

NO: _____

SUPPLEMENTAL BID BULLETIN NO. 1

TITLE : Supply and Delivery of Food and Non-Food Items for the Production of Family Food Packs for CY 2020 Through Framework Agreement

ITB NO. : GOP/20-DSWD-028

DATE : 18 May 2020

This Supplemental/ Bid Bulletin is issued to all prospective bidders announcing the response on the questions raised by the prospective bidder and the amendments/changes in the Bidding Documents, as follows:

I. Questions for clarifications raised by the Prospective Bidder

1. Is there a standard form or format for Net Financial Contracting Capacity (NFCC) Statement and Computation? We have made our own, would this be acceptable?

Response: There are no standard form or format provided in the Bidding Documents for the computation of NFCC. As stated in the Bidding Documents the computation of NFCC shall be in accordance with ITB Clause 5.5 of Section II. Instruction to Bidders of the Bidding Documents.

2. It was discussed that there is a possibility that there may be deliveries outside Metro Manila (or Pasay). Assuming deliveries are in the islands of Mindanao, will there be adjustments on prices to cover for logistics?

Response: As stated in Section VI. Schedule of Requirements (Framework Agreement List) of the Bidding Documents, the delivery site is at DSWD-NRLMB, NAIA, Chapel Road, Pasay City or any DSWD designated delivery place within Cavite, Pampanga, Rizal and Bulacan. There is no provision in the bidding documents that deliveries shall be made to the islands of Mindanao.

3. Would you require, that all documents be in "Company Letterhead"?

Response: There is no provision stated in the bidding documents requiring the documents comprising the bid to be printed on the bidders "company letterhead". For detailed description of the documents required, please refer to ITB Clauses 12 and 13 (Documents Comprising the Bid: Eligibility and Technical Components and Financial Components) of Section II. Instructions to Bidders of the Bidding Documents.

4. What is the specific size of paper and envelope?

Response: There is no provision stated in the bidding documents on the specific size of paper or envelope to be used however, you may refer to ITB Clause 20 (Sealing and Marking of Bids) of Section II. Instruction to

Bidders of the Bidding Documents.

5. Should you require "Table of Contents"?

Response: **There is no provision stated in the bidding documents requiring a table of contents.**

6. Is the SLCC requirement is 25% of LOT ABC (particularly coffee)?

Response: **Yes, the SLCC shall equivalent to at least twenty-five percent (25%) of the Lot ABC as stated in ITB Clause 5.4 of Section III. Bid Data Sheet.**

II. Amendments/Changes in Bidding Documents

a. Section II. Instruction to Bidders

PARTICULAR	FROM	TO
ITB Clause 33 (page 35)	ITB Clause No. 33 Performance Security/ Performance Securing Declaration. 33.1 To guarantee the faithful performance by the winning Bidder of its obligation under the contract, it shall post a performance security within maximum period of ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of contract.	ITB Clause No. 33 Performance Security/ Performance Securing Declaration. 33.1 To guarantee the faithful performance by the winning Bidder of its obligation under the contract, it shall post a <u>performance security/ performance securing declaration (PSD)</u> within maximum period of ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of contract.

b. Section III. Bid Data Sheet

PARTICULAR	FROM	TO
ITB Clause 29.2 (page 45)	5. Certification from Food and Nutrition Research Institute (FNRI) that the products pass the daily RENI per serving based from 19-29 year old male Philippine Standard and the product have vitamins	<deleted>

	and minerals for Lot No. 1 (canned Corned Beef) and Lot No. 2 (Canned Sardines);	
ITB Clause 32.4(f) (page 45)	<p>The Lowest Calculated and Responsive Bidder (LCRB) or Single Calculated and Responsive Bidder (SRCB) who opted to submit Surety Bond as form of Performance Security shall submit a certification from the Insurance Commission indicating the following details:</p> <ol style="list-style-type: none"> 1. The Certification was issued in favor of an insurance/boding company; and 2. The insurance/bonding company is authorized to issue bonds/ sureties in favor of the service provider for the said project. 	<p>To guarantee the faithful performance by the supplier or service provider of its obligations under the Framework Agreement, it shall submit a performance security in accordance with ITB Clause 33 of Section II. Instruction to Bidders or a Performance Securing Declaration prior to the signing of the Framework Agreement.</p> <p>The Lowest Calculated and Responsive Bidder (LCRB) or Single Calculated and Responsive Bidder (SRCB) who opted to submit Surety Bond as form of Performance Security shall submit a certification from the Insurance Commission indicating the following details:</p> <ol style="list-style-type: none"> 1. The Certification was issued in favor of an insurance/boding company; and 2. The insurance/bonding company is authorized to issue bonds/ sureties in favor of the service

c. Section VI. Schedule of Requirements (Framework Agreement List)

PARTICULAR	FROM	TO
II. Indicative Call-Off Order Schedule:	<ul style="list-style-type: none"> • With a maximum of two (2) calendar days or forty-eight hours, 	<ul style="list-style-type: none"> • Delivery shall be made within a maximum of four (4) calendar days,

(page 69)	<p>whenever necessary, from issuance of the Call-Off;</p> <ul style="list-style-type: none"> • Xxx... • Xxx... • After receipt of the call-offs from the DSWD, the supplier shall deliver the items within two (2) calendar days or forty-eight hours, whenever necessary, unless a different time is provided in the call-offs, in which case, the period stated in the latter shall prevail. 	<p>whenever necessary, from issuance of the Call-Off;</p> <ul style="list-style-type: none"> • Xxx... • Xxx... • After receipt of the call-offs from the DSWD, the supplier shall deliver the items within four (4) calendar days, whenever necessary, unless a different time is provided in the call-offs, in which case, the period stated in the latter shall prevail.
IV. Contract Duration: (page 70)	<ul style="list-style-type: none"> • The contract is a Single Year Framework Agreement 	<ul style="list-style-type: none"> • The contract is a Single Year Framework Agreement commencing from the receipt of Notice to Proceed until 31 December 2020 or upon consumption of the total quantity for each lot, whichever comes first.

Please see attached revised Schedule of Requirements.

d. Section VII. Technical Specifications

PARTICULAR	FROM	TO
Lot No. 1 - Supply and delivery of Canned Corned Beef (page 73)	9. No. of units per box : 100 tin can per box	9. No. of units per box : 48 tin can per box
Lot No. 4 - Supply and delivery of Regular Slotted Carton (page 79)	8.2. Box compression testing	8.2. Box compression testing: required compression capacity is 140psi
Lot No. 5 - Supply and delivery of Stretch Film	6. Core inside diameter: 76 millimeter +/- 2%	6. Core weight: .5kg

Please see attached revised Technical Specifications for Lot Nos. 1, 4 and 5.

e. Section VIII. Bidding Forms

PARTICULAR	FROM	TO
Table of Contents (page 86)	BID FORM..... 87 XXX...	BID FORM..... 87 XXX... PERFORMANCE SECURING DECLARATION..... 105

Please see attached Performance Securing Declaration Form.

- f. Amendments in the submission of documentary requirements in accordance with Section 6 of the GPPB Resolution No. 09-2020 dated May 2020 “Approving the measures for the Efficient Conduct of Procurement Activities during a State of Calamity, or Implementation of Community Quarantine or Similar Restrictions, which provides as follows:**

*“In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, **ALLOW PEs to accept the following alternate documentary requirements for procurement activities during a State of Calamity, or implementation of community quarantine or similar restrictions** declared or being implemented either in the locality of the PE or of the Bidder:*

6.1 Unnotarized Bid Securing Declaration;

6.2 Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment;

6.3 Unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract but before payment; and

6.4 Performance Securing Declaration (PSD) in lieu of a performance security to guarantee the winning bidder's faithful performance of obligations under the contract, subject to the following:

a. Xxx...;

b. An unnotarized PSD may be accepted, subject to submission of a notarized PSD before payment, unless the same is replaced with a performance security in the prescribed form, Xxx...; and

c. The end-user may require the winning bidder to replace the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of

RA No. 9184 upon lifting of the State of Calamity, or community quarantine or similar restrictions, as the case may be.”

g. Deadline for the Submission and Receipt of Bids

The deadline for the submission and receipt of bids is on **27 May 2020, 09:00 a.m.** Bids must be delivered to the **BAC Secretariat Office, Ground Floor Matapat Building, DSWD Central Office.** Late Bids will not be accepted.

The Opening of Bids is on **27 May 2020, 10:30 a.m.** to be held at the **Katapatan Conference Room, 4th Floor Magiliw Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City.**

h. Issuance of Bidding Documents

The issuance of bidding documents is until **09:00 a.m.** of **27 May 2020.**

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

(ORIGINAL SIGNED)
RENE GLEN O. PAJE
*Undersecretary and
Bids and Awards Committee Vice-Chairperson*

Please accomplish the portion below and send it to facsimile no. (02) 951-7116 or email at bacsec@dswd.gov.ph.

Received from DSWD, **Supplemental/Bid Bulletin No. 1 for the Supply and Delivery of Food and Non-Food Items for the Production of Family Food Packs for CY 2020 Through Framework Agreement (ITB No. GOP/20-DSWD-028);**

RECEIVED BY : _____ DATE: _____
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : _____

COMPANY : _____

Schedule of Requirements

(Framework Agreement List)

Supply and Delivery of Food and Non-Food Items for the Production of Family Food Packs for CY 2020 Through Framework Agreement

I. Framework Agreement List:

Lot No.	Quantity	Particulars	Minimum order per Call-Off
1	4,201,361 cans	Canned Corned Beef	100,000 tins
2	2,934,147 cans	Canned Sardines	100,000 tins
3	4,276,232 pcs.	Instant Coffee	150,000 sachets
4	937,732 pcs.	Regular Slotted Carton	25,000 pcs.
5	5,192 rolls	Stretch Film	500 rolls

II. Indicative Call-Off Order Schedule:

- Delivery shall be made within a maximum of four (4) calendar days, whenever necessary, from issuance of the Call-Off;
- Upon determination of the need to procure the items, the DSWD will issue a Call-Off immediately in favor of the supplier to deliver according to the terms and conditions stated in the Framework Agreement;
- No limit in the number of Call-Offs that may be executed. However, subsequent call-offs shall not exceed the maximum quantity in the Framework Agreement List. The maximum order might extent to totality of the agreement if ever needed, but the end-user will ensure that the order will still be harmonized to the capacity of its warehouses to avoid pending of deliveries.
- Fixed Contract Price rule shall be observed and all executed call-offs shall not exceed the total contract price specified in framework; and,
- After receipt of the call-offs from the DSWD, the supplier shall deliver the items within four (4) calendar days, whenever necessary, unless a different time is provided in the call-offs, in which case, the period stated in the latter shall prevail.

III. Delivery Site:

- DSWD-NRLMB, NAIA, Chapel Road, Pasay City or any DSWD designated delivery place within Cavite, Pampanga, Rizal and Bulacan.
- The delivery receipt (DR) must be duly signed/received by any authorized representative of the NRLMB and the original copy of the said receipt must be provided to the latter upon delivery.

IV. Contract Duration:

- The contract is a Single Year Framework Agreement commencing from the receipt of Notice to Proceed until 31 December 2020 or upon consumption of the total quantity for each lot, whichever comes first.

V. Payment Terms:

- Payment shall be made within fifteen (15) to thirty (30) calendar days upon completion of documentary requirements, whenever necessary, unless a different payment terms/tranches is provided in the call-offs, in which case, the period stated in the latter shall prevail, if the order exceeds the minimum order.

VI. Additional provision for Termination of Framework Agreement:

- Without prejudice to the provisions of applicable laws, rules, and guidelines, the Framework Agreement shall automatically terminate under the following conditions
 - When the total maximum quantity specified in the Framework Agreement has been exhausted; and
 - When the specific duration of the Framework Agreement has expired

I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off Order as indicated above and comply with the above-mentioned special conditions.

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____

*****THIS DOCUMENT MUST BE ATTACHED TO THE
TECHNICAL SPECIFICATIONS*****

Technical Specifications

Project Name	: Supply and Delivery of Food and Non-Food Items for the Production of Family Food Packs for CY 2020 Through Framework Agreement
Lot No. 1	: Supply and delivery of Canned Corned Beef
Maximum Quantity	: 4,201,361 cans
Approved Budget for the Contract (ABC)	: PhP 84,027,220.00
Performance lead time	: With a maximum of two (2) calendar days or forty-eight hours, whenever necessary, from issuance of the Call-Off.

DSWD Specifications	Bidder's Specifications¹⁴
<p>Supply and delivery of Canned Corned Beef</p> <ol style="list-style-type: none"> 1. Type: Plain corned beef, not guisado/chunky/karne norte (Non-Easy Open Can) 2. Unit of Measure: Tin 3. Net weight: 150 grams 4. Certification: Certified Halal Product printed in the product label 5. Label information: With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No. 2014-0030 otherwise known as the "Revised Rules and Regulations Governing the Labeling of Prepackaged Food Products Distributed in the Philippines." 6. Expiration : Should indicate expiry date, not less than two(2) years from the date of delivery 	

¹⁴ **IMPORTANT NOTE:** Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.

<p>7. Tin can thickness : Not less than:</p> <p>7.1. Top End: 0.14mm</p> <p>7.2. Bottom: 0.14mm</p> <p>7.3. Body: 0.14 mm</p> <p>8. No. of beads : Minimum of 10 beads</p> <p>9. No. of units per box : 48 tin can per box</p> <p>10. Shelf life: at least two (2) years at the time of delivery</p> <p>11. Other requirement :</p> <p>11.1. The brand must be existing in the Philippine Market for at least 5 years;</p> <p>11.2. Materials should be properly packed/ handled without any damages and no unacceptable appearance;</p> <p>11.3. Supplier should replace found damaged, dented, spoiled, bloated, unlabeled, rusty and other unacceptable appearances within (6) months upon the completion of delivery.</p>	
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Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____

Technical Specifications

Project Name	: Supply and Delivery of Food and Non-Food Items for the Production of Family Food Packs for CY 2020 Through Framework Agreement
Lot No. 4	: Supply and delivery of Regular Slotted Carton
Maximum Quantity	: 937,732 pcs.
Approved Budget for the Contract (ABC)	: PhP 24,381,032.00
Performance lead time	: With a maximum of two (2) calendar days or forty-eight hours, whenever necessary, from issuance of the Call-Off.

DSWD Specifications	Bidder's Specifications¹⁷
<p>Supply and delivery of Regular Slotted Carton</p> <ol style="list-style-type: none"> 1. Unit of Measure: Piece 2. Measurement: Size: (H x L x W) 130 mm x 395 mm x 295 mm (+/- 5%) 3. Thickness: 7 millimeters (+/- 10 %) 4. Flute: C - B Flute 5. Walling: Double Wall 6. Wax: Waxed inside and unwaxed outside 7. Packaging: Bundled by 10 8. Testing: During Post Qualification the following will be conducted: <ol style="list-style-type: none"> 8.1. Machine Testing 8.2. Box compression testing: required compression 	

¹⁷ **IMPORTANT NOTE:** Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.

<p>capacity is 140 psi</p> <p>8.3. Should withstand minimum of 10 layers stacking high together with FFP components</p> <p>9. Marking requirement: Must include DSWD markings in the label (<i>Please see Annex "A"</i>)</p> <p>10. Scoring: Double Scoring</p> <p>11. Other Requirements:</p> <p>11.1. Materials should be properly packed/ handled without any damages and no unacceptable appearance;</p> <p>11.2. Supplier should replace found damaged, dented, spoiled, bloated, unlabeled, rusty and other unacceptable appearances within (6) months upon the completion of delivery.</p>	
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Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____

Technical Specifications

Project Name	: Supply and Delivery of Food and Non-Food Items for the Production of Family Food Packs for CY 2020 Through Framework Agreement
Lot No. 5	: Supply and delivery of Stretch Film
Maximum Quantity	: 5,192 rolls
Approved Budget for the Contract (ABC)	: PhP 1,557,600.00
Performance lead time	: With a maximum of two (2) calendar days or forty-eight hours, whenever necessary, from issuance of the Call-Off.

DSWD Specifications	Bidder's Specifications¹⁸
<p>Supply and delivery of Stretch Film</p> <ol style="list-style-type: none"> 1. Type: Plastic Wrapper for Pallets 2. Unit of Measure: Roll 3. Gross Weight (including paper core): Not less than 2 kilograms 4. Width: 500 millimeter +/- 2% 5. Microns: 15 microns +/- 2 % 6. Core weight: .5kg 7. Other Requirements: <ol style="list-style-type: none"> 7.1. Materials should be properly packed/ handled without any damages and no unacceptable appearance; 7.2. Supplier should replace found damaged, dented, spoiled, bloated, unlabeled, rusty and other 	

¹⁸ *IMPORTANT NOTE: Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.*

unacceptable appearances within (6) months upon the completion of delivery.	
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Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____

Performance Securing Declaration

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

PERFORMANCE SECURING DECLARATION Invitation to Bid: *[Insert Reference number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year if in case it is my first offense, or two (2) years if I have a prior similar offense upon receipt of your Blacklisting Order if I/we have violated my/our obligations under the Contract.
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. Replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 IRR of RA No. 99184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER'S AUTHORIZED
REPRESENTATIVE]
[Insert Signatory's Legal Capacity]
Affiant*

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines.

[Select one of the two following paragraphs and delete the other]

Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC).

Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with no. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued], [place issued]*

IBP No. _____ *[date issued], [place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____