

SUPPLEMENTAL/BID BULLETIN NO. 1

Title : Procurement of Services for the Development, Production and Printing,
with Editorial Services of the 2017 DSWD Annual Report

RFQ No. : 18-0252 NP-SV

Date : 27 March 2018

This Supplemental/Bid Bulletin is issued to all prospective service providers announcing clarifications and changes in the procurement schedule, as follows:

I. Clarifications/queries from the prospective service provider

1. Question: What is the size of the “stamping” on cover?

ANSWER: The size of the “stamping” depends on the approved cover design. It can be spot UV or Full colors with stamping.

2. Question: Is the cover in Full color (2 sides)?

ANSWER: Yes, full color.

3. Question: Is the inside cover with print?

ANSWER: Yes, even the inside cover is with print.

4. Question: Are the DVD and Calling Card slots located at the back cover?

ANSWER: Yes, the DVD and calling card (business card) will be placed at the inside of the back cover

5. Question: What is the size and appearance?

ANSWER: The idea is the slots of DVD and business card is enough to hold the DVD inside and firmly display the business card. The ideal size of the DVD slot is 5 inches by 5 inches. See attach sample design. Just take note that this is just an idea, it will depends on the creative direction that may create during the brainstorming with the winning service provider and DSWD Annual Report Team.

6. Question: Is the binding Smythe-perfect? Because it is thin if it is smythe.

ANSWER: Yes, similar to the previous printed annual report of DSWD.


7. Question: I would like to confirm if you will provide only the content file?

ANSWER: Yes. Content means articles, stories, data, and photos. The DSWD Annual Report Team will also provide you with the creative brief as basis of your writers and artist in crafting the said annual report.

II. Deadline of submission and receipts of quotations

The deadline of submission and receipt of quotations was moved from 28 March 2018 to **02 April 2018, 1:00 p.m.** All quotations should be submitted thru e-mail to quotations@dswd.gov.ph or thru facsimile at (02) 951 7116. Quotations submitted to a different e-mail address of facsimile number as stated above shall not be considered for evaluation.

Please be guided accordingly.


FLORITA R. VILLAR
Undersecretary and
Bids and Awards Committee-I Chairperson

Please accomplish this portion and send it to facsimile no. (02) 951-7116 or e-mail bacsec@dswd.gov.ph

Received from DSWD, Supplemental/Bid Bulletin No. 1 for the Procurement of Services for the Development, Production and Printing, with Editorial Services of the 2017 DSWD Annual Report (Request For Quotation [RFQ] No. 18-0252 NP-SV)

Received by : _____ Date : _____
(Signature over Printed Name)

Designation : _____

Company : _____