Manila. Other additional services such as packaging (*optional, depends on the nature of the cargo*) shall be provided by the FORWARDING FIRM subject to prior approval of the DSWD. Packaging shall be for the account of the DSWD to be billed after the services has been rendered. Provided, that the cost of packaging is reasonable and within the prevailing market price.

4. FLEXIBILITY

FLEXIBILITY (Deliveries from region to any places within their premises and to other region nationwide)		
PARTICULARS	COST	TOTAL COST LOOTED
Land Travel	Php130.00 per Km	2,000,000.00
Sea Freight	Actual Ro-Ro expenses	2,000,000.00
Land Travel + Sea Freight	Php130.00 per Km + Actual Ro-Ro expenses	2,000,000.00

The contract with FORWARDING FIRM shall also cover the deliveries originating from region to any point within their premises; and from one region to another region nationwide.

For this purpose, the DSWD has estimated the following rates for these type of deliveries which also inclusive of all applicable taxes:

1. **Deliveries requiring only Land Travel** - PhP15,000.00 for the first 50 Km. and an additional of PhP130.00 per Km.
2. **Deliveries requiring only Sea Freight** – the actual Shipping or Roll-on Roll-off (RoRo) delivery charges shouldered by the Logistics Service Provider will apply
3. **Deliveries requiring both Land Travel and Sea Freight** – PhP15,000.00 for the first 50 Km. and an additional of PhP130.00 per Km. + actual Shipping or RoRo delivery charges. The 50 Km. includes the pre and post RoRo delivery distance.

These additional rates including Shipping and/or Ro-Ro Transportation shall be provided by the FORWARDING FIRM subject to prior approval of the DSWD. Shipping and/or Ro-Ro Transportation Rate shall be for the account of the DSWD to be billed after the services has been rendered. Provided, that the cost of Shipping or Ro-Ro delivery is reasonable, supported by the Official Receipts and within the prevailing market price.

II. LIQUIDATED DAMAGES

The Liquidated Damages will start counting from the point of origin until it reaches the point of destination:

For Land Delivery using Trucks	For Land with Sea Freight Delivery using Trucks	For Delivery using Container Van
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LD will start after two (2) days from dispatched date if the loaded items still not yet reach or receive at the point of destination	LD will start five (5) days for Region MIMAROPA and Visayas areas, and six (6) days for Mindanao Areas; from dispatched date at origin within Luzon areas if the loaded items still not yet reach or receive at the point of destination	LD will start after five (5) days for Visayas Areas and six (6) days for Mindanao Areas, from dispatched date of vessel at Port within Luzon if the loaded items still not yet reach or received at the point of destination
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III. PENALTY AND TERMINATION OF CONTRACT

The FORWARDING FIRM shall provide trucks, deliver the goods and return delivery documents and equipment/ supplies used to expedite deliveries within the timeline prescribed by the DSWD, unless prevented by natural and manmade disaster or other fortuitous events, or other reasons beyond the control of Service Provider. In such cases, the Service Provider shall immediately inform the DSWD. However, should the cause of delay be attributable to the Service Provider’s negligence or inability to deliver, it will be a ground for the early termination of contract.

Below are the Penalty Costs per particular instances:

Particulars	Penalty Costs per Particular Instances
Delay provision of trucks	1/10 of 1% of the trucking rate shall be imposed for every day of delay reckoned from the date of receipt of request from DSWD
Delay in arrival of delivery at destination point	1/10 of 1% of the cost of the delivery services (including taxes and other charges) shall be imposed for every day of the delay
Delay in returning delivery documents and equipment/ supplies	Penalty cost of 1/10 of 1% of the trucking rate per day of delay and shall be reckoned after the allowable period, to wit: <ul style="list-style-type: none"> • For land delivery using trucks – within two (2) days after the delivery is received at destination point • For land with sea freight delivery using trucks and delivery using container vans – within five (5) days for Region MIMAROPA and Visayas areas and six (6) days for Mindanao areas, after the delivery is received at destination point

5. Payment Terms

Payment shall be made on per transaction basis. Processing of payment shall be completed within fifteen (15) to thirty (30) calendar days upon receipt of supporting documents.

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____

*****THIS DOCUMENTS MUST BE ATTACHED TO THE TECHNICAL SPECIFICATIONS****