

abby

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

RFQ No. **20-1130 SHOPPING (b)**
Date: **November 19, 2020**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit your **Mayor's/Business Permit**, **within 24 hours from receipt of notice**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.


Please accomplish and submit this form together with Annex A and all the required documents to DSWD -BAC Secretariat at Ground floor, DSWD-CO Building, IBP Road, Constitution Hills, Quezon City or fax it through numbers 8951-7116 or email to quotations@dswd.gov.ph not later than **1:00 PM of November 27 (Friday)**. Quotations submitted to different fax number(s) or email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

WILLIAM V. GARCIA, JR.
Officer-In-Charge, Procurement Planning & Management Division

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
- Good/s shall be delivered within **Ten (10) working days from receipt of Purchase Order (PO).**
- Place of Delivery: **DSWD-Central Office, PSAMD Warehouse, IBP Road, Constitution Hills Q.C.**
- Terms of Payment: **within 15-30 days upon completion of supporting documents.**
Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).**
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**


SEPORAH JANE C. CABILAO
Procurement Officer

(Signature over Printed Name)
Supplier



DRN: _____

20-1130 Shopping B
1:00 PM

MEMORANDUM

FOR : **WILLIAM V. GARCIA JR.**
Procurement Management Service

ATTENTION : **SEPORAH JANE C. CABILAO**
Procurement Officer-in-Charge

FROM : **THE OFFICER-IN-CHARGE**
Bids and Awards Committee Secretariat

SUBJECT : **REQUEST FOR QUOTATION NO. 20-1040 SHOPPING B**


DATE : **18 NOVEMBER 2020**

This refers to the request for **“Supply and Delivery of Office Supplies – PSAMD Stockpile”** under Request for Quotation (RFQ) No. **20-1040 Shopping B**.


Please be informed that only One (1) suppliers/service providers submitted price quotation within the deadline of submission and receipt of quotations, which was set not later than **01:00 p.m. of 11 November 2020**. Pursuant to Annex H of the 2016 IRR of RA No. 9184 in Shopping (b), “The BAC shall send the RFQs to at least three (3) suppliers of known qualifications, and at least three (3) price quotations must be obtained

Therefore, we are returning the RFQ together with its supporting documents for review and for the conduct of another round of procurement.

Thank you.


ABEGAIL GEY B. GUBATON
Administrative Officer II
Bids and Awards Committee Secretariat

Noted by:


OLIVA C. ARCAINA
Supervising Administrative Officer
Officer-In-Charge, Bids and Awards Committee Secretariat

DRN: 75498**MEMORANDUM**

FOR : UNDERSECRETARY RENE GLEN O. PAJE
Chairperson, Bids and Awards Committee (BAC)

THRU : BIDS AND AWARDS COMMITTEE (BAC) SECRETARIAT

FROM : THE OFFICER-IN-CHARGE
Procurement Planning and Management Division (PPMD)

SUBJECT : Request for Deliberation/Evaluation of RFQ No. 20-1040 Shopping B

DATE : 11 November 2020

The Procurement Planning and Management Division (PPMD) received the approved **Purchase Request (PR) Nos. 2020-06-00153 by the Social Welfare Institutional Development Bureau (SWIDB)** respectively a request to procure **Supply and Delivery of Office Supplies- PSAMD Stockpile** with an Approved Budget for the Contract (ABC) amounting to **Php 312,900.00**.

We wish to inform the Committee that we have invited the following service providers to submit quotation for the above-subject procurement. Please see attached proof of emailed **Request for Quotation (RFQ) No. 20-1040**.

1. Xefar Enterprise
2. The Brain Computer
3. Pantronics International Corp.
4. Solid Machine
5. Asianic Philippines
6. Officeman
7. Accent Micro Technologies, Inc.
8. Accel Prime Technologies, Inc.
9. Absolute Solutions
10. Micro Pacific
11. Mite Asia
12. Fast Link Computer
13. Compucare
14. Sim Computer
15. Imax Technologies
16. Pronet Systems Integrated
17. Network Solution, Inc.
18. K.O.B.S Customers First Trading Inc.
19. Centronix
20. DCI International
21. JJE Information Technology
22. Computer Solutions
23. Link Network Solutions
24. Anrah I.T. Products
25. Business Machines Corp
26. Fatin Enterprise
27. Bayan PC


28. Quartz Business Products Corp.
29. Solid Business Machines Center, Inc.
30. Infoworx
31. Maitilink System
32. Advance Microsystems
33. Integrated Computer System
34. S1 Technologies
35. Mendo Enterprise
36. Unison Computer
37. JAC General Merchandise
38. 845 Enterprise
39. NG Bros Enterprise
40. East World Sales
41. Lyrenz Trading
42. Mically Printing
43. Biosphere Inc.
44. Ksys Inc
45. Ryrach Mechandise
46. E Partners Solutions Inc.
47. Sentinell Plastic Manufacturing Corporation
48. Health wellness life style Inc.
49. Inno Cart International Corp.
50. Cron Office Systems

For BAC's information and reference.

Prepared by:


Seporah Jane C. Cabilao
Administrative Assistant III

Noted by:


WILLIAM V. GARCIA JR.
Supervising Administrative Officer
PPMD



Seporah Jane C. Cabilao <sjccabilao@dswd.gov.ph>

Request for Quotation no. 20-1040 Shopping B

9 messages

Seporah Jane C. Cabilao <sjccabilao@dswd.gov.ph>

Wed, Nov 4, 2020 at 1:35 PM

Bcc: joyce_mance@jonecotech.com.ph, mai_bernardino@jonecotech.com.ph, ajeanette@brain.com.ph, geraldynpmesina@yahoo.com, KAYE EBOJO <kaye.asdi@outlook.com>, melody.asdi@outlook.com, asdi_ley@yahoo.com, R4L Enterprise <r4lenterprises@gmail.com>, rgabragon@gmail.com, emmanuel.merced@delsnaonline.com, erica-susana.alpas@microbase.com.ph, aminda.paguirigan@amti.com.ph, Jesmark Banoy <jesmark16@yahoo.com>, mitch.grlenterprises@gmail.com, laguilon@ics.com.ph, naciellaring <naring@imax.com.ph>, rslucenio@compucare.com.ph, jirah@adparametrik.com, alma.alforque@pronet.com.ph, sandhel.trading@gmail.com, Marjs Sarne <marjs.sandheltrading@gmail.com>, melanie pangilinan <ulytechtrading@gmail.com>, sales@rongelviltrading.com, angelica.vilchez@rongelviltrading.com, jervin.franco@quartz.com.ph, banagbeverly@yahoo.com, micallysprinting@gmail.com, jarimado@ics.com.ph, latugarodel@gmail.com, BPC- Rosel <roselocera@bayanpc.com>, jlizabetchconcepcion@yahoo.com, Sales.RD@keysys.com, jac_gm@yahoo.com, DBCMAC Trading <dbcmactrading@gmail.com>, pramos@dai.global-intelligent-solutions.com, amalcarmen@compucare.com.ph, solidsales@solidmac.com.ph, xjbalentoza@ati.com.ph, Mylene Palalay <bmccardroom@bismac.com.ph>, aaangeles@nexustech.com.ph, acey.villanueva@amti.com.ph, adecs.cheska@gmail.com, ansbert.go@unison.com.ph, apsapin@microphase.net, easylinkprintsolutions@gmail.com, chrisn@epc.epson.com.ph, clairebalaguer@yahoo.com, cynthia miguel <cynthia.miguel@amti.com.ph>, Dhel Faith Relacion <dhel_relacion@yahoo.com>, duya_chris@yahoo.com, e_bayles@yahoo.com, eacruz@micropacific.net, e-plus@pltdsl.net, sales@eplus.com.ph, Esteffen Jose Somera <steff91871@yahoo.com>, everestmanila@yahoo.com.ph, fbklbusiness@yahoo.com.ph, jeremey casignia <jeremey.casignia@amti.com.ph>, JJ SUMMIT STATIONERY COMPANY <jjsummit@ymail.com>, johnpaul zamudio <bookofactstrading@gmail.com>, Jonathan Barbado <jpbarbado_02@yahoo.com>, Kristoffer Nino Banares <knbanares@gmail.com>, l.cordero@fastlink.ph, lerma.domingo@advancesolutions.net, lina_nera@ctlink.com.ph, Link Network Solutions Inc <linknetworksolutions@gmail.com>, maiti@philonline.com, Marc Justo <supplies@bismac.com.ph>, Maria Concepcion Saez <csaez@worx.com.ph>, marife.jalbuena@advance-microsystems.com, mark.sagaydoro@unison.com.ph, Michael Vincent Felipe <michael-vincent.felipe@microbase.com.ph>, MMS Department Elmer Roque <mms@bismac.com.ph>, mrfajardo_05@yahoo.com, JJED PHILIPPINES INC <nolan_caceres@yahoo.com>, Pauline Lim-Briones <plim@ics.com.ph>, plc@jumpsolutions.ph, princess-arvie.rafael@microbase.com.ph, printcorecopysystems@gmail.com, rinactan@bayanpc.com, romeo doraja <romeo.doraja@unison.com.ph>, ALLIAN TRADING <runner0121@yahoo.com>, sales@avctechnology.net, sales@infinitiesystems.net, STANLEY BRADLEY TRADING INC <sbt_ph@yahoo.com>, EXCLUSIVE MARKETING <seagull_showroom@yahoo.com>, solidmicro88@yahoo.com, Teresa Agsalud <mcsa_marketing@yahoo.com>, leandro_abiog@yahoo.com, Cecile.Perdigon@amti.com.ph, Ice.Cabrera@amti.com.ph, Precious.DelRosario@amti.com.ph, guetaanrah@gmail.com, Arlene Tanudianud <xefar@yahoo.com>, romeo.doraja@amti.com.ph, HANNAN ENTERPRISES <rogiemar22@gmail.com>, shezterjoy11@yahoo.com, sales@dai.global-intelligent-solutions.com, "K.O.B.S. Customers First Trading Inc." <customers_first_trading@yahoo.com>, susan.sanchez@epartners.com.ph, mika.posadas@epartners.com.ph, twinkle.perlawan@epartners.com.ph, adecsaziel@gmail.com, japhetunlisaes@gmail.com, cron.officesystems.inc@gmail.com

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit your **Mayor's/Business Permit**, within **24 hours from receipt of notice**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD -BAC Secretariat at Ground floor, DSWD-CO Building, IBP Road, Constitution Hills, Quezon City or **fax it through numbers 8951-7116** or **email to quotations@dswd.gov.ph** not later than **1:00 PM of November 11, 2020 (Wednesday)**. Quotations submitted to different fax number(s) or email address(es) as stated above shall not be considered for evaluation.

SEPORAH JANE C. CABILAO

Procurement Officer

Procurement Planning and Management Division

Department of Social Welfare and Development (DSWD)

Central Office (Ground Floor), IBP Road, Constitution Hills, Quezon City

Telephone No 931-8101 to 07 local 122 or 124

Mobile No. 09162216732

Fax Nos. (02) 931-6139



 20-1040 Shopping (b).pdf
891K

Mail Delivery Subsystem <mailer-daemon@googlemail.com>
To: sjccabilao@dswd.gov.ph

Wed, Nov 4, 2020 at 1:34 PM



Address not found

Your message wasn't delivered to **emmanuel.merced@delsnaonline.com** because the domain **delsnaonline.com** couldn't be found. Check for typos or unnecessary spaces and try again.

The response was:

DNS Error: 3552034 DNS type 'mx' lookup of delnsaonline.com responded with code NXDOMAIN Domain name not found: delnsaonline.com

Final-Recipient: rfc822; emmanuel.merced@delsnaonline.com
Action: failed
Status: 4.0.0
Diagnostic-Code: smtp; DNS Error: 3552034 DNS type 'mx' lookup of delnsaonline.com responded with code NXDOMAIN
Domain name not found: delnsaonline.com
Last-Attempt-Date: Tue, 03 Nov 2020 21:34:05 -0800 (PST)

----- Forwarded message -----
From: "Seporah Jane C. Cabilao" <sjccabilao@dswd.gov.ph>
To: undisclosed-recipients;;
Cc:
Bcc: emmanuel.merced@delsnaonline.com
Date: Wed, 4 Nov 2020 13:35:20 +0800
Subject: Request for Quotation no. 20-1040 Shopping B
----- Message truncated -----

Mail Delivery Subsystem <mailer-daemon@googlemail.com>
To: sjccabilao@dswd.gov.ph

Wed, Nov 4, 2020 at 1:34 PM



Address not found

Your message wasn't delivered to **solidmicro88@yahoo.com** because the address couldn't be found, or is unable to receive mail.

The response from the remote server was:

554 delivery error: dd Not a valid recipient - atlas113.free.mail.bf1.yahoo.com

Final-Recipient: rfc822; solidmicro88@yahoo.com
Action: failed
Status: 5.0.0
Remote-MTA: dns; mta5.am0.yahoodns.net. (67.195.204.74, the server for the domain yahoo.com.)
Diagnostic-Code: smtp; 554 delivery error: dd Not a valid recipient - atlas113.free.mail.bf1.yahoo.com
Last-Attempt-Date: Tue, 03 Nov 2020 21:34:06 -0800 (PST)

Abby

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

RFQ No. **20-1040 SHOPPING (b)**
Date: **October 26, 2020**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

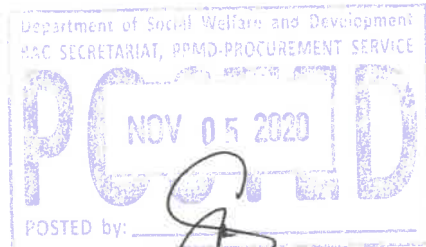
Sir/Madam:

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Very truly yours,

[Handwritten Signature]

WILLIAM V. GARCIA, JR.

Officer-In-Charge, Procurement Planning & Management Division

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
- Good/s shall be delivered within **10-15 working days from receipt of Purchase Order (PO).**
- Place of Delivery: **DSWD-Central Office, PSAMD Warehouse, IBP Road, Constitution Hills Q.C.**
- Terms of Payment: **within 15-30 days upon completion of supporting documents.**
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
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- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**

[Handwritten Signature]
SEPORAH JANE C. CABILAO
Procurement Officer

(Signature over Printed Name)
Supplier

PROCUREMENT OPPORTUNITIES

Request for Quotation (RFQ) World Bank

Request for Quotation (RFQ) Shopping (B)

▲ The deadline for submission and receipt of quotation for RFQ No. 17-0654 (C) NCDDP Shopping is extended until 01 June 2017 5:00 pm (104.8 KiB)

▲ Supply and Delivery of Office Supplies for National Household Targeting Office (NHTO) (142.2 KiB)

▲ Supplemental Bid Bulletin No 1 for RFQ No. 20-0110 Shopping (B) Supply and Delivery of Various Office Supplies - Standards Bureau (68.5 KiB)

▲ Supplemental Bid Bulletin No. 1 (RFQ No. 20-0840 Shopping B Supply and Delivery for the 3rd Quarter Supplies of PMB) (1.7 MB)

▲ Supplemental Bid Bulletin No 1 - RFQ No. 20-0001 - RFQ No. 20-0981 Shopping (B) - Supply and Delivery of Various Office Supplies - SD (47.3 KiB)

▲ RFQ No. 20-1040 Shopping B Supply and Delivery for the Consumables of SWIDB (889.3 KiB)

▲ RFQ No. 20-0971 - Shopping (B) - Supply and Delivery of HP Toner Cartridges (116.4 KiB)

▲ RFQ No. 20-0995 Shopping B (Procurement of Office Supplies for 3rd quarter of 2020 DRMD) (157.5 KiB)

▲ RFQ No. 20-0861 Shopping B (Supply and Delivery of 2nd quarter supplies for NHTO) (145.7 KiB)

▲ RFQ No. 20-0945 Shopping - Supply and Delivery of Consumables for 3rd Quarter Supplier of PMB (2.4 MB)



Award Notices Create Notice

OPEN OPPORTUNITIES

*Kindly use Google Chrome Browser

Input Bid ID

Input Procuring Entity

RFQ No. 20-1040

--Select Business Category--

dd/mm/yyyy



Search

Clear

Export to Excel

Bid ID	Procuring Entity	Title	Approved Budget of Contract	Procurement Mode	Business Category	Publish Date	Closing Date	Contact Person	Agency/Document Link
08459	Department of Social Welfare and Development	RFQ No. 20-1040 & carrying 2 Supply and Delivery for the Consumables of SWDB	P/p 312,902.00	Shopping - Order, Regular Office Supplies & Equipment (Sec. 22.4)	Office Equipment Supplies and Consumables	2020-11-05 06:00:00	2020-11-11 12:00:00	Abigail Gay B. Clabico	https://www.phiceps.gov.ph/



Certificate of Non-Availability of Stocks (CNAS)

As of Monday, October 26, 2020

Total No. of Items: 206

Product Code	Product Description	UOM	Price
13111203-AC-F01	ACETATE		847.82
47131812-AF-A01	AIR FRESHENER, aerosol type	Can	90.22
12191601-AL-E01	ALCOHOL, ethyl	Bottle	43.58
12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	Gallon	457.60
26111702-BT-A01	BATTERY, dry Cell, size AAA	Pack	19.73
44121612-BL-H01	BLADE, for general purpose cutter / utility knife	Tube	14.82
47131604-BR-S01	BROOM, soft, tambo	Piece	136.24
47131604-BR-T01	BROOM, stick, ting-ting	Piece	18.20
44101807-CA-C01	CALCULATOR, compact	Unit	346.85
13111201-CF-P01	CARBON FILM, A4	Box	221.00
13111201-CF-P02	CARBON FILM, legal	Box	208.52
47131829-TB-C01	CLEANER, toilet and urinal	Bottle	41.60
47131805-CL-P01	CLEANSER, scouring powder	Can	23.92
44122105-BF-C01	CLIP, backfold, 19mm	Box	8.76
44122105-BF-C03	CLIP, backfold, 32mm	Box	22.36
14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	Box	1,029.60
14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	Box	906.36
14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	Box	884.00
44121801-CT-R01	CORRECTION TAPE		
46181503-CA-C01	COVERALL, non-sterile, protective, medical grade		
44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose		
44111515-DF-B01	DATA FILE BOX		
44122011-DF-F01	DATA FOLDER		
44103202-DS-M01	DATING AND STAMPING MACHINE		
47131811-DE-B02	DETERGENT BAR, 140g		
47131811-DE-P02	DETERGENT POWDER, 1kg		
52161535-DV-R01	DIGITAL VOICE RECORDER		
47131803-DS-A01	DISINFECTANT SPRAY, aerosol type		
44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	6,947.20
44103109-BR-D06	Drum Cart, Brother DR-451CL, high yield 30000 pages	Cart	6,760.00
47131601-DU-P01	DUST PAN, non-rigid plastic	Piece	24.83
40101604-EF-G01	ELECTRIC FAN, industrial, ground type	Unit	1,109.68
44121506-EN-D01	ENVELOPE, documentary, A4	Box	673.09
44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document		927.16

Oct 28, 2020

Mr. Seph,

As per discussion po,
 pati change nalang po
 ang unit from Carton to
 Cartridge sa End-user.
 thank you.

Ok na po 11/10/2020 Ally

44121506-EN-X02	ENVELOPE, expanding, plastic	Piece	30.49
44121506-EN-M02	ENVELOPE, mailing	Box	378.20
44121504-EN-W02	ENVELOPE, mailing, with window	Box	433.68
44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard		10.30
60121534-ER-P01	ERASER, plastic/rubber	Piece	4.37
43201827-HD-X02	EXTERNAL HD, 1 TB	Unit	2,650.83
46181702-FSH01	FACE SHIELD, direct splash protection	Piece	124.80
44122118-FA-P01	FASTENER, metal, non-sharp edges	Box	83.41
44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	Piece	86.04
44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4		11.13
44122018-FT-D02	FILE TAB DIVIDER, legal	Set	14.23
46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	Unit	1,144.00
43202010-FD-U01	FLASH DRIVE, 16 GB	Piece	167.44
44122011-FO-F02	FOLDER, fancy, with slide, legal	Bundle	311.88
44122011-FO-L01	FOLDER, L-type, A4	Pack	171.43
44122011-FO-L02	FOLDER, L-type, legal	Pack	243.24
44122027-FO-P01	FOLDER, pressboard	Box	952.64
44122011-FO-T04	FOLDER, with tab, legal	Pack	321.36
42132203-MG-G01	GLOVES, NITRILE	piece	3.07
42131711-HC-H01	HEAD COVER, disposable	Piece	2.60
44122008-IT-T01	INDEX TAB, self-adhesive, transparent	Box	56.68
44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	910.00
44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	1,601.60
44103105-CA-C04	INK CART, CANON CL-741, Colored	Cart	989.04
44103105-CA-C02	INK CART, CANON CL-811, Colored	Cart	1,029.60
44103105-CA-B04	INK CART, CANON PG-740, Black	Cart	754.00
44103105-CA-B02	INK CART, CANON PG-810, Black	Cart	780.00
44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	Cart	249.60
44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	Cart	249.60
44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	Cart	249.60
44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	Cart	249.60
44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	Cart	641.68
44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	Cart	641.68
44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	Cart	1,346.80
44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	Cart	756.08
44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	Cart	1,786.72
44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	Cart	1,326.00
44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	Cart	1,326.00
44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	Cart	1,326.00
44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	Cart	366.08
44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	Cart	366.08
44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	Cart	366.08
44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	Cart	366.08
44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	Cart	312.00

44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	Cart	256.88
44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	Cart	950.56
44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	Cart	1,996.80
44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	Cart	1,996.80
44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	Cart	1,996.80
44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	Cart	1,996.80
44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	Cart	1,996.80
44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	Cart	3,016.00
44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	Cart	405.60
44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	Cart	405.60
44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	Cart	995.75
44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	Cart	995.75
44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	Cart	995.75
44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	Cart	4,956.60
44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	Cart	1,212.64
44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	Cse	1,212.64
44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	Cart	1,212.64
44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	Cart	1,644.24
44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	Cart	453.62
44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	Cart	453.62
44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	Cart	453.62
44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	Cart	741.28
12171703-SI-P01	INK, for stamp pad	Bottle	31.52
10191509-IN-A01	INSECTICIDE, aerosol type	Can	139.36
46182008-KN-M01	KN95 FACE MASK	Piece	104.00
43211503-LAP001	LAPTOP FOR MID-RANGE USERS		41,392.00
39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	Piece	205.82
14111609-LL-C01	LOOSELEAF COVER, legal	Bundle	794.96
44111515-MF-B02	MAGAZINE FILE BOX, large	Piece	41.60
44121708-MP-B01	MARKER, permanent, black, bullet type	Piece	8.98
44121708-MP-B02	MARKER, permanent, blue, bullet type	Piece	8.98
44121708-MP-B03	MARKER, permanent, red, bullet type	Piece	8.98
44121708-MW-B01	MARKER, whiteboard, black	Piece	13.38
44121708-MW-B02	MARKER, whiteboard, blue	Piece	13.38
44121708-MW-B03	MARKER, whiteboard, red	Piece	13.38
56101504-CM-B01	MONOBLOC CHAIR, beige	Piece	303.68
56101504-CM-W01	MONOBLOC CHAIR, white	Piece	301.60
56101519-TM-S02	MONOBLOC TABLE, beige	Unit	1,315.60
47131619-MP-R01	MOPHEAD, made of rayon	Piece	123.76
43211708-MO-O01	MOUSE, OPTICAL, USB connection type	Unit	111.30
45111609-MM-P01	MULTIMEDIA PROJECTOR	Unit	17,472.00
14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min		37.06
14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min		59.28
14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min		47.73

14111531-PP-R01	PAD PAPER, ruled, size: 216mm x 330mm (± 2mm)		30.68
44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	Box	7.76
44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	Box	17.14
44101603-PS-M01	PAPER SHREDDER	Unit	5,699.20
14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	REAM	133.12
14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	Ream	138.97
14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	REAM	170.56
14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	REAM	181.42
44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	202.67
44121706-PE-L01	PENCIL, lead, with eraser	Box	20.79
55121905-PH-F01	PHILIPPINE NATIONAL FLAG	Piece	284.84
42131601-PA-A01	POLYETHYLENE APRON, 50g	Piece	15.08
44101602-PU-P01	PUNCHER, paper, heavy duty	Piece	131.96
47131501-RG-C01	RAGS, all cotton	Bundle	53.82
14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min		70.72
14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min		101.92
44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	Cart	77.43
44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	Cart	736.32
44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	Cart	77.94
44122101-RU-B01	RUBBER BAND, No. 18	Box	100.05
44121618-SS-S01	SCISSORS, symmetrical	Pair	40.56
42131609-SC-S01	SHOE COVER, disposable	Pair	8.32
60121524-SP-G01	SIGN PEN, black	Piece	34.61
60121524-SP-G02	SIGN PEN, blue	Piece	34.61
60121524-SP-G03	SIGN PEN, red	Piece	34.61
44121905-SP-F01	STAMP PAD, felt	Piece	34.95
44121613-SR-P01	STAPLE REMOVER, plier type	Piece	24.90
31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	Box	19.76
31151804-SW-S01	STAPLE WIRE, standard	Box	21.09
44121615-ST-S01	STAPLER, standard type	Piece	176.80
42131702-SG-01	SURGICAL GOWN		299.52
31201502-TA-E01	TAPE, electrical	Roll	18.67
31201503-TA-M02	TAPE, MASKING, 48mm	Roll	106.60
31201517-TA-P01	TAPE, packaging, 48mm	Roll	19.97
31201512-TA-T01	TAPE, transparent, 24mm	Roll	10.09
31201512-TA-T02	TAPE, transparent, 48mm	Roll	19.97
14111704-IFPT01	TISSUE, interfolded paper towel	Pack	34.84
14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	Pack	86.84
44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	Cart	3,567.20
44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	Cart	5,002.40
44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	Cart	6,370.00
44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	5,080.40
44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	8,569.60
44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	8,569.60

This is a computer-generated document and it does not require signature.

Date Generated: October 26, 2020

44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	8,569.60
44103103-CA-B00	TONER CART, CANON CRG 324 II	Cart	13,399.36
44103103-HP-B12	TONER CART, HP CB435A, Black	Cart	3,380.00
44103103-HP-B21	TONER CART, HP CE278A, Black	Cart	3,952.00
44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	Cart	3,432.00
44103103-HP-B23	TONER CART, HP CE310A, Black	Cart	2,614.56
44103103-HP-C23	TONER CART, HP CE311A, Cyan	Cart	2,542.80
44103103-HP-Y23	TONER CART, HP CE312A, Yellow	Cart	2,542.80
44103103-HP-M23	TONER CART, HP CE313A, Magenta	Cart	2,542.80
44103103-HP-B24	TONER CART, HP CE320A, Black	Cart	2,916.16
44103103-HP-C24	TONER CART, HP CE321A, Cyan	Cart	3,072.16
44103103-HP-Y24	TONER CART, HP CE322A, Yellow	Cart	3,072.16
44103103-HP-M24	TONER CART, HP CE323A, Magenta	Cart	3,072.16
44103103-HP-B25	TONER CART, HP CE390A, Black	Cart	8,476.00
44103103-HP-B28	TONER CART, HP CE505A, Black	Cart	4,466.80
44103103-HP-B34	TONER CART, HP Q2612A, Black	Cart	3,900.00
44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	Cart	2,350.40
44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	Cart	3,458.00
44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	Cart	3,962.24
44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	Cart	3,044.08
44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	Cart	5,787.60
44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	Cart	5,200.00
44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	Cart	8,606.00
44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	Cart	3,241.70
44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	Cart	4,056.00
44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	Cart	10,051.00
44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	Cart	13,156.00
44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	Cart	7,056.40
44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	Cart	8,846.24
44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	Cart	8,846.24
44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	Cart	8,846.24
44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	Cart	3,429.78
44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	Cart	4,440.80
44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	Cart	7,441.20
44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	Cart	5,616.00
44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	Cart	5,616.00
44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	Cart	5,616.00
47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	Pack	134.68
31151507-TW-P01	TWINE, plastic	Roll	58.24
60121124-WR-P01	WRAPPING PAPER, kraft	Pack	154.84

**This certificate is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available from the Procurement Service and agency may procure thru other sources in accordance with 2016 Revised IRR of RA 9184.*

CHECK LIST OF DOCUMENTS FOR ALTERNATIVE MODE OF PROCUREMENT (AMP)		
PROJECT TITLE: Procurement of Office Supplies - PSAMD Stockpile		
P.R. NO.: 01-20001-PR-2020-06-00153		AMOUNT: Php 312,900.00
OBSU: Social Welfare Institutional Development Bureau - SWIDB		
Mode of Procurement: Shopping B		
Procurement Planning and Management Division		
1	Project Proposal	N/A
2	Terms of Reference	N/A
3	Justification	N/A
4	Market Research	N/A
5	Rating Factors / Evaluation Criteria with Calibration	N/A
6	Technical Assistance (TA) Report	N/A
7	Pre-Repair Inspection Report	N/A
8	Non-Availability / Suitability (SWADCAP Certificate)	N/A
9	Purchase Request (P.R.)	/
10	Approved PPMP (Highlighted)	/
11	Request for Quotation / Request for Proposal	/
BAC Secretariat		
12	Philgeps and DSWD Website Posting (Invitation)	
13	Quotations / Bid Proposals	
14	Expression of Interest (Consultancy)	
15	Philgeps Registration Number	
16	BIR Certificate of Registration (Consultancy)	
17	Latest Mayor's Permit or Business Permit	
18	Latest Income Tax Return or Business Income Return	
19	Omnibus Sworn Statement	
20	Certificate of Sole Distributorship	
21	End User Evaluation of Quotations / Bid Proposal	
22	Abstract of Quotations / BAC Resolution	
23	Matrix of Price Quotations	
Contract Monitoring Division		
24	Signed Purchase Order (P.O.)	
25	Signed Obligation Request (ObR)	
26	Certification of Services Rendered	
27	Certificate of Completion of Delivery / Installation	
28	Certificate of No Distribution Yet	
29	Attendance Sheet	

30	Distribution List	
31	Delivery Receipt	
32	Inspection Report	
33	Billing Statement / Sales Invoice	
34	Property Transfer Receipt	
35	Property and Accountability Receipt (PAR)	
36	Inventory and Custodian Slip (ICS)	
37	Disbursement Voucher (DV)	
REVIEWED BY:		
PPMD	BAC Secretariat	CMD
REMARKS:		

PURCHASE REQUEST (PR) TRACKING SLIP

KEEP THIS FORM ON TOP OF PR DOCUMENTS

DRN: 75498	PR No. 01-20001-PR-2020-06-00153
Date Created: JUNE 24, 2020	Deadline: OBSU: SWIDB

DATE/TIME	ACTION TAKEN / NOTES / INSTRUCTION	BY
7/07/20	Received and Recorded in the PMR	<i>[Signature]</i>
20 JUL 2020	Recorded ; For Ctr	Glenn Patricio
22 JUL 2020	RECEIVED FOR ASSIGN	<i>[Signature]</i>
28 Jul 2020	Endorse to Procurement Officer (Sep)	<i>[Signature]</i>
9/7	sgd return slip	<i>[Signature]</i>
10-7-2020	rec'd from (End user) PRAMO	<i>[Signature]</i>
10-7-2020	for signature of DC	<i>[Signature]</i>
10/8	sgd PR	<i>[Signature]</i>
10/16/2020	Received approved PR for Budget ; Prepared RFQ for Signature of DC	<i>[Signature]</i>
10/22/20	Procurement controlled RFQ 20-1040 shopping (b); found in order; initialed; for PPMD OIC's signature	<i>[Signature]</i>

DRN: AS-PSAMD-A-COMM-20-10-123803-S

06 October 2020

JUSTIFICATION

In view of the implementation of BTMS in DSWD-Central Office, Purchase Request for AS-Property, Supply and Asset Management Division (AS-PSAMD) stockpile shall be prepared by different Office, Bureaus, Services and Units (OBSUs) according to their total amount of supplies issued and the requested office supplies/materials based in the list of DSWD-Annual Procurement Plan (APP) CY2020. To facilitate sustainability of providing various supplies to OBSUs and expedite the process of such purchases. We hereby submit the highlighted APP corresponding to allotted budget of concerned OBS. Items were based on the imminent need of the entire DSWD Central Office and not necessarily of the OBSUs concerned

Hence, this is to justify that Purchase Request No. **01-20001-PR-2020-06-00153** for stockpile which funded by **SWIDB** with the attached approved Annual Procurement Plan (APP) CY2020 as basis for approval of funds and procurement process.

Karina Antonette A. Agudo

ATTY. KARINA ANTONETTE A. AGUDO
OIC-Administrative Service

MBC/RDL/GIS/106



Republic of the Philippines
Department of Social Welfare and Development
Office of the Secretary, Central Office

SEPH

PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

20-1040

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR 01-20001-PR-2020-06-00153

Date: June 24, 2020

Month June

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost	
		Code	Description					
1	Cart. <i>fr</i>	412	DSWD - Social Welfare Institutional Development Bureau	Ink cartridge, HP950xl, black, original	60.00	1,900.00	114,000.0	
2	Cart. <i>fr</i>	412	DSWD - Social Welfare Institutional Development Bureau	Ink cartridge, HP951xl, cyan, original	50.00	1,100.00 1,100.00	66,300.00 55,000.00	
3	Cart. <i>fr</i>	412	DSWD - Social Welfare Institutional Development Bureau	Ink cartridge, HP951xl, magenta, original	50.00	1,100.00 1,100.00	66,300.00 55,000.00	
4	Cart. <i>fr</i>	412	DSWD - Social Welfare Institutional Development Bureau	Ink cartridge, HP951xl, yellow, original	50.00	1,100.00 1,100.00	66,300.00 55,000.00	
Total								312,900.00 279,000.00

DSWD-Central Office
PROCUREMENT SERVICE
Received by: *Lozano*
Date: JUL 2020 Time: 9:15

Amount In Words **TWO HUNDRED SEVENTY NINE THOUSAND PESOS AND 00/100**

Description Office Supplies (PSAMD-STOCKPIL) *fr*

Requested By:
Signature: _____
Printed Name: Asec. NOEL M. MACALALAD
Designation: Concurrent Head, SWIOB

Approved By:
Signature: _____
Printed Name: Asec. CAMILO B. GONDRAT
Designation: Concurrent Asec. SCAB

Certified that the above request is/are included in the Annual Procurement Plan (APP) & with complete supporting documents.
WILLIAM V. GARCIA JR
Division Chief PS PPM



CHASE REQUEST

und C
undin
R
Date: June 24, 2020
Month: June

Done - del 10/19/20
16/21 3 4 10 12
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ilagan.
Salamat po
Ate Bini

No.	Description	Quantity	Unit Cost	Total Cost
1	50xl, black,	60.00	1,900.00	114,000.0
2	Ink cartridge, HP951xl, cyan, original	50.00	1,100.00	55,000.0
3	Ink cartridge, HP951xl, magenta, original	50.00	1,100.00	55,000.0
4	Ink cartridge, HP951xl, yellow, original	50.00	1,100.00	55,000.0

del 1326 del 64,300
(1145.84) del (58,292)
1,100.00 55,000.0

del 1326 del 66,300
(1145.84) del (58,292)
1,100.00 55,000.0

1326 del 64,300
(1145.84) del (58,292)
1,100.00 55,000.0

312,200
del (282,870)

DSWD-Central Office
PROCUREMENT SERVICE
Received by: *[Signature]*
Date: **07 JUL 2020** P: 15

Total 279,000.0

Amount In Words: **TWO HUNDRED SEVENTY NINE THOUSAND PESOS AND 00/100**

Description: Office Supplies (PSANO-STOCKPILS)

Requested By:
Signature: *[Signature]*
Printed Name: Assec. NOEL M. MACALALAD
Designation: Concurrent Head, SWIOPB

Approved By:
Signature: *[Signature]*
Printed Name: Assec. CAMILO B. BONDALIN
Designation: Concurrent Assec. SCBG

Certified that the above request is/are included in the Annual Procurement Plan (APP) & with complete supporting documents.
[Signature]
WILLIAM V. GARCIA JR.
Division Chief PS PPMD



Republic of the Philippines
 Department of Social Welfare and Development
Office of the Secretary, Central Office
PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

PR , 01-20001-PR-2020-06-00153

Date: June 24, 2020

Month June

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Carton	412	DSWD - Social Welfare Institutional Development Bureau	Ink cartridge,HP950xl, black, original	60.00	1,900.00	114,000.00
2	Carton	412	DSWD - Social Welfare Institutional Development Bureau	Ink cartridge, HP951xl, cyan, original	50.00	1,326.00	66,300.00
3	Carton	412	DSWD - Social Welfare Institutional Development Bureau	Ink cartridge, HP951xl, magenta, original	50.00	1,326.00	66,300.00
4	Carton	412	DSWD - Social Welfare Institutional Development Bureau	Ink cartridge, HP951xl, yellow, original	50.00	1,326.00	66,300.00
Total							312,900.00

Amount In Words

THREE HUNDRED TWELVE THOUSAND NINE HUNDRED PESOS AND 00/100

Description Office Supplies

Requested By:

Approved By:

Signature : _____

Printed Name : _____

Designation : _____

11 P.I.P.P. - 5-5

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 FY 2020 Indicative Annual Procurement Plan for Commonly-Used Supplies and Equipment (APP-CSE)

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT	
PART I - AVAILABLE AT PROCUREMENT SERVICE STORES																						
Subtotal of Part I - Available at Procurement Service Stores																						
1	10151209-RH-A01	BANSETIZED C. aerosol type, net content: 600ml min	can	16	10	10	30	10	10	10	10	10	10	30	10	10	10	30	126	139.35	17,559.36	
2	12131631-AL-601	ALCOHOL, ethyl, 68%-70%, sterile, 500ml (50ml)	bottle	1,170	293	592	4,069	557	243	652	652	718	172	1,042	260	731	102	602	4,636	43.99	203,937.64	
Color Copiers and Disposables																						
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bullet	35	4	7	50	16	4	2	22	3	7	39	7	2	2	11	122	24.63	3,004.86	
4	13111205-AC-F01	ACETATE, thickness: 0.075mm min (gs-68 #3)	roll	5	4	4	13	4	4	4	4	2	2	2	2	2	2	2	21	737.24	15,482.04	
5	13111203-CF-P01	CARBON FILM, PE, black, size: 210mm x 797 mm	box	2	100	102	102	102	102	102	102	102	102	102	102	102	102	102	102	102	22,542.00	
6	13111201-CF-P02	CARBON FILM, PE, black, size: 215mm x 330mm	box	11	11	11	11	10	10	21	21	21	21	21	21	21	21	21	42	208.52	8,757.84	
Paper Materials and Products																						
7	14111525-CA-A01	CARTON, assorted colors	pack	56	41	8	85	8	31	2	41	31	3	65	9	32	2	43	234	72.78	17,030.57	
8	14111506-CF-I11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	682.24	7,504.64
9	14111509-CF-I12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	1,029.60	1,300.00
10	14111506-CF-I22	CONTINUOUS FORM, 2 PLY, 280 x 378mm, carbonless	box	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	765.44	65,648.00
11	14111506-CF-I21	CONTINUOUS FORM, 2 PLY, 280mm x 241mm, carbonless	box	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110	596.80	65,648.00
12	14111506-CF-I31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55	1,034.80	56,914.00
13	14111506-CF-I32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55	1,034.80	56,914.00
14	14111509-I1-C01	LOOSELEAF COVER, inside of clipboard, for legal	bullet	25	55	3	94	24	50	3	77	58	55	3	116	1	52	2	55	842	670.70	229,379.40
15	14111514-NP-S02	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	877	785	170	4,312	209	257	63	548	495	285	105	885	71	225	59	395	3,120	32.22	300,536.40
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 140mm (3" x 5 1/2") min	pad	952	812	175	1,482	219	278	81	578	653	338	110	1,051	709	250	62	521	3,652	56.06	205,609.92
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	1,028	313	160	1,501	217	285	82	584	672	305	95	1,072	207	245	59	511	3,668	41.50	152,221.00
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	716	555	290	1,561	675	665	200	1,540	680	630	215	1,525	525	680	170	4,375	6,001	12.04	72,252.04
19	14111507-PP-A01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	5,232	1,632	1,627	8,691	1,527	1,552	592	3,581	2,732	1,732	587	5,051	1,457	1,482	462	3,401	20,724	132.37	2,743,235.88
20	14111507-PP-A02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	1,113	180	73	1,366	164	174	13	371	259	173	59	491	56	129	3	188	2,416	154.75	373,876.00
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY), A4, 70 gsm	ream	680	170	170	730	20	35	65	190	30	30	130	20	20	35	55	980	114.51	112,219.40	
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY), legal, 70 gsm	ream	90	5	10	105	15	5	5	25	10	10	40	10	10	10	10	180	139.96	23,996.40	
23	14111503-PP-A01	PAPER, PAD, ruled, size: 216mm x 300mm (8 1/2 x 24mm)	pad	33	4	42	49	6	4	12	22	8	16	44	7	8	2	42	461	96.20	44,346.20	
24	14111503-PP-A02	PAPER, PARCHEMENT, size: 210 x 297mm, MULT-PURPOSE	ream	123	39	126	288	12	41	6	59	27	42	8	72	5	35	2	42	461	17.95	2,255.50
25	14111518-TI-P02	PAPER, THERMAL, 58gsm, size: 246mm x 114mm x 30m-3 ym	roll	3	10	10	22	12	11	23	2	10	16	44	7	11	11	11	68	68.78	3,317.04	
26	14111531-RE-S01	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	546	18	17	179	35	15	12	62	39	16	15	70	80	10	9	409	70.72	28,974.48	
27	14111531-RE-S02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	122	18	15	156	32	15	6	59	42	16	9	67	47	11	1	59	335	101.92	34,143.20
28	14111704-TI-P02	TOILET TISSUE PAPER 2-ply sheets, 150-ply roll	pack	55	2	11	111	5	2	11	18	47	2	11	60	5	10	3	16	207	65.42	13,541.94
Subtotal of Part II - Available at Procurement Service Stores																						
29	15111702-RT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	618	102	468	1,188	154	128	30	312	265	107	422	138	68	30	236	2,158	19.73	42,577.34	
30	15111702-RT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	413	78	638	1,129	107	89	13	209	178	81	282	103	49	13	165	1,785	19.50	34,807.50	

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Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Price Catalogue	TOTAL AMOUNT
65	47121701-TB-P04	TRASHBAG, plastic, transparent	roll	18	10	5	6	5	5	9	6	5	20	5	5	135.88	10,351.12
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	25	25	50										25.59	1,279.50
67	43211507-EXT-03	Desktop Computer, branded	unit	31													
68	43202003-DV-W01	DVD REWRITABLE, spere, 4x mini, 4.7GB capacity min	piece	636	315	140	60	315	23	100	315	70	485	20	355	39,008.00	1,215,448.00
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	piece	47	5	27	9	7	8	6	6	6	18	3	2	21.75	49,598.04
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	159	9	30	198	15	13	35	9	5	19	5	17	2,724.80	356,648.80
71	43211505-CT-03	Laptop Computer, branded	unit	23													
72	43211708-MO-C01	MOUSE, optical, USB connection type	unit	37	3	5	15	1		10	3					35,916.40	897,910.00
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	11												134.99	10,799.20
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	6					1	1						33,131.28	364,444.08
75	43212105-PR-R01	PRINTER, LASER, monochrome, network-ready	unit	31	5	19	4	4	5	4	4	4	12	4	4	7,595.52	55,968.64
76		All in one printer, print scan copy (1000 impression, 32mb), COPYING 5 cpm(black) 3cpm (color) 600 dpi (black) 600 dpi (color) PRINTING 5ppm (black) 3ppm color 600x600 dpi SCANNING 600DPI, 24-BIT, AT LEAST, pdfKtfcfjpep DOCUMENT AND MEDIA HANDLING 20 sheets atleast: A4 100 sheets, PC CONNECTIVITY HI SPEED, usb 2.0 1 year hardware warranty.	unit			2										14,999.00	29,998.00
77		Toner for All in one printer, print scan copy (1000 impression, 32mb), COPYING 5 cpm(black) 3cpm (color) 600 dpi (black) 600 dpi (color) PRINTING 5ppm (black) 3ppm color 500x600 dpi SCANNING 600DPI, 24-BIT, AT LEAST, pdfKtfcfjpep DOCUMENT AND MEDIA HANDLING 20 sheets atleast: A4 100 sheets, PC CONNECTIVITY HI SPEED, usb 2.0 1 year hardware warranty.	cart				5			5						7,000.00	105,000.00
78	44121710-CH-W01	CHALK, colored, white, dustless, length: 78mm min	box				1									25.68	25.68
79	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (1mm)	box	476	67	74	617	146	55	49	250	60	52	68	30	7.57	11,135.47
80	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (1mm)	box	496	59	71	626	156	52	46	254	54	46	68	30	13.40	19,888.80
81	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (1mm)	box	485	51	70	606	116	48	40	204	53	53	61	21	20.55	26,852.20
82	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (1mm)	box	316	43	69	428	75	42	39	156	44	49	56	23	39.52	36,832.64
83	44121861-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	1,220	247	731	2,198	463	227	137	827	242	142	208	171	17.56	82,180.80
84	441211515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	585	206	401	1,192	245	93	33	371	82	102	130	55	69.78	175,456.92
85	44122011-DF-F01	DATA FOLDER, made of chipboard, sag's lock	piece	643	274	252	1,169	178	40	48	266	99	107	37	43	88.64	150,115.68
86	44123506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	29	5	9	43	5	6	8	19	5	7	4	7	108.14	40,814.00
87	44121506-EN-X02	ENVELOPE, EXPANDING, for legal size document	box	30	4	8	42	3	5	2	10	5	1	4	1	518.98	35,747.52
88	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	28	2	10	40	3	5	7	5	1	11	4	4	738.40	47,257.60
89	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	406	120	345	871	200	150	150	265	150	635	200	150	30.49	82,963.29
90	44121506-EN-M02	ENVELOPE, MAILING, white, 70 gsm	box	27		2	29	1	4	2	7	1	8	2	1	328.64	15,446.08
91	44121504-EN-W02	ENVELOPE, mailing, white, with window, 70 gsm	box	5												410.80	2,464.80
92	44119132-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	26	4	7	37	5	4	5	4	5	21	4	5	11.11	889.91
93	44122116-FA-P01	FASTENER, METAL, 70mm between strings	box	490	75	52	557	58	62	39	159	64	41	63	36	78.92	87,206.60

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Item No.	Item Code	Item & Specifications	Units of Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Q1	Q2	Q3	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
131	44103105-FX-M01	FACSIMILE MACHINE, 1-ook thermal paper	unit							1							1			1	4,711.20	4,711.20
132	44103105-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit		1	2	3	3						2						8	8,088.08	66,704.64
133	44103105-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit		4	2	6													6	5,699.20	34,195.20
		Package of Photocopy Paper																				
134	44103105-BR-D05	DRUM CART, BROTHER DR-3455	cart		5	4	10	4	2	2	4									24	6,864.00	164,736.00
135	44103105-CA-C04	INK CART, CANON CL-741, Col	cart																		1,001.52	
136	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart		5					5										5	1,029.60	20,592.00
137	44103105-CA-804	INK CART, CANON PG 740, Black	cart																		754.00	
138	44103105-CA-802	INK CART, CANON PG-810, Black	cart																		780.00	43,680.00
139	44103105-EP-817	INK CART, EPSON C131R64100 (T6641), Black	cart		14					14										14	56	
140	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart			3				3										3	12	3,057.60
141	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart			1				1										1	4	1,019.20
142	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart			1				1										1	4	1,019.20
143	44103105-HP-809	INK CART, HP C9351AA, (HP21), Black	cart			1				1										1	4	1,019.20
144	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart																		659.32	
145	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart																		745.68	
146	44103105-HP-Y48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart																		1,492.40	
147	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart																		1,996.80	
148	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart																		1,996.80	
149	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart																		1,996.80	
150	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart																		1,996.80	
151	44103105-HP-B48	INK CART, HP C9402A (HP72) 130ml Matte Black	cart																		3,016.00	
152	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart																		650.00	
153	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart																		766.48	
154	44103105-HP-B35	INK CART, HP C0887AA, (HP703), Black	cart		4	4	6	4	4	6	4	4	4	4	5	14	4	4	4	14	56	18,986.24
155	44103105-HP-T35	INK CART, HP C0888AA, (HP703), Tri-color	cart		4	4	6	4	4	6	4	4	4	4	5	14	4	4	4	14	56	18,986.24
156	44103105-HP-C40	INK CART, HP C0972AA, (HP 920XL), Cyan	cart																		30	75,504.00
157	44103105-HP-M40	INK CART, HP C0973AA, (HP 920XL), Magenta	cart																		30	75,504.00
158	44103105-HP-Y40	INK CART, HP C0974AA, (HP 920XL), Yellow	cart																		30	75,504.00
159	44103105-HP-B40	INK CART, HP C0975AA, (HP 920XL), Black	cart																		30	75,504.00
160	44103105-HP-D20	INK CART, HP CH551WA, (HP61), Black	cart																		120	149,136.00
161	44103105-HP-T20	INK CART, HP CH552WA, (HP61), Tri-color	cart																		120	149,136.00
162	44103105-HP-B49	INK CART, HP CH553A (HPR2) Black	cart			1				1										1	4	7,488.00
163	44103105-HP-C49	INK CART, HP CH554A (HPR2) Cyan	cart			1				1										1	4	5,200.00
164	44103105-HP-M49	INK CART, HP CH555A (HPR2) Magenta	cart			1				1										1	4	5,200.00
165	44103105-HP-Y49	INK CART, HP CH556A (HPR2) Yellow	cart			1				1										1	4	5,200.00
166	44103105-HP-B43	INK CART, HP CN045AA, (HP950XL), Black	cart		10	15	5	10	15	25	10	15	10	15	25	10	15	10	15	109	1,554.80	1,669,473.20

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Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	03	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
204	44103103-HP-M23	TONER CART, HP CE333A, Magenta	cart															2,490.80	
205	44103103-HP-B24	TONER CART, HP CE320A, Black	cart															7,854.80	
206	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart															3,010.80	
207	44103103-HP-Y24	TONER CART, HP C1322A, Yellow	cart															3,010.80	
208	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart															3,010.80	
209	44103103-HP-B25	TONER CART, HP CE390A, Black	cart															7,690.80	
210	44103103-HP-B26	TONER CART, HP CE400A, Black	cart															6,754.80	
211	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart															9,978.80	
212	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart															9,978.80	
213	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart															9,978.80	
214	44103103-HP-B27	TONER CART, HP CE410A, (HP205), Black	cart	4														3,868.80	
215	44103103-HP-C27	TONER CART, HP CE411A, (HP205), Cyan	cart	2	2													5,512.00	
216	44103103-HP-Y27	TONER CART, HP CE412A, (HP205), Yellow	cart	2	2													5,512.00	
217	44103103-HP-M27	TONER CART, HP CE413A, (HP205), Magenta	cart	2	2													5,512.00	
218	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	2														4,079.92	
219	44103103-HP-B28	TONER CART, HP CE505X, Black, high cap	cart															7,213.44	
220	44103103-HP-B52	TONER CART, HP CF217A (HP171A) Black LaserJet	cart		4													2,932.80	
221	44103103-HP-B51	TONER CART, HP CF280XC	cart			4												6,962.80	
222	44103103-HP-B55	TONER CART, HP CF781A (HP81A) Black LaserJet	cart															8,540.85	
223	44103103-HP-B57	TONER CART, HP CF933A (HP93A) LaserJet Black	cart															3,241.70	
224	44103103-HP-B53	TONER CART, HP CF933XC (HP93X) BK Compact LJ	cart															3,946.80	
225	44103103-HP-B58	TONER CART, HP CF987A (HP987) black	cart															10,051.60	
226	44103103-HP-B62	TONER CART, HP CF935XC (HP93X) Black LaserJet	cart															13,156.00	
227	44103103-HP-B60	TONER CART, HP CF505A Black LJ	cart															2,901.80	
228	44103103-HP-C60	TONER CART, HP CF511A Cyan LJ	cart															2,943.20	
229	44103103-HP-Y60	TONER CART, HP CF512A Yellow LJ	cart															2,943.20	
230	44103103-HP-M60	TONER CART, HP CF513A Magenta LJ	cart															2,943.20	
231	44103103-HP-B61	TONER CART, HP CF506A (HP506A) Black LaserJet	cart															7,389.20	
232	44103103-HP-C61	TONER CART, HP CF516A (HP506A) Cyan LaserJet	cart															9,474.40	
233	44103103-HP-Y61	TONER CART, HP CF517A (HP506A) Yellow LaserJet	cart															9,474.40	
234	44103103-HP-M61	TONER CART, HP CF518A (HP506A) Magenta LaserJet	cart															4,460.80	
235	44103103-HP-B63	TONER CART, HP CF430A (HP410A) black	cart															7,441.20	
236	44103103-HP-B54	TONER CART, HP CF410XC (HP410XC) Black	cart															5,069.20	
237	44103103-HP-C63	TONER CART, HP CF411A (HP410A) Cyan	cart															7,472.40	
238	44103103-HP-Y63	TONER CART, HP CF411XC (HP410XC) Yellow	cart															5,069.20	
239	44103103-HP-M63	TONER CART, HP CF412A (HP410A) Magenta	cart															7,472.40	
240	44103103-HP-Y64	TONER CART, HP CF412XC (HP410XC) Yellow	cart															7,472.40	

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Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
273	60121413-GB-P02	CLEAR/BLACK, 20 transparent pockets, for LEGAL size	piece	103	10	205	42	3	318	45	8	5	58	7	3	10	431	42.38	18,265.78
274	60121334-ER-P01	FRASER, PLASTIC/RUBBER, for pencil draft/writing	piece	76	1	48	125	15	1	38	1	38	64	9	30	39	282	4.42	1,246.44
275	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	1,668	808	803	3,279	597	773	202	1,572	2,001	368	780	159	1,307	8,199	34.61	283,777.23
276	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	1,758	828	794	3,380	647	195	1,638	518	205	2,077	405	781	1,397	8,412	34.61	291,148.41
277	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	256	116	53	425	102	23	246	121	28	276	65	174	10	1,939	34.61	39,664.44
278	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (15%)	pack	76	31	5	112	32	112	76	32	108	31	31	31	31	338	129.67	43,827.51
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																			
Common Electrical Supplies																			
1		Stereo FS-4	piece	20						20							40	50.00	2,000.00
2		Ballet 36-40 watt, TB	piece	20						20							40	185.00	7,400.00
3		Extension Wires	piece	6						6							6	1,500.00	9,000.00
4		Extension cord HD, 3 Webers 6 gng	piece															700.00	700.00
5		Surge Protector, 6 outlet, 3 meters length, lighted switch	unit's	5						5							5	711.00	3,555.00
6		Cable Molding (10 meters)	piece	10						10							10	200.00	2,000.00
7		Cable Tie (Twist and Tie)	pack	2						2							2	200.00	400.00
8		Extension Cord	piece	5						5							5	1,000.00	5,000.00
9		HDMI Cable	piece	2						2							2	1,000.00	2,000.00
Common Office Supplies																			
1		Presentation Clicker pointer	unit	2													2	2,000.00	4,000.00
2		DC Summit Scanner	unit	4													4	14,995.00	59,980.00
3		PAPER, A4 with DSVD logo	ream	7						21							84	325.00	27,300.00
4		PAPER, Legal with DSVD logo	ream	5						15							60	430.00	25,800.00
5		PAPER, A3	ream	3						3							3	555.00	1,665.00
6		OFFICE PAPER TRAYS, stacked, black	unit	12													12	832.00	9,984.00
7		Air Condition	unit	5													5	100,000.00	500,000.00
8		Laminating Machine	unit	2													2	10,000.00	20,000.00
Common Office Supplies																			
1		ID HOLDER WITH LACE	PCS	500													500	17.00	6,000.00
2		Ballpen	box	100						100							200	25.68	5,136.00
3		PAPER, Multi-Purpose, A3, 80 gsm	ream	1						1							2	550.00	1,100.00
4		ENVELOPE, MANILA WITH DSVD logo and Design, 70 gsm	box	3						2							5		
5		FOLDER TAGBOARD, for A4 size document	pack	6						6							6	217.30	1,303.80
6		FOLDER TAGBOARD, for A4 size document	pack	6						6							6	279.64	1,677.84
7		VINYL FOLDER, for A4 size document	piece	10						10							30	50.00	1,500.00
8		BALPEN, BLACK	piece	50						50							150	20.00	3,000.00
9		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 505 SET	piece	24						24							72	54.00	3,888.00
10		STICKER PAPER, WHITE, A4 SIZE (20 SHEETS/PACK)	pack	4						4							8	65.00	520.00
11		TAPE, CLOTH BOOK, 3" x 6 METERS LENGTH	piece	5						5							10	160.00	1,600.00
12		TAPE, DOUBLE-EDGED, 1" WITH CUSHION, 6 METERS LENGTH	piece	5						5							10	240.00	2,400.00
13		TAPE, DOUBLE-EDGED, 1" WITHOUT CUSHION, 6 METERS LENGTH	piece	5						5							10	35.00	350.00
14		TRANSPARENCY FILM, PLAIN, A4 SIZE, 100 PCS/PACK	pack	2						2							4	250.00	1,000.00
15		Indicator Tag/Flaglets, Plain Assorted color, 505/set	set	2						2							4	45.00	180.00
16		Box, Corrugated with Strips 29"x15"10"	set	9						9							27	55.00	1,485.00
17		Balloon Pen, Fine Point, Black/Blue/Red	PCS	150						150							450	95.00	42,750.00
18		CHANGE, PINK, WH TE	pack	18						18							54	10.00	540.00
19		Pure File folder (with two hole)	case	15						15							45	75.00	3,375.00
20		Pure Map pin, Round/Flat head 100/case	case	1						1							2	25.00	50.00
21		Staple remover, with law	PCS	12						12							36	1,700.00	61,200.00
22		Certificate Frame, A4 size	PCS	10						10							30	280.00	8,400.00
23		Certificate holder, A4 size	PCS	10						10							30	280.00	8,400.00
TOTAL FOR PART II																			
14,610,874.17																			

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RAMISES B. ESTEBAN
 Administrative Officer III

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
96		TONER CART, KYOCERA TASKALFA 3051 CI, TK 8309, YELLOW	cart	1												1	4	16,450.00	65,800.00
97		BALLPOINT PEN, FINE POINT, BLACK/BLUE/RED	pieces	15	15	60	75	1	1	1	15	5	15			10	150	9.00	1,350.00
98		BOX, CORRUGATED WITH STRING, 3" X15" X10"	piece	3	3											3	12	155.80	1,869.60
99		BRISTOL BOARD, A4 SIZE, ASSTD. COLOR (BLUE, GREEN, YELLOW, ORANGE), LOPPS. PACK 220GSM	pack	1	1	1	3	3	3	2	2	2				1	7	380.00	2,660.00
100		INDICATOR TAG/FLAGLETS, PLAIN, ASST. COLORS, 506/507	set	3	3	6										3	17	60.00	1,020.00
101		MAP PIN, ROUND HEAD, 1006/CASE	set	3	3	3	3	1	1	1	1	1				3	12	150.00	1,800.00
102		NOTE PAD, 12" X 2", 100 SHEETS/PAD	pad	2	2	2	2	2	2	2	2	2				2	8	41.60	332.80
103		PAPER, PHCTO, GLOSSY, A4, 10 PCS/PACK	pack	1	1	1	1	1	1	1	1	1				1	1	120.00	120.00
104		TRAF, DOUBLED-EDGED, 1" WITHOUT CUSHION, 5 METERS LENGTH	roll														2	95.00	190.00
105		CART, RIBBON DOT MATRIX FOR EP 20 TIME/DATE STAMP	unit	1	1	1	1	1	1	1	1	1				1	4	7,300.00	29,200.00
106		HP GT 5810 Print Head (MUI151A) BLACK/INK	pcs	1	1	1	1	1	1	1	1	1				1	4	1,500.00	6,000.00
107		HP GT 5810 Print Head (MUI150A) TRI-COLOR	pcs	1	1	1	1	1	1	1	1	1				1	2	2,000.00	4,000.00
108		HP GT 5810 BLACK INK Bottle (G152) 90ml	bottle	3	3	3	3	3	3	3	3	3				12	12	500.00	6,000.00
109		HP GT 5810 CYAN INK Bottle (G152) 70ml	bottle	2	2	2	2	2	2	2	2	2				4	4	500.00	2,000.00
110		HP GT 5810 MAGENTA INK Bottle (G152) 70ml	bottle	2	2	2	2	2	2	2	2	2				4	4	500.00	2,000.00
111		KYOCERA (Waste, 10-oz) Box	box	1	1	1	1	1	1	1	1	1				1	1	1,500.00	1,500.00
112		Toner Cart, KYOCERA TASKALFA 3051 CI, TK 8309, BLACK	cart	3	3	3	3	3	3	3	3	3				11	11	5,700.00	62,700.00
113		Toner Cart, KYOCERA TASKALFA 3051 CI, TK 8309, CYAN	cart	2	2	2	2	2	2	2	2	2				6	6	16,450.00	98,700.00
114		Toner Cart, KYOCERA TASKALFA 3051 CI, TK 8309, MAGENTA	cart	2	2	2	2	2	2	2	2	2				6	6	16,450.00	98,700.00
115		FILE TAB DIVIDER, bristol board, for A4 (assorted color)	set	40	40	40	40	40	40	40	40	40				120	120	120.00	14,400.00
116		FILE TAB DIVIDER, bristol board, for A4 (assorted color)	set	40	40	40	40	40	40	40	40	40				120	120	150.00	18,000.00
117		Adhesive Tapes, double edge, 1" w/out cushion, 5 meters length	roll	4	4	4	4	4	4	4	4	4				12	12	80.00	960.00
118		Adhesive Tapes, clothbook, 3" width	roll	4	4	4	4	4	4	4	4	4				12	12	120.00	1,440.00
119		Adhesive Tapes, double edge, 1" with w/ cushion	roll	5	5	5	5	5	5	5	5	5				8	8	150.00	1,200.00
120		Adhesive Tapes, double edge, 1" w/out cushion, 5 meters length	roll	5	5	5	5	5	5	5	5	5				8	8	240.00	1,920.00
121		Ballpoint Pen, fine point, Blue	piece	100	100	100	100	100	100	100	100	100				100	100	205.00	20,500.00
122		Ballpoint Pen, fine point, Red/Green	piece	100	100	100	100	100	100	100	100	100				100	100	17.00	1,700.00
123		Ballpoint Pen, fine point, Color Brown	piece	10	10	10	10	10	10	10	10	10				10	10	12.00	120.00
124		FILE FOLDER, A4 size, Color Brown	piece	36	36	36	36	36	36	36	36	36				72	72	250.00	18,000.00
125		BAI/POINT PEN, FINE POINT, BLACK/BLUE/RED	box	3	3	3	3	3	3	3	3	3				3	3	9.00	27.00
126		HI-TECHPOINT, SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLUE, 125/BOX: 1.00mm	ream	2	2	2	2	2	2	2	2	2				5	5	760.00	3,800.00
127		HI-TECHPOINT, SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLUE, 125/BOX: 1.00mm	box	5	5	5	5	5	5	5	5	5				5	5	760.00	3,800.00
128		Multi copy, A3, 80 gsm, 500 sheets/pack	ream	425	425	425	425	425	425	425	425	425				1,500	1,500	15.00	22,500.00
129		Ballpoint Pen, Fine Point, Black	piece	2	2	2	2	2	2	2	2	2				2	2	900.00	1,800.00
130		Envelope, Brown, A4 size	box	3	3	3	3	3	3	3	3	3				3	3	900.00	2,700.00
131		Indicator Tag/Flaglets, Plain	set	249	249	249	249	249	249	249	249	249				249	249	120.00	29,880.00
132		Indicator Tag/Flaglets, Sign Here	set	189	189	189	189	189	189	189	189	189				189	189	120.00	22,680.00
133		Link, Selfinking stamp, red, black, violet	bottle	5	5	5	5	5	5	5	5	5				5	5	200.00	1,000.00
134		Storage File Box, 12" X 15" X 15"	piece	35	35	35	35	35	35	35	35	35				35	35	120.00	4,200.00
135		Automatic Selfinking Numbering Machine 10-12 digits	unit	2	2	2	2	2	2	2	2	2				2	2	3,500.00	7,000.00
136		Glue, Multipurpose, 240g	bottle	30	30	30	30	30	30	30	30	30				30	30	120.00	3,600.00
137		Staple Wire, Standard #5	box	50	50	50	50	50	50	50	50	50				30	30	30.00	900.00
138		Staple Wire, Heavy Duty 25/10	box	30	30	30	30	30	30	30	30	30				30	30	75.00	2,250.00
139		Staple Wire, HD3LS13, 13mm	box	36	36	36	36	36	36	36	36	36				36	36	25.00	900.00
140		Staple Wire, HD3LS8, 8mm	box	36	36	36	36	36	36	36	36	36				36	36	25.00	900.00
141		Paper, Bond, A4 size with logo	reams	7	7	7	7	7	7	7	7	7				7	7	25.00	175.00
142		Ring Binder, Plastic 5mm, 10 pieces per bundle	bundle	13	13	13	13	13	13	13	13	13				13	13	98.00	1,274.00
143		Bristol Board, A4 size, assorted colors	pack	1	1	1	1	1	1	1	1	1				1	1	98.00	98.00
144		Cutting Mat, 30cm x 45cm x 3mm	piece	4	4	4	4	4	4	4	4	4				4	4	237.00	948.00
145		Desk Tray, Wire Mesh	piece	15	15	15	15	15	15	15	15	15				15	15	350.00	5,250.00
146		Link, automatic stamping machine, Trodat	bottle	2	2	2	2	2	2	2	2	2				2	2	27.00	54.00
147		Link, stamp pad with applicator, 50 ml, Violet	bottle	1	1	1	1	1	1	1	1	1				1	1	27.00	27.00
148		Transparency Film, plain A4 size	pack	1	1	1	1	1	1	1	1	1				1	1	250.00	250.00
149		Glass Dry Erase Board	set	2	2	2	2	2	2	2	2	2				2	2	20,000.00	40,000.00

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Item No.	Item Code	Item & Specifications	Unit of measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
206		INDICATOR TAGS/FLAGLETS, plain, size: 48mm x 25mm, 50 sheets/pad	pad	30												30	130	50.00	6,500.00
207		INDICATOR TAGS/FLAGLETS, with sign here text, 50 sheets/pad	pad	10												10	40	55.00	2,200.00
208		MARKING PEN, transparency film, fine point, 6 colors/set	set	1												1	4	230.00	920.00
209		NOTE PAD, 2" x 2", 100 sheets/pad	pad	30												30	120	100.00	12,000.00
210		NUMBERING MACHINE, 9-10 digits with control	piece														1	3,000.00	3,000.00
211		OIL, for general purpose, 170 ml	bottle	1												1	4	40.00	160.00
212		PHOTO PAPER, glossy, A4, 10 pcs/pack	pack														2	150.00	300.00
213		PAPER STICKER, High Quality Label/Adhesive, 10-15 pcs/pack	pack														40	100.00	4,000.00
214		RUBBON, for barcode printer	roll														150	1,000.00	150,000.00
215		STICKER, for barcode printer	roll														150	2,000.00	300,000.00
216		RUBBER STAMP, self inking	piece														5	1,500.00	7,500.00
217		STRAP REMOVER, twin jaws	piece	20													20	40.00	800.00
218		STRAP LEVIER, HD158, 8mm	box	1													4	30.00	120.00
219		TAPE, CLOTH BOOK, 1 1/2", 6 meters length	roll	2													8	120.00	960.00
220		TAPE, CLOTH BOOK, 1", 6 meters length	roll	2													8	80.00	640.00
221		TAPE, CLOTH BOOK, 2", 6 meters length	roll	2													8	160.00	1,280.00
222		TAPE, CLOTH BOOK, 3", 6 meters length	roll	2													8	240.00	1,920.00
223		TRANSPARENCY FILM, plain, A4 size, 100 pcs/pack	pack	1													2	250.00	500.00
224		Wipe Out, dirt and stain remover, 250 grams	can	5													5	100.00	2,000.00
225		Wireless Presenter Clicker, for power point presentation	piece	2													2	3,000.00	6,000.00
226		Bidjet spray set two-color	piece	1													1		
227		Got Umbrella, heavy duty	piece	5													5		
228		Large folding umbrella, 10/12 ribs, heavy duty	piece	2													2		
229		BALLPOINT PEN, Black, Fine point	piece	50													50	70.00	3,500.00
230		BALLPOINT PEN, Blue, Fine point	piece	50													50	70.00	3,500.00
231		SGN PEN, BLACK, liquid/gel ink, 0.7mm needle tip	piece	50													50	50.00	2,500.00
232		SGN PEN, BLUE, liquid/gel ink, 0.7mm needle tip	piece	50													50	50.00	2,500.00
233		SGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	200													200	50.00	10,000.00
234		SGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	200													200	50.00	10,000.00
235		MARKER, Ultra-Fine Point, Black	piece	20													20	15.00	300.00
236		MARKER, Ultra-Fine Point, Blue	piece	2													2	60.00	120.00
237		RECORD BOOK, 150 PAGES, size: 215mm x 278mm min	book	2													2	120.00	240.00
238		JD JACKET WITH STRAP, 3 X 4, 50 pcs./box	box	200													200	15.00	3,000.00
239		PUNCHER, paper, heavy duty, with three hole guide	piece	1													1	200.00	200.00
240		Double-sided tape tissue, 3mm x 6mm	piece	20													20	70.00	1,400.00
241		DESK TRAY, 3-Layer, Wire Mesh	piece	5													5	500.00	2,500.00
242		FOLDER, PRESENTATION, CLEAR, A4 SIZE	piece	50													50	30.00	1,500.00
243		FOLDER, PRESENTATION, BLUE, A4 SIZE	piece	50													50	30.00	1,500.00
244		CERTIFICATE FRAME, A4 size, with glass	piece	10													10	270.00	2,700.00
245		CERTIFICATE FRAME, A4 size, plastic	piece	20													20	60.00	1,200.00
246		NOTE PAD, stick on, 127mm x 203mm	piece	20													20	50.00	1,000.00
247		SIGN HERE POST IT, Yellow 25 x48mm	box	3													3	180.00	540.00
248		STAMP, For Action	piece	1													1	200.00	200.00
249		STAMP, For Signature	piece	1													1	200.00	200.00
250		STAMP, For Information	piece	1													1	200.00	200.00
251		STAMP, For file	piece	1													1	200.00	200.00
252		STAMP, Rush	piece	1													1	200.00	200.00
253		PUSH PINS, assorted colors, 100 pieces per box	box	1													1	50.00	50.00
254		ADHESIVE TAPE, cloth book, 2" width	piece	6													6	4,320.00	25,920.00
255		NOTE PAD, 4" x 6"	pad	5													5	120.00	600.00
256		PAPER, bond, A4 size, with logo	ream	1													1	1,000.00	1,000.00
257		PAPER, bond, Legal Size, with logo	ream	1													1	500.00	500.00
258		SPECIALTY BOARD, A4 size, 100 pack	pack	3													3	1,000.00	3,000.00
259		INDICATOR TAGS/FLAGLETS, plain, plastic, assorted colors	piece	20													60	60.00	3,600.00
260		INDICATOR TAGS/FLAGLETS, with sign here text	piece	20													60	80.00	4,800.00
261		STICKER, PAPER (white)	pack	2													8	60.00	480.00
262		SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLUE, 125/BOX	piece	36													72	80.00	5,760.00
263		SIGN PEN, HIGH TECH PEN, 0.7MM, BLACK	piece	13													13	70.00	910.00
264		TAPE, CLOTH BOOK, 1 1/2", 6 METERS LENGTH	roll	1													1	120.00	120.00
265		TAPE, CLOTH BOOK, 2", 6 METERS LENGTH	roll														8	180.00	1,440.00
266		TAPE, CLOTH BOOK, 3", 6 METERS LENGTH	roll														8	240.00	1,920.00
267		SIGN PEN, HIGH TECH PEN, 0.5 MM, BLACK	piece	12													12	70.00	840.00
268		SIGN PEN, HIGH TECH PEN, 0.5 MM, BLUE	piece	12													12	70.00	840.00
269		Ballpoint pen, fine point (blue/black)	pcs	20													40	70.00	2,800.00
270																	40	11.00	440.00

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Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	C3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
335		BALLPOINT PEN, fine point, blue	pc/s	30			30	30			30				60					120	12.00	1,440.00
336		FOLDER, vinyl, expanding, legal size, assorted colors	pc/s	15			15	15			15				30					50	85.00	4,250.00
337		STAMP (Received with date)	pc/s	1			1	1			1				1					1	3,500.00	3,500.00
338		FORM, Accountable Form, No. 51-C	booklet/s					100			100									100	120.00	12,000.00
339		BALLPOINT PEN, BLUE, 0.5mm tip	box	6			6				6				6					12	70.00	840.00
340		BALLPOINT PEN, BLUE, 0.5mm tip	box	6			6				6				6					12	70.00	840.00
341		TAPE FLAG/INDICATOR TAG, assorted colors	piece	25			25	25			25				25					12	105.00	1,260.00
342		PAPER, 80gsm, size: 210mm x 297mm with OSWD LETTERHEAD	ream	10			10	10			10				10					50	50.00	2,500.00
343		ADHESIVE TAPE, CLOTH BOOK, 3"	roll	1			1				1				1					2	150.00	300.00
344		BALLPOINT PEN, FINE POINT, gel black	piece	1			1				1				1					2	200.00	400.00
345		BALLPOINT PEN, FINE POINT, gel blue	piece	20			20	20			20				20					80	20.00	1,600.00
346		CORRUGATED BOX with ATROL, 29" x 15" x 10"	piece	5			5	5			5				5					20	20.00	400.00
347		BOX, FILE FOLDER, 380x342x27mm	piece	3			3	3			3				3					16	95.00	1,520.00
348		FOLDER, CLEAR, PRESENTATION, 44 sheet, 10 ring/bag	pack	5			5	5			5				5					2	900.00	1,800.00
349		FOLDER, CLEAR, PRESENTATION, legal size, 30 pack/bag	pack	2			2	2			2				2					8	48.00	384.00
350		FOLDER, VINYL Expanding, legal size	piece	5			5	5			5				5					2	50.00	100.00
351		GLUE, MULTI PURPOSE, 13oz	bottle	1			1				1				1					2	100.00	200.00
352		INDICATOR TAG, FLAGLETS, with sign here text: 50x/ret	set	10			10	10			10				10					40	54.00	2,160.00
353		INDICATOR TAG, FLAGLETS, plain, 50x/ret	set	10			10	10			10				10					40	54.00	2,160.00
354		NOTE PAD, stick on, 50mm x 75mm (2" x 3") min., 100 sheet/pad	pad	5			5	5			5				5					20	50.00	1,000.00
355		NOTE PAD, stick on, 50mm x 75mm (2" x 3") min., 100 sheet/pad	pad	5			5	5			5				5					20	50.00	1,000.00
356		NOTE PAD, stick on, 50mm x 75mm (2" x 3") min., 100 sheet/pad	pad	5			5	5			5				5					20	50.00	1,000.00
357		NOTE PAD, stick on, 50mm x 75mm (2" x 3") min., 100 sheet/pad	pad	5			5	5			5				5					20	50.00	1,000.00
358		Ballpen, Black, Blue	box	30			30	30			30				30					120	10.00	1,200.00
359		Notepad, 2" x 2", 100 sheet/pad/ass'd colors	pad	50			50	50			50				50					200	10.00	2,000.00
360		Notepad, 3" x 3", 100 sheet/pad/ass'd colors	pad	50			50	50			50				50					200	10.00	2,000.00
361		Notepad, 3" x 4", 100 sheet/pad, ass'd. Colors	pad	50			50	50			50				50					200	10.00	2,000.00
362		Notepad, 4" x 4", 100 sheet/pad/ass'd colors	pad	50			50	50			50				50					200	10.00	2,000.00
363		Notepad, 4" x 6", 100 sheet/pad, ass'd. Colors	pad	20			20	20			20				20					80	20.00	1,600.00
364		Color Pens, 8 colors	box	50			50	50			50				50					200	20.00	4,000.00
365		Color Pens, 8 colors	box	50			50	50			50				50					200	20.00	4,000.00
366		ID Jacket w/ string, 3 x 4, 50 pcs./box	box	120			120	120			120				120					480	7.00	3,360.00
367		Plastic Invelope w/holder, A4	pc	50			50	50			50				50					200	10.00	2,000.00
368		Sticker Paper, A4 White (20 sheet per pack)	pack	50			50	50			50				50					200	10.00	2,000.00
369		Crayons, 24 colors	pack	50			50	50			50				50					200	10.00	2,000.00
370		Tabletten, table top pct	pc	50			50	50			50				50					200	10.00	2,000.00
371		Plastic Trays, Ass't. colors	pc	50			50	50			50				50					200	10.00	2,000.00
372		Magazine box	pc	20			20	20			20				20					80	25.00	2,000.00
373		Scissors, 7" metal	pc	25			25	25			25				25					100	20.00	2,000.00
374		Sticker, Dbl. assorted colors	pc	1,000			1,000	1,000			1,000				1,000					4,000	7.50	30,000.00
375		Document Holder	pc	25			25	25			25				25					100	30.00	3,000.00
376		Fastener, Metal, 70mm	box	25			25	25			25				25					100	30.00	3,000.00
377		Bag's bags	piece	3			3	3			3				3					12	150.00	1,800.00
378		Presentation Folder, A4 (ass'd. Colors)	piece	200			200	200			200				200					800	10.00	8,000.00
379		Plastic envelope 5.5" x 8.5"	piece	350			350	350			350				350					1,400	10.00	14,000.00
380		Ordinary lace Plain (blue)	piece	350			350	350			350				350					1,400	10.00	14,000.00
381		Knowledge Fair-Token for resource person-jacket (January, May, October, 2020)	piece	30			30	30			30				30					120	2,000.00	240,000.00
382		Lace Ballons (used for Occasions) Length (before inflation) 10cm/3.94" (approx) length (after inflation) 25cm/9.84" - 11.02" (approx) Ass'd. Colors of red, yellow, blue, green, white, violet, pink, orange (if knowledge fair) 3 batches/January, May, October 2020	piece	200			200	200			200				200					800	2.50	2,000.00
383		Baloon's stick holder 2packs with 50 pcs. P/200.00 per packs with 50 pcs. (Knowledge Fair) 3 batches	piece	100			100	100			100				100					400	2.00	800.00
384		Styro Board 2ft x 4 ft 1/2" = 750/bundle - 40 pcs = 750/bundle January, May, October	set	1			1	1			1				1					3	750.00	2,250.00
385		Acrylic (16cm - 15cm) (red, blue, yellow, green, violet, orange, pink, black, white, silver, gold) Jan, Feb, May, October, 2020	set	3			3	3			3				3					12	200.00	2,400.00
386		Glue stick - 1 pack w/10 pcs (large) January, May, October 2020	set	5			5	5			5				5					20	50.00	1,000.00
387		Crespe Paper (red, blue, yellow, white, pink, orange, violet, black) 5 sets each 12" x 5.1m 1 pack (January, May, October 2020)	set	5			5	5			5				5					20	50.00	1,000.00
388		Customer glass placque, clear crystal printed with full colors sublimation print process Measurement: 15cm diameter round x 12mm thick; 13 x 4 x 2 cm crystal glass base	piece	18			18	18			18				18					72	2,000.00	144,000.00
389		Solid Wood certificate holder A4 (21" x 29.7") Hang Item Dual Use	piece	9			9	9			9				9					36	500.00	18,000.00
390		T-shirt of SM Teams and SM Champions	piece	500			500	500			500				500					2,000	250.00	500,000.00

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Item No.	Item Code	Item & Specifications	Unit of Measure	Qty	Unit Price	Month	Q1	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Quantity	Price Catalogue	TOTAL AMOUNT	
31		INK CART, HP CN053W (HP932X) BLACK	cart	5	6	6	18	5	5	5	5	6	6	5	5	5	66	1,650.00	108,900.00	
32		INK CART, HP CN053W (HP932X) CYAN	cart	6	6	6	18	5	5	5	6	6	6	5	5	5	66	850.00	56,100.00	
33		INK CART, HP CN053W (HP932X) MAGENTA	cart	6	6	6	18	5	5	5	6	6	6	5	5	5	66	850.00	56,100.00	
34		INK CART, HP CN053W (HP932X) YELLOW	cart	6	6	6	18	5	5	5	6	6	6	5	5	5	66	850.00	56,100.00	
35		TONER CART, BROTHER TN-3250 BLACK	cart	2	2	1	5	2	2	1	2	2	1	2	2	2	20	3,800.00	76,000.00	
36		TONER CART, HP CF225A	cart	2	2	1	5	2	2	1	2	2	1	2	2	2	16	5,500.00	88,000.00	
37		TONER CART, SHARP AR-101FT BLACK	cart	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	8,280.32	8,280.32
38		TONER CART, BROTHER TN-2260 TONER BLACK	cart	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2,700.00	2,700.00	
39		PANASONIC CART, DP-MB250, DC17C008ED	cart	1	1	1	1	1	1	1	1	1	1	1	1	1	1	5,000.00	5,000.00	
40		TONER, Sharp, AR-018FT, AS-5320/5316	cart/s	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
41		TONER CARTRIDGE, Samsung Toner, CLT-YS665/YS608	cart/s	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
42		TONER CARTRIDGE, Samsung Toner, CLT-MS506S/MS186L, CLT-MS506S/MS186L	cart/s	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
43		TONER CARTRIDGE, Samsung Toner, CLT-YS665/YS608	cart/s	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
44		TONER CARTRIDGE, Samsung Toner, CLT-MS506S/MS186L	cart/s	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
45		Data folder, with lock folder / rigid clear plastic pockets for labels	piece	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	5,625.00	
46		Art file, Ten CP850 side (A4)	piece	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	6,250.00	
47		Certificate Frame (A4)	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	1,750.00	
48		Post-it tape flag (assorted color)	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	1,050.00	
49		Ink Cart Brother LC738K (black)	piece	5	5	5	5	5	5	5	5	5	5	5	5	5	5	1,585.00		
50		Ink Cart Brother LC77Y (yellow)	piece	5	5	5	5	5	5	5	5	5	5	5	5	5	5	980.00		
51		Ink Cart Brother LC7CY (cyan)	piece	5	5	5	5	5	5	5	5	5	5	5	5	5	5	980.00		
52		Ink Cart Brother LC7M (magenta)	piece	5	5	5	5	5	5	5	5	5	5	5	5	5	5	980.00		
53		Toner Sharp WX500FT	piece	5	5	5	5	5	5	5	5	5	5	5	5	5	5	4,900.00		
54		Toner Sharp WX500FT	piece	5	5	5	5	5	5	5	5	5	5	5	5	5	5	4,900.00		
55		DRUM Cart, Brother DR-355S	cart	2	2	2	2	2	2	2	2	2	2	2	2	2	2	6,390.00		
56		SHARP PEN, HIGH TECH, 0.7mm, black	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	6,370.00		
57		SHARP PEN, HIGH TECH, 0.7mm, black	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	650.00		
58		Ballpoint, fine Point, blue	piece	100	100	100	100	100	100	100	100	100	100	100	100	100	100	900.00		
59		Ballpoint, fine Point, red	piece	50	50	50	50	50	50	50	50	50	50	50	50	50	50	3,600.00		
60		Ballpoint, fine Point, red	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	900.00		
61		Folder, Clear, Presentation, A4 size	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	500.00		
62		Folder, Clear, Presentation, A4 size	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	480.00		
63		Folder, Clear, Presentation, A4 size	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	480.00		
64		Indicator, Ta / Flags, plain 505/set	bottle	64	64	64	64	64	64	64	64	64	64	64	64	64	64	750.00		
65		Indicator, Ta / Flags, plain 505/set	set	30	30	30	30	30	30	30	30	30	30	30	30	30	30	750.00		
66		NOTE PAD, stick on, 30mm x 76mm (7 x 2) min, 400 sheets/ad	pad	20	20	20	20	20	20	20	20	20	20	20	20	20	20	54.00		
67		NOTE PAD, stick on, 152mm x 101mm (4" x 6") min, 100 sheets/ad	pad	5	5	5	5	5	5	5	5	5	5	5	5	5	5	98.78		
68		Paper, photo, glossy, A4 size, 10 pcs/pack	pack	5	5	5	5	5	5	5	5	5	5	5	5	5	5	100.00		
69		Sign Pen, Hi Tech, 0.7mm, black	piece	30	30	30	30	30	30	30	30	30	30	30	30	30	30	280.00		
70		Sign Pen, Hi Tech, 0.7mm, blue	piece	30	30	30	30	30	30	30	30	30	30	30	30	30	30	280.00		
71		Sign Pen, Hi Tech, 0.7mm, blue	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	65.00		
72		Unit, ten Power Su...	unit	5	5	5	5	5	5	5	5	5	5	5	5	5	5	760.00		
73		Unit, ten Power Su...	unit	11	11	11	11	11	11	11	11	11	11	11	11	11	11	4,000.00		
74		Bristol Board A4 size, 220 gsm yellow/blue/red/green/orange	pack/s	15	15	15	15	15	15	15	15	15	15	15	15	15	15	350.00		
75		Bristol Board A4 size, 220 gsm white	pack/s	60	60	60	60	60	60	60	60	60	60	60	60	60	60	209.00		
76		Bristol Board legal size 220 gsm white	pack/s	23	23	23	23	23	23	23	23	23	23	23	23	23	23	250.00		
77		Bristol Board legal size assorted colors	pack/s	8	8	8	8	8	8	8	8	8	8	8	8	8	8	270.00		
78		Certificate folder, A4 sheetcolor, blue	pack/s	53	53	53	53	53	53	53	53	53	53	53	53	53	53	50.00		
79		Indicator, Tag/Flags plain ass'd, Colors 505/set	set/s	25	25	25	25	25	25	25	25	25	25	25	25	25	25	117		
80		Paper Photo, Glossy, A4 10 pcs/pack	pack/s	20	20	20	20	20	20	20	20	20	20	20	20	20	20	50.00		
81		Paper Photo, Glossy, High gloss, 4" x 6" 20 pcs/pack	pack/s	10	10	10	10	10	10	10	10	10	10	10	10	10	10	28.00		
82		Laminating Film, A4 size, 250 x 2.125 micron, 215 x 303mm, 100 cty /ack	pack/s	5	5	5	5	5	5	5	5	5	5	5	5	5	5	120.00		
83		Paper, Bond with OSMD logo A4 size	ream	2	2	2	2	2	2	2	2	2	2	2	2	2	2	86.00		
84		Sign here sticker	set	1	1	1	1	1	1	1	1	1	1	1	1	1	1	40.00		
85		INDICATOR TAG/FLAGS PLAIN, ASSY, COLOR, 505/SET	set	1	1	1	1	1	1	1	1	1	1	1	1	1	1	166.50		
86		INDICATOR TAG/FLAGS WITH SIGN HERE TEXT, 505/SET	set	1	1	1	1	1	1	1	1	1	1	1	1	1	1	120.00		
87		BRISTOL BOARD, A4 S, WHITE, 100 PCS/PACK, 220GSM	pack	1	1	1	1	1	1	1	1	1	1	1	1	1	1	170.00		
88		BOX CORRUGATED, WITH STRING 29" X 15" X 10"	piece	1	1	1	1	1	1	1	1	1	1	1	1	1	1	200.00		
89		BOX FILE STORAGE, 30CM X 31CM X 27CM	piece	1	1	1	1	1	1	1	1	1	1	1	1	1	1	95.00		
90		BALLPOINT PEN, FINE POINT, RED	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	90.00		
91		BALLPOINT PEN, FINE POINT, BLUE	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	90.00		
92		BALLPOINT PEN, FINE POINT, BLACK	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	90.00		
93		BALLPOINT PEN, FINE POINT, BLACK	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	90.00		

Certified True Copy
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 Administrative Officer III

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
5		WIRELESS MOUSE - Heavy Duty, Optical Sensor, Three (3) Buttons, Nano USB Receiver, 1-AA or 1-AAA Alkaline Battery power source, compatible to any computer operating system	piece	15		2											17	800.00	13,600.00
6		Drum Unit DR S12K (for copiers/printer MP554e)	unit	1													1	18,500.00	18,500.00
7		Ink Cartridge HP 6752 (Original Ink Bottle (MOH55AA) Cyan)	cartridge	1		2											3	3,200.00	9,600.00
8		Ink Cartridge HP 6752 (Original Ink Bottle (MOH55AA) Yellow)	cartridge	2		1											3	550.00	1,650.00
9		Ink Cartridge HP 6752 (Original Ink Bottle (MOH55AA) Magenta)	cartridge	2		1											3	550.00	1,650.00
10		Ink Cartridge HP 6751 (Original Ink Bottle (MOH57AA) Black)	cartridge	2		1											3	550.00	1,650.00
11		DEVELOPER/TONER/DRUM UNIT/PRINTER/SCANNER/MP554e	cartridge	2		2											6	3,900.00	23,400.00
12		TONER CARTRIDGE FUJI XEROX CT201937 Black DocuPrint M355df	cartridge	2		2											6	4,500.00	27,000.00
13		TONER CARTRIDGE KYOCERA TASKALFA TK-E309-30S1	cartridge	2		2											6	7,500.00	45,000.00
14		Drum Cartridge Brother DR-3448	cartridge	4		4											12	15,000.00	180,000.00
15		Drum Cartridge Brother DR-3445	cartridge	2		2											4	5,350.00	21,400.00
16		Next Developmental TMS13	cartridge	2		2											4	7,450.00	29,800.00
17		HP 6751 Ink, Black, 90 ml	bottle	2		2											4	4,500.00	18,000.00
18		HP 6752 Ink, Cyan, 70 ml	bottle	2		2											4	306.00	1,224.00
19		HP 6752 Ink, Magenta, 70 ml	bottle	2		2											4	306.00	1,224.00
20		HP 6752 Ink, Yellow, 70 ml	bottle	2		2											4	306.00	1,224.00
21		Tape Cloth Book, 1 1/2", 6 meters	roll	1		1											2	120.00	240.00
22		Tape Cloth Book, 2", 6 meters	roll	1		1											2	160.00	320.00
23		Tape Cloth Book, 3", 6 meters	roll	1		1											2	240.00	480.00
24		FLASH DRIVE, 32 GB capacity	piece	3		3											6	1,000.00	6,000.00
25		OTG FLASH DRIVE, 32 GB capacity	piece	1		1											2	500.00	1,000.00
26		Multi-Function Copier/Printer (Colored)	unit	1		1											2	15,000.00	30,000.00
27		Barcode Printer	unit	1		1											2	100,000.00	200,000.00
28		Workstation Computer	unit	2		2											4	8,000.00	32,000.00
29		Portable Hard Drive 2TB	unit	2		2											4	10,000.00	40,000.00
30		Internal Hard Drive 4TB	unit	2		2											4	15,000.00	60,000.00
31		Printer, CSS Colored	unit	2		2											4	50,000.00	200,000.00
32		Document Scanner	unit	2		2											4	50,000.00	200,000.00
33		PANASONIC KW2030 PRINTER DRUM	piece	8		8											16	6,600.00	105,600.00
34		TONER CARTRIDGE, TMS13, FOR DEVELOPMENT 54e	cartridge	2		2											4	4,800.00	19,200.00
35		DV2K DEVELOPING UNIT	piece	2		2											4	31,000.00	124,000.00
36		DV2K DRUM UNIT	piece	2		2											4	21,000.00	84,000.00
37		WARRANTY TONER BOX, DEVELOP, WK-103, FOR DEVELOP INEO	piece	2		2											4	5,600.00	22,400.00
38		Kyocera TK-479 Toner Kit	cartridge	2		2											4	9,000.00	36,000.00
39		High Capacity Black Brother TN-3480 Toner Cartridge (TN3480) Laser Printer Cartridge	cartridge	2		2											4	7,000.00	28,000.00
40		HP 955XL Black, N9H85A	cartridge	5		5											10	10,000.00	100,000.00
41		HP 955XL Yellow, N9H85A	cartridge	4		4											8	9,500.00	76,000.00
42		HP 955XL Cyan, N9H73A	cartridge	4		4											8	9,500.00	76,000.00
43		HP 955XL Magenta, N9H77A	cartridge	4		4											8	9,500.00	76,000.00
44		Ink Cartridge, HP, CN053AA (933XL) Black, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
45		Ink Cartridge, HP, CN053AA (933XL) Cyan, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
46		Ink Cartridge, HP, CN053AA (933XL) Magenta, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
47		Ink Cartridge, HP, CN053AA (933XL) Yellow, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
48		TONER CARTRIDGE, TMS13, FOR DEVELOPMENT 54e	cartridge	2		2											4	4,800.00	19,200.00
49		DV2K DEVELOPING UNIT	piece	2		2											4	31,000.00	124,000.00
50		DV2K DRUM UNIT	piece	2		2											4	21,000.00	84,000.00
51		WARRANTY TONER BOX, DEVELOP, WK-103, FOR DEVELOP INEO	piece	2		2											4	5,600.00	22,400.00
52		Kyocera TK-479 Toner Kit	cartridge	2		2											4	9,000.00	36,000.00
53		High Capacity Black Brother TN-3480 Toner Cartridge (TN3480) Laser Printer Cartridge	cartridge	2		2											4	7,000.00	28,000.00
54		HP 955XL Black, N9H85A	cartridge	5		5											10	10,000.00	100,000.00
55		HP 955XL Yellow, N9H85A	cartridge	4		4											8	9,500.00	76,000.00
56		HP 955XL Cyan, N9H73A	cartridge	4		4											8	9,500.00	76,000.00
57		HP 955XL Magenta, N9H77A	cartridge	4		4											8	9,500.00	76,000.00
58		Ink Cartridge, HP, CN053AA (933XL) Black, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
59		Ink Cartridge, HP, CN053AA (933XL) Cyan, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
60		Ink Cartridge, HP, CN053AA (933XL) Magenta, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
61		Ink Cartridge, HP, CN053AA (933XL) Yellow, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
62		TONER CARTRIDGE, TMS13, FOR DEVELOPMENT 54e	cartridge	2		2											4	4,800.00	19,200.00
63		DV2K DEVELOPING UNIT	piece	2		2											4	31,000.00	124,000.00
64		DV2K DRUM UNIT	piece	2		2											4	21,000.00	84,000.00
65		WARRANTY TONER BOX, DEVELOP, WK-103, FOR DEVELOP INEO	piece	2		2											4	5,600.00	22,400.00
66		Kyocera TK-479 Toner Kit	cartridge	2		2											4	9,000.00	36,000.00
67		High Capacity Black Brother TN-3480 Toner Cartridge (TN3480) Laser Printer Cartridge	cartridge	2		2											4	7,000.00	28,000.00
68		HP 955XL Black, N9H85A	cartridge	5		5											10	10,000.00	100,000.00
69		HP 955XL Yellow, N9H85A	cartridge	4		4											8	9,500.00	76,000.00
70		HP 955XL Cyan, N9H73A	cartridge	4		4											8	9,500.00	76,000.00
71		HP 955XL Magenta, N9H77A	cartridge	4		4											8	9,500.00	76,000.00
72		Ink Cartridge, HP, CN053AA (933XL) Black, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
73		Ink Cartridge, HP, CN053AA (933XL) Cyan, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
74		Ink Cartridge, HP, CN053AA (933XL) Magenta, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
75		Ink Cartridge, HP, CN053AA (933XL) Yellow, for HP LaserJet 7610/7612	cartridge	4		4											8	9,500.00	76,000.00
76		TONER CARTRIDGE, TMS13, FOR DEVELOPMENT 54e	cartridge	2		2											4	4,800.00	19,200.00
77		DV2K DEVELOPING UNIT	piece	2		2											4	31,000.00	124,000.00
78		DV2K DRUM UNIT	piece	2		2											4	21,000.00	84,000.00
79		WARRANTY TONER BOX, DEVELOP, WK-103, FOR DEVELOP INEO	piece	2		2											4	5,600.00	22,400.00
80		Kyocera TK-479 Toner Kit	cartridge	2		2											4	9,000.00	36,000.00
81		High Capacity Black Brother TN-3480 Toner Cartridge (TN3480) Laser Printer Cartridge	cartridge	2		2											4	7,000.00	28,000.00
82		HP 955XL Black, N9H85A	cartridge	5		5											10	10,000.00	100,000.00
83		HP 955XL Yellow, N9H85A																	

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Q4	Total Quantity	Price Enclosure	TOTAL AMOUNT
1		Toner, Lexmark (MS60421G)	cart														24	9,300.00	223,200.00
2		Toner, Canon 331 black	cart														40	4,000.00	160,000.00
3		Toner, Canon 331 cyan	cart														24	4,000.00	96,000.00
4		Toner, Canon 331 magenta	cart														24	4,000.00	96,000.00
5		Toner, Canon 331 yellow	cart														24	4,000.00	96,000.00
6		Ink, HP98 (C3366AW)	cart														40	1,400.00	56,000.00
7		Ink, HP95 (C3766W) tri-color	cart														40	2,300.00	92,000.00
8		Ink, bottle, 003 Epson L3110 A10 printer black	cart														60	600.00	36,000.00
9		Ink, bottle, 003 Epson L3110 A10 printer cyan	cart														60	600.00	36,000.00
10		Ink, bottle, 003 Epson L3110 A10 printer magenta	cart														60	600.00	36,000.00
11		Ink, bottle, 003 Epson L3110 A10 printer yellow	cart														60	600.00	36,000.00
12		Toner, Sharp (AS-45FT)	cart														24	10,600.00	254,400.00
13		Toner, Brother (TR-2260) for Fax	cart														24	6,000.00	144,000.00
14		Toner, Kyocera 8309 black	cart														24	17,000.00	408,000.00
15		Toner, Kyocera 8309 cyan	cart														24	17,000.00	408,000.00
16		Toner, Kyocera 8309 magenta	cart														24	17,000.00	408,000.00
17		Toner, Kyocera 8309 yellow	cart														24	17,000.00	408,000.00
18		Repair and Maintenance of ICT Equipment	Lot	1	1	1	1	1	1	1	1	1	1	1	1	1	8	4,000.00	32,000.00
19		Repair and Maintenance of Office Furniture and Other Equipment	Lot	1	1	1	1	1	1	1	1	1	1	1	1	1	8	4,000.00	32,000.00
20		Repair and Maintenance of Vehicle	Lot	1	1	1	1	1	1	1	1	1	1	1	1	1	8	4,000.00	32,000.00
21		Contingency Fund (Maximum of 4%)	Lot	1	1	1	1	1	1	1	1	1	1	1	1	1	8	50,000.00	400,000.00
22		Car Freshener in can New Car Scent	can	1	1	1	1	1	1	1	1	1	1	1	1	1	8	61,629.58	493,119.66
23		Car Freshener in can Apple Scent	can	1	1	1	1	1	1	1	1	1	1	1	1	1	8	61,629.58	493,119.66
24		Car Freshener in can Strawberry Scent	can	1	1	1	1	1	1	1	1	1	1	1	1	1	8	61,629.58	493,119.66
25		Vehicle Dirt and Stain Remover	can	1	1	1	1	1	1	1	1	1	1	1	1	1	8	400.00	3,200.00
26		CONTINGENCY FUND - MAXIMUM 4% OF THE TOTAL MCOE	Lot	1	1	1	1	1	1	1	1	1	1	1	1	1	8	500.00	4,000.00
27		PANEL A - 1.2m (H) x 1.2m (H) Office System Panel, 1 tone fabric, color: gray, with glass, powder coated finish metal framing with built outlet; wiring system for LAN and electric wiring system	Panel	3													3	6,750.00	20,250.00
28		PANEL B - 20m (H) x 1.2m (H) Office System Panel, 1 tone fabric, color: gray, with glass, powder coated finish metal framing	Panel	9													9	4,500.00	40,500.00
29		PANEL C - 1.5m (H) x 1.2m (H) Office System Panel, 1 tone fabric, color: gray, with glass, powder coated finish metal framing with built outlet; wiring system for LAN and electric wiring system	Panel	2													2	8,580.00	17,160.00
30		Paper Cutter/Trimmer	unit	1													1	2,500.00	2,500.00
31		TONER CART, SHARP MX-45FT	cart	4													4	11,790.00	47,160.00
32		TONER CART, FUJI XEROX, CT20123, Black, Doc. no.: CP885?	cart	4													4	6,580.00	26,320.00
33		TONER CART, FUJI XEROX, CT20123, Cyan, Doc. no.: CP885?	cart	2													2	9,800.00	19,600.00
34		TONER CART, FUJI XEROX, CT20123, Magenta, Doc. no.: CP885?	cart	2													2	9,800.00	19,600.00
35		TONER CART, FUJI XEROX, CT20123, Yellow, Doc. no.: CP885?	cart	2													2	9,800.00	19,600.00
36		TONER CART, FUJI XEROX, CT20123, Black, Doc. no.: CP885?	cart	2													2	9,800.00	19,600.00
37		TONER CART, FUJI XEROX, CT20123, Cyan, Doc. no.: CP885?	cart	2													2	9,800.00	19,600.00
38		TONER CART, FUJI XEROX, CT20123, Magenta, Doc. no.: CP885?	cart	2													2	9,800.00	19,600.00
39		TONER CART, FUJI XEROX, CT20123, Yellow, Doc. no.: CP885?	cart	2													2	9,800.00	19,600.00
40		Contingency fund	Lot	3													3	165,000.00	495,000.00
41		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-V4)	cart	2													2	9,000.00	18,000.00
42		CARTRIDGE TONER for Sharp MX-3114 (MX-23T-3A)	cart	3													3	8,000.00	24,000.00
43		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-3A)	cart	2													2	9,000.00	18,000.00
44		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-CA)	cart	2													2	9,000.00	18,000.00
45		CONTINGENCY FUND	Lot	1													1	18,000.00	18,000.00
46		MALE URBAN FUTURE, ceramic	bol	1													1	7,000.00	7,000.00
47		Prepaid Load Glove (600)	bol	1													1	500.00	500.00
48		Prepaid Load Glove (300)	bol	10													10	300.00	3,000.00
49		Prepaid Load Smart (600)	bol	10													10	300.00	3,000.00
50		Prepaid Load Smart (300)	bol	2													2	600.00	1,200.00
51		Prepaid Load Smart (600) and line	bol	1													1	500.00	500.00
52		Prepaid Load Smart (300) and line	bol	1													1	4,000.00	4,000.00
53		TOTAL FOR PART II															12	25,555,270.05	25,555,270.05
54		TOTAL FOR INFLATION (10% of TOTAL)																40,166,144.23	40,166,144.23
55		TOTAL (A + B)																4,016,614.42	4,016,614.42
56		TOTAL (A + B)																40,192,758.65	40,192,758.65

RAMISES B. ESTEBAN
Administrative Officer III

DRN: _____

ACTION FORM

OFFICE/ BUREAU/ SERVICE/ UNIT (OBSU) SWIDB	DATE 07 September 2020
<input type="checkbox"/> REQUISITION AND ISSUE SLIP (RIS) NO.	<input checked="" type="checkbox"/> PURCHASE REQUEST (PR) NO. PR-2020-06-00153
PARTICULARS/ TITLE Office Supplies- Stockpile	

To the Designated Procurement Officer, the attached RIS/PR is hereby returned for compliance to the following:

A. IF INCLUDED IN PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)/ DSWD – CENTRAL OFFICE ANNUAL PROCUREMENT PLAN:

- Submit an updated/supplemental PPMP and submit to the Financial Management Service - Budget Division
- Use the appropriate PPMP template/form
- Others: _____

Remarks: _____

B. BASED ON THE REVIEW/ EVALUATION OF THE PROCUREMENT OFFICER-IN-CHARGE

- Provide details of the following:
 - Submit complete supporting documents (Certified True Copy [did not submit the original]):
 - Approved PPMP
 - Inventory of Supplies and Materials
 - CTC Approved Project/Activity Proposal
 - ICTMS Technical Assistance (TA) Report
 - Justification
 - AS-GSD TA Report
 - Rating Factors/Criteria for Selection
 - Pre-Repair Inspection Report
 - Non-Availability/ Suitability (SWADCAP Certificate)
 - Approved Drawing/Design

Others:

1. Please adjust unit cost and total cost of item nos. 2,3, and 4 based on PhilGEPS Catalogue

2. <http://ps-philgeps.gov.ph/home/index.php/what-we-sell/consumable-items>

For immediate action.

PREPARED BY:

Jocablar
SEPORAH JANE C. CABILAO
Administrative Assistant III

APPROVED BY:

Garcia
WILLIAM V. GARCIA JR.
Supervising Administrative Officer
Procurement Planning and Management Division

DRN: _____

ACTION FORM

OFFICE/ BUREAU/ SERVICE/ UNIT (OBSU)	DATE
SWIDB	29 July 2020
<input type="checkbox"/> REQUISITION AND ISSUE SLIP (RIS) NO.	<input checked="" type="checkbox"/> PURCHASE REQUEST (PR) NO.
	PR-2020-06-00153
PARTICULARS/ TITLE	
Office Supplies- Stockpile	

To the Designated Procurement Officer, the attached RIS/PR is hereby returned for compliance to the following:

A. IF INCLUDED IN PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)/ DSWD – CENTRAL OFFICE ANNUAL PROCUREMENT PLAN:

- Submit an updated/supplemental PPMP and submit to the Financial Management Service - Budget Division
- Use the appropriate PPMP template/form
- Others: _____

Remarks: _____

B. BASED ON THE REVIEW/ EVALUATION OF THE PROCUREMENT OFFICER-IN-CHARGE

- Provide details of the following:
- Submit complete supporting documents (Certified True Copy [did not submit the original]):
 - Approved PPMP
 - Inventory of Supplies and Materials
 - CTC Approved Project/Activity Proposal
 - ICTMS Technical Assistance (TA) Report
 - Justification
 - AS-GSD TA Report
 - Rating Factors/Criteria for Selection
 - Pre-Repair Inspection Report
 - Non-Availability/ Suitability (SWADCAP Certificate)
 - Approved Drawing/Design

Others:

1. **Please adjust unit cost and total cost of item nos. 2,3, and 4 based on PhilGEPs Catalogue**
2. <http://ps-philgeps.gov.ph/home/index.php/what-we-sell/consumable-items>

done 8/12/20

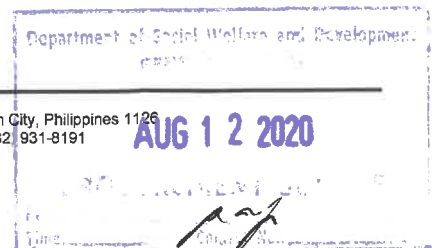
PREPARED BY:

Jane Cabilao
SEPORAH JANE C. CABILAO
Administrative Assistant III

APPROVED BY:

William V. Garcia Jr.
WILLIAM V. GARCIA JR.

Supervising Administrative Officer
Procurement Planning and Management Division



07/17/20
 MS. OLIVE,
 this is PSAMD
 Stockpile charges to
 SWDB.

For your information

Thanks
 Oliver



PROCUREMENT MANAGEMENT SERVICE

PMS-PPMD-01
 REV 00/ 17 JUN 2019

DRN: PMS-BACCEC-A-Comm-20-07-84464-5
ACTION FORM

EAU/ SERVICE/ UNIT (OBSU)	DATE
	July 8, 2020
ISSUE AND ISSUE SLIP (RIS) NO.	<input checked="" type="checkbox"/> PURCHASE REQUEST (PR) NO.
	01-20001-PR-2020-06-00153
DESCRIPTION/TITLE	

To the Designated Procurement Officer, the attached RIS/PR is hereby returned for compliance to the following:

A. IF INCLUDED IN PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)/ DSWD – CENTRAL OFFICE ANNUAL PROCUREMENT PLAN:

- Submit an updated/supplemental PPMP and submit to the Financial Management Service - Budget Division
- Use the appropriate PPMP template/form
- Others: Please attach approved Requisition and Issue Slip from PSAMD.

Remarks: _____

B. BASED ON THE REVIEW/ EVALUATION OF THE PROCUREMENT OFFICER-IN-CHARGE

- Provide details of the following:

- Submit complete supporting documents (Certified True Copy [did not submit the original]):
 - Approved PPMP
 - Inventory of Supplies and Materials
 - Approved Project/Activity Proposal
 - ICTMS Technical Assistance (TA) Report
 - Justification
 - AS-GSD TA Report
 - Rating Factors/Criteria for Selection
 - Pre-Repair Inspection Report
 - Non-Availability/ Suitability (SWADCAP Certificate)
 - Approved Drawing/Design

Others: _____
 Remarks: _____

PREPARED BY:

GLENN PATRICK A. LEYNES
 Administrative Officer V
 DSWD-Central Office
PROCUREMENT SERVICE

APPROVED BY:

OLIVA C. ARCAINA
 Officer-in-Charge, BAC Secretariat

JUL 17 2020
 7:40 - Marden
 Procurement Plan: _____
 Received by: Marden
 Time: 1:24 Control No.: _____
 BAC DSWD Central Office, IBP Road, Batasan Pambansa Complex, Constitution Hills, Quezon City, Philippines 1126
 Website: <http://www.dswd.gov.ph> Tel Nos.: (632) 931-8101 to 07 Telefax: (632) 931-8191



20-1040
Procurement Quotations <quotations@dswd.gov.ph>

Bid Quotation PR#20-1040

1 message

Kaye Ebojo <kaye.asdi@outlook.com>
To: Procurement Quotations <quotations@dswd.gov.ph>, Renee Lynne G Marca <rgmarca@dswd.gov.ph>

Thu, Nov 5, 2020 at 11:17 AM

Hi Good Morning
Please see attach.
Kindly acknowledge once you receive.

Thank You and Ingat Po.

Kaye D. Ebojo
Sales Representative
Accessories and Supplies Depot Inc.
7978-9228 / 85162133
09987281999 / 09177052752

8 attachments



11-2020-027 DSWD 2.jpg
351K



11-2020-027 DSWD 1.jpg
520K



11-2020-013 DSWD 2.jpg
401K



11-2020-013 DSWD 1.jpg
537K



11-2020-012 DSWD 2.jpg
344K

11-2020-012 DSWD 1.jpg
551K



 **PHILGEPS CERTIFICATE VALID 2022.pdf**
100K

 **HP CERTIFICATE VALID APRIL 30,2021.pdf**
47K

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

RFQ No: **20-1040 SHOPPING (b)**
Date: **October 28, 2020**

Company Name : Accessories and Supplies Depot, Inc.
Company Address : 110 Labe St. Brgy. Salvacion, Quezon City
Contact Person : Kyra D. Ebojo
Contact No. : T- 7978-9228 / F-8516-2133
PhilGEPS Reg. No.: 200203579745913846
Company TIN: 005-679-268-000

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit your **Mayor's/Business Permit**, within 24 hours from receipt of notice. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD-BAC Secretariat at Ground floor, DSWD-CQ Building, IBP Road, Constitution Hills, Quezon City or fax it through numbers 8951-7116 or email to quotations@dswd.gov.ph not later than 1:00 PM of November 11, 2020 (Wednesday). Quotations submitted to different fax number(s) or email address(es) as stated above shall not be considered for evaluation.

Very truly yours,


WILLIAM V. GARCIA, JR.

Officer-In-Charge, Procurement Planning & Management Division

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
- Good/s shall be delivered within 10-15 working days from receipt of Purchase Order (PO).
- Place of Delivery: DSWD-Central Office/PSAMD Warehouse, IBP Road, Constitution Hills Q.C.
- Terms of Payment: within 15-30 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).
Account Name : Accessories and Supplies Depot, Inc. Account Number : 3721-0067-93
Bank Name : Land Bank of the Philippines Branch : España Branch
**Note: Non Land Bank of the Philippines accounts shall be charged a service fee.*
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: 1 (One) Year
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


SEPORAH JANE C. CABILAO
Procurement Officer

Tel. Nos. 8531-8136/8931-8101 to 07 local 122/124


Kyra D. Ebojo
(Signature over Printed Name)
Supplier

Procurement Form No. 04-A (Annex A)

Annex A

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

RFQ No. **20-1040 SHOPPING (b)**
Date: **October 26, 2020**

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

Company Name: Accessories and Supplies Depot, Inc.
Company Address: 110 Labo St., Brgy. Salvacion, Quezon City
Contact Person: Kyra D. Ebojo
Contact No.: T. 7978-9228 / F. 8516-2133
PhilGEPS Reg. No.: 005-679-268-000
Company TIN: 200203579745913845

Item No.	Qty.	Unit	Purchaser's Specifications	ABC per Item	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
1	60	cartridge	Ink cartridge, HP950xl, black, original	1,900.00	HP 950XL Black ink cartridge - Original	1,870.00	112,200.00
2	50	cartridge	Ink cartridge, HP951xl, cyan, original	1,326.00	HP 951XL Cyan ink cartridge - Original	1,326.00	66,300.00
3	50	cartridge	Ink cartridge, HP951xl, magenta, original	1,326.00	HP 951XL Magenta ink cartridge - Original	1,326.00	66,300.00
4	50	cartridge	Ink cartridge, HP951xl, yellow, original	1,326.00	HP 951XL Yellow ink cartridge - Original	1,326.00	66,300.00
Approved Budget for the Contract (ABC): PHP 312,900.00 xxxxx-Nothing Follows-xxxxx						Total:	311,400.00

PURPOSE: Office Supplies-PSAMD-Stockpile (SWIDE)

PR No. 01-20001-PR-2020-06-00163

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement Management Service. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future bidings.

SPORAH JANE C. CABILAO
SPORAH JANE C. CABILAO
Procurement Officer
Trunkline: 89518101 to 07 loc. 122 & 124
Fax No. 8951-7116

Page 1 of 1 page

Kyra D. Ebojo
Kyra D. Ebojo
(Signature over printed name)
Supplier

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

**CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)**

THIS IS TO CERTIFY THAT

ACCESSORIES AND SUPPLIES DEPOT, INC.

110 Labo St., Brgy., Salvacion,
Quezon City, Metro Manila, NCR, Philippines

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 20-Mar-2002 pursuant to Section 8.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

*This further certifies that **ACCESSORIES AND SUPPLIES DEPOT, INC.** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.*

This Certificate is valid until 25-Apr-2022

Issued this 03rd day of March 2020.

This is a system generated certificate. No signature is required.



Documentary Stamp Tax Paid Php 30.00

Certificate Reference No: 200203579745913845

REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

List of Eligibility Documents

of
ACCESSORIES AND SUPPLIES DEPOT, INC.

110 Labo St., Brgy., Salvacion ,
 Quezon City , Metro Manila , NCR , Philippines

SEC Certificate	Registration Date : 20-Jan-1999 SEC Certificate Number : A199900785
Mayors Permit	Expiration Date : 31-Dec-2020 Permit Number : 99015439 Place of Issue : Quezon City Issued By / Signatory : Ma. Margarita T. Santos Issuance Date : 10-Jan-2020
Tax Clearance	Expiration Date : 13-Feb-2021 TCC Number : 07A-038-02-13-R0373-2020 Issued By / Signatory : MARIVIC G. TULIO Issuance date : 13-Feb-2020
Audited Financial Statement	Date of Filing : 15-Apr-2019 Current Asset : 341,208,948.00 Total Asset : 348,795,517.00 Current Liabilities : 280,896,041.00 Total Liabilities : 314,739,238.00 Name of Auditor : Lilia D. Francisco BIR RDO Code : RDO 38
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

HP PPS Philippines Inc.
37/F Robinsons Summit Center,
6783 Ayala Avenue
Makati City 1226
Philippines
www.hp.com/ph



November 4, 2020

Subject: CERTIFICATION as HP POWER PARTNER (Authorized Reseller/Supplier)

Accessories and Supplies Depot Inc.
110 Labo St., Brgy. Salvacion, Quezon City

Coverage:
Authorized to sell and support the following products:

HP Imaging and Printing Products

Certificate validity:
November 1, 2020 to April 30, 2021

Should there be a need for further clarification, please call me at your most convenient time.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Franco Martell S. Flameno', written over a dotted rectangular background.

Franco Martell S. Flameno
Channel Sales Manager
HP PPS Philippines Inc.