



### SUPPLEMENTAL BID BULLETIN No. 3

**TITLE** : **PROVISION OF MULTI-YEAR CONTRACT FOR THE PROCUREMENT OF FUEL FOR DSWD VEHICLES USING FLEET CARD DISTRIBUTOR/ CREDIT FACILITY FOR CY 2020-2022**

**ITB NO.** : **GOP/20-DSWD-033**

**DATE** : **14 MAY 2020**

This Supplemental/ Bid Bulletin is issued to all prospective bidders announcing amendments in the Bidding Documents, to wit:

**A. Section III. Bid Data Sheet (Page 38-42 of the Bidding Documents).**

Particulars	From	To
ITB Clause No. 33.1	ITB Clause No. 33 Performance Security  33.1. To guarantee the faithful performance by the winning Bidder of its obligations under the contract, it shall post a performance security within a maximum period of ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of contract	ITB Clause No. 33 Performance Security/ Performance Securing Declaration.  <b>33.1. To guarantee the faithful performance by the winning Bidder of its obligations under the contract, it shall post a <u>performance security/ performance securing declaration (PSD)</u> within a maximum period of ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of contract</b>

**A. Please see herein attached revised Bid Data Sheet (BDS) marked as Annex "A".**

**B. Submission and Opening of Bids**

This is to reiterate that deadline for the submission and receipt of bids is **27 May 2020 at 09:00 a.m.** Bids must be delivered at the BAC Secretariat Office, Ground Floor, DSWD Central Office, IBP Road, Constitution Hills, Quezon City. **Late bids will not be accepted.**

The Bid Opening will immediately follow the deadline, to be held at the OUSDRMG, Room 202, Director's Dormitory, DSWD Central Office, IBP Road, Constitution Hills, Quezon City.



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**C. Issuance of Bidding Documents**

The issuance of Bidding Documents is until **27 May 2020 (Wednesday)** at **09:00 am**.

This Bid Bulletin shall form part of the Bidding Documents.

Please be guided accordingly.

  
\_\_\_\_\_  
**USEC. FELICISIMO C. BUDIONGAN**  
Chairperson, Bids and Awards Committee

**Please accomplish the portion below and send it to facsimile no. (02) 951-7116 or email at [bacsec@dswd.gov.ph](mailto:bacsec@dswd.gov.ph).**

RECEIVED BY : \_\_\_\_\_ DATE: \_\_\_\_\_  
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : \_\_\_\_\_

COMPANY : \_\_\_\_\_



## Bid Data Sheet

ITB Clause	
1.1	<p>The Procuring Entity is <b>Department of Social Welfare and Development (DSWD) – Administrative Service-General Services Division (AS-GSD)</b>.</p> <p>The name of the Contract is <b>Provision of Multi-Year Contract for the Procurement of Fuel for DSWD Vehicles Using Fleet Card Distributor/ Credit Facility</b>.</p> <p>The identification number of the Contract is <b>ITB No. GOP/20-DSWD-033</b></p>
1.2	<p>The lot and reference are:</p> <p><b>One (1) Lot Provision of Multi-Year Contract for the Procurement of Fuel for DSWD Vehicles Using Fleet Card Distributor/ Credit Facility under ITB No. GOP/20-DSWD-033</b></p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through <b>Department of Social Welfare and Development Funds</b>, in the amount of <b>Seven Million One Hundred Ninety-Seven Thousand Four Hundred Ninety-Eight Pesos and Sixty Centavos (Php 7,197,498.60)</b> being the <b>Approved Budget for the Contract (ABC) for the first (1<sup>st</sup>) Year only</b>.</p> <p>The name of the Project is:</p> <p><b>Provision of Multi-Year Contract for the Procurement of Fuel for DSWD Vehicles Using Fleet Card Distributor/ Credit Facility</b>.</p>
3.1	No further instructions.
5.1	No further instructions.
5.2	Foreign bidders, except those falling under ITB Clause 5.2(b), may not participate in this Project.
5.4	<p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a) (ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to <b>Provision of Multi-Year Contract for the Procurement of Fuel for Vehicles Using Fleet Card Distributor/ Credit Facility</b>.</p>



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	<b>Contract for the Procurement of Fuel for Vehicles Using Fleet Card Distributor/ Credit Facility.</b>
7	No further instructions.
8.1	<b>Subcontracting is not allowed.</b>
8.2	Not applicable.
9.1	The DSWD will hold a pre-bid conference for this Project on <b>13 May 2020, 10:00 a.m.</b> , at the <b>DSWD Auditorium, 4<sup>th</sup> Floor, Magiliw Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City</b> which shall be open to prospective bidders.
10.1	The Procuring Entity's address is:  <b>THE CHAIRPERSON</b>  Bids and Awards Committee-I c/o BAC Secretariat Ground Floor, DSWD Central Office IBP Road, Constitution Hills, Quezon City Fax No. (02) 951-7116 Telephone nos. (02) 931-8101 to 07 Local 122 or 124 Email Address: <a href="mailto:bacsec@dswd.gov.ph">bacsec@dswd.gov.ph</a>
12.1	Prospective bidders may still submit their Class "A" Eligibility Documents, to wit:  a. Registration Certificate from Security and Exchange Commission (SEC) for Corporations, Department of Trade and Industry (DTI) for Sole Proprietorships or Cooperative Development Authority (CDA) for Cooperatives; b. Valid Mayor's/ Business Permit or its Equivalent Document; c. Valid Tax Clearance; and d. Audited Financial Statements stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission.  Or  If the prospective bidder is already registered in the PhilGEPS under Platinum category, their Certificate Registration and Membership in lieu of their uploaded file of Class "A" Documents must be submitted, or a combination thereof.  In case the bidder opted to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as post-qualification requirements to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184.



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12.1(a)(ii)	The bidder's SLCC similar to the contract to be bid should have been completed within <b>three (3) years</b> prior to the deadline for the submission and receipt of bids.
13.1(b)	No further instructions.
13.1(c)	No additional requirements.
13.2	<p>The ABC is <b>Seven Million One Hundred Ninety-Seven Thousand Four Hundred Ninety-Eight Pesos and Sixty Centavos (PhP 7,197,498.60)</b> being the Approved Budget for the Contract (ABC) for the first (1<sup>st</sup>) year only. Any bid with a financial component exceeding this amount shall not be accepted.</p> <p>This bidding for multi-year contact for the Provision of Fuel for DSWD Vehicles Using Fleet Card Distributor/ Credit Facility for CY 2020-2022 is in accordance with the approved Multi-Year Contractual Authority (MCYA) No. MYCA-BMB-20-0000007.</p> <p>DSWD reserves the right to pre-terminate the contract without liability for reasons of budgetary limitations in succeeding year.</p>
15.4(a)(iv)	No incidental services are required.
15.4(b)(i) <sup>1</sup>	Not applicable.
15.4 (b)(ii) <sup>2</sup>	No incidental services are required.
16.1(b)	The Bid prices for Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.
16.3	Not applicable.
17.1	Bids will be valid until <b>One Hundred Twenty (120) calendar days</b> from the date of opening of bids.
18.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"><li>1. The amount of not less than <b>PhP 143,949.97 [2% of ABC]</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li><li>2. The amount of not less than <b>PhP 359,874.93 [5% of ABC]</b>, if bid security is in Surety Bond.</li></ol>

<sup>1</sup> GPPB Resolution No. 23-2017, dated 30 May 2017

<sup>2</sup> GPPB Resolution No. 23-2017, dated 30 May 2017



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18.2	The bid security shall be valid until <b>One Hundred Twenty (120) calendar days</b> from the date of opening of bids.
20.3	Each Bidder shall submit <b>one (1) original</b> and <b>one (1) copy</b> of the first and second components of its bid.
21	The address for submission of bids is <b>BAC Secretariat, Ground Floor, DSWD Central office, IBP Road, Constitution Hills, Quezon City.</b>  The deadline for submission of bids is <b>27 May 2020, 09:00 a.m.</b>
24.1	Bid opening will follow immediately after the deadline for the submission and receipt of bids.  The place of bid opening is at <b>DSWD Auditorium, 4<sup>th</sup> Floor, DSWD Central Office, IBP Road, Constitution Hills, Quezon City.</b>
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3(a)	<b>Grouping and Evaluation of Lots –</b>  Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.  <b>NOTES:</b>  <ol style="list-style-type: none"><li><b>1. In order to determine the Lowest Calculated Bidder (LCB), the basis of the Bidder's bid price for each fuel item should be the price as of cut-off date at a gasoline station/ branch within seven (7) kilometers radius from DSWD-Central Office.</b></li><li><b>2. The cut-off date should be seven (7) calendar days before bid opening.</b></li><li><b>3. Bidder to indicate on Price Proposal the contact details (i.e. exact address and location, contact person, phone numbers) of the gasoline station/ branch within the seven (7) kilometers radius from DSWD-Central Office.</b></li></ol>
28.4	No further instructions.
29.2	The Lowest Calculated Bid (LCB) or Single Calculated Bid (SCB) as the case may be, shall submit the following additional documents during the Post-Qualification Stage:



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	<ol style="list-style-type: none"><li>1) Latest income (for the immediately preceding calendar or fiscal year) and business (within the last six (6) months) tax return, filed thru the Electronic Filing and Payment System (EFPS) of the BIR;</li><li>2) Certificate of PhilGEPS Registration (Platinum Membership), if not submitted during bid opening.</li></ol>							
32.4(f)	<p>The Lowest Calculated and Responsive Bidder (LCRB) or Single Calculated and Responsive Bidder (SRCB) who opted to submit Surety Bond as form of Performance Security shall submit a certification from the Insurance Commission indicating the following details:</p> <ol style="list-style-type: none"><li>1. The Certification was issued in favor of an insurance/bonding company; and</li><li>2. The insurance/bonding company is authorized to issue bonds/ sureties in favor of the service provider for the said project.</li></ol>							
33.1	<p>To guarantee the faithful performance by the winning Bidder of its obligations under the contract, it shall post a performance_security/performance securing declaration (PSD) within a maximum period of ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of contract</p>							
33.2	<p>The Performance Security shall be denominated in Philippine Pesos and posted in favor of the Procuring Entity in an amount not less than the percentage of the total contract price in accordance with the following schedule:</p> <table border="1"><thead><tr><th>Contracting Period</th><th>Form of Performance Security</th><th>Amount of Performance Security (Not Less the Percentage of the Total Contract Price<sup>1</sup>)</th></tr></thead><tbody><tr><td rowspan="2">1<sup>st</sup> Year</td><td>(a) Cash or cashier / manager's check issued by a Universal or Commercial Bank.</td><td rowspan="2">Five percent (5%)</td></tr><tr><td>(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</td></tr></tbody></table>	Contracting Period	Form of Performance Security	Amount of Performance Security (Not Less the Percentage of the Total Contract Price <sup>1</sup> )	1 <sup>st</sup> Year	(a) Cash or cashier / manager's check issued by a Universal or Commercial Bank.	Five percent (5%)	(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
Contracting Period	Form of Performance Security	Amount of Performance Security (Not Less the Percentage of the Total Contract Price <sup>1</sup> )						
1 <sup>st</sup> Year	(a) Cash or cashier / manager's check issued by a Universal or Commercial Bank.	Five percent (5%)						
	(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.							

<sup>1</sup> Total contract price for CY 2021 and 2022 is the corresponding allocated approved Budget for the Contract (ABC) as indicated in the approved Multi-Year Contractual Authority (MCYA) issued by the Department of Budget and Management (DBM).



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		<p>(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p>	<p>Thirty percent (30%)</p>
	<p>2<sup>nd</sup> Year (CY 2021)</p>	<p>(a) Cash or cashier / manager's check issued by a Universal or Commercial Bank.</p>	<p>Five percent (5%)</p>
		<p>(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</p>	
		<p>(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p>	<p>Thirty percent (30%)</p>
	<p>3<sup>rd</sup> Year (CY 2020)</p>	<p>(a) Cash or cashier / manager's check issued by a Universal or Commercial Bank.</p>	<p>Five percent (5%)</p>
		<p>(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</p>	
		<p>(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p>	<p>Thirty percent (30%)</p>