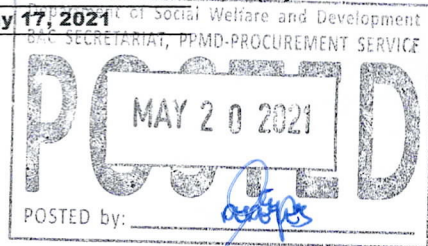


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

RFQ No. **21-0379 SHOPPING (B)**Date: **May 17, 2021**

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Reg. No.: _____
 Company TIN: _____

Sir/Madam:

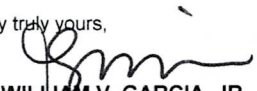
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

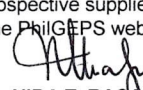
Please accomplish and submit this form together with Annex A and all the required documents to DSWD -BAC Secretariat at 2nd Floor Mahusay Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City or **fax it through numbers 8951-7116** or **email to quotations@dswd.gov.ph** not later than **1:00 PM of May 24, 2021 (MONDAY)**. Quotation: submitted to different fax number(s) or email address(es) as stated above shall not be considered for evaluation.

Very truly yours,


WILLIAM V. GARCIA, JR.
Officer-In-Charge, Procurement Planning & Management Division nj

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
3. Good/s shall be delivered within **10 working days from receipt of Purchase Order (PO).**
4. Place of Delivery: **DSWD-Central Office, PSAMD Warehouse, IBP Road, Constitution Hills Q.C.**
5. Terms of Payment: **within 15-30 days upon completion of supporting documents.**
 Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).**
 Account Name : _____ Account Number : _____
 BankName : _____ Branch : _____
 *Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**


NIDA T. BACALING
 Procurement Officer

 (Signature over Printed Name)
 Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

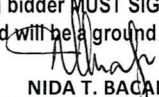
RFQ No.: **21-0379 SHOPPING (B)**Date: **May 17, 2021**

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Reg. No. : _____
 Company TIN : _____

Lot	Qty.	Unit	Purchaser's Specifications		Bidder's Specifications	Unit Cost	Total Cost
					(Please fill out the detailed specifications in the space provided)		
1	10	cartridge	Ink Cart, HP L0S63AA (HP955XL) Cyan Original	1,212.64			
	10	cartridge	Ink Cart, HP L0S66AA (HP955XL) Magenta Original	1,212.64			
	10	cartridge	Ink Cart, HP L0S69AA (HP955XL) Yellow Original	1,212.64			
	10	cartridge	Ink Cart, HP L0S72AA (HP955XL) Black Original	1,644.24			
	10	cartridge	Ink Cart, HP CN053AA (932XL) Black	1,500.00			
	10	cartridge	Ink Cart, HP CN054AA (933XL) Cyan	800.00			
	10	cartridge	Ink Cart, HP CN055AA (933XL) Magenta	800.00			
	10	cartridge	Ink Cart, HP CN056AA (933XL) Yellow	800.00			
			Approved Budget for the Contract (ABC): PhP 91,821.60				
2	4	roll	Tape, packaging, width: 48mm (+/- 1mm)	19.97			
	20	bundle	RAGS, all cotton, 32 pieces per kilogram min	53.82			
	5	piece	Data File Box, made of chipboard, with closed ends	77.20			
	10	piece	Data Folder, made of chipboard, taglia lock	68.64			
	2	piece	MARKER, PERMANENT, bullet type, black	8.98			
	2	piece	MARKER, PERMANENT, bullet type, blue	8.98			
	5	box	Paper Clip, vinyl/plastic coat, length: 32mm min	7.76			
	4	box	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79			
	2	pad	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	34.95			

PURPOSE: **For PSAMD 2021 1st Quarter Supplies**PR No. **01-20001-PR-2021-03-00167**

IMPORTANT : The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement Management Service. **FAILURE** to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.


 NIDA T. BACALING

Procurement Officer

Page 1 of 2 page

(Signature over printed name)

Supplier

Trunkline: 89318101 to 07 Voip 10093 and 10097

Fax No. 8951-7116

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No. **21-0379 SHOPPING (B)**
Date : **May 17, 2021**

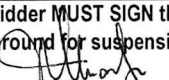
Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No. : _____
Company TIN : _____

Lot	Qty.	Unit	Purchaser's Specifications	Unit Cost	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
2	5	pax	Scissors, symmetrical, blade length: 65mm min	40.56			
	5	piece	SIGN PEN, black, liquid/gel ink, 0.5mm needle tip	34.61			
	10	piece	SIGN PEN, blue, liquid/gel ink, 0.5mm needle tip	34.61			
	5	pack	Sheet Divider, plastic, A4 size, 10pcs/pack	100.00			
	50	piece	BALLPOINT, FINE POINT, blue	10.00			
	50	piece	BALLPOINT, FINE POINT, black	10.00			
	5	pack	BATTERY, Size AA, Alkaline, 2 pieces per pack	45.00			
	5	pack	BATTERY, Size AAA, Alkaline, 2 pieces per pack	35.00			
	2	piece	Clear book, 60 pockets, A4 size, refillable up to 120 pockets	150.00			
	5	set	Marking Pen, transparency film, fine point, 6 colors/set	250.00			
	25	pad	NOTE PAD, (2x2), 400 sheets/pad	200.00			
	10	pack	Vinyl Sticker, transparent, A4, 10 sheets per pack, glossy	300.00			
Approved Budget for the Contract (ABC):							
PhP 14,628.41							

PURPOSE : **For PSAMD 2021 1st Quarter Supplies**

PR No. **01-20001-PR-2021-03-00167**

IMPORTANT : The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement Management Service. **FAILURE** to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.


NIDA T. BACALING
Procurement Officer

(Signature over printed name)

Supplier