

Chelsea

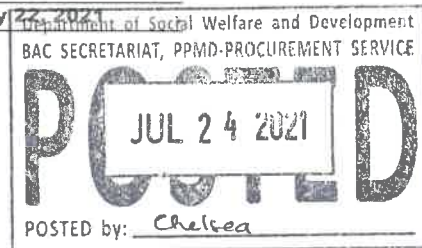
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

RFQ No. **21-0737 SHOPPING (B)**

Date: July 22, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____



Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD -BAC Secretariat at 2nd Floor Mahusay Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City or fax it through numbers 8951-7116 or email to quotations@dswd.gov.ph not later than **1:00 PM of July 23, 2021 (WEDNESDAY)**. Quotations submitted to different fax number(s) or email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

William V. Garcia, Jr.
WILLIAM V. GARCIA, JR.

Officer-In-Charge, Procurement Planning & Management Division

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
- Good/s shall be delivered within 10 working days from receipt of Purchase Order (PO).
- Place of Delivery: DSWD-Central Office, PSAMD Warehouse, IBP Road, Constitution Hills Q.C.
- Terms of Payment: within 15-30 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
- *Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE:** "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

Nida T. Bacaling
NIDA T. BACALING
Procurement Officer

(Signature over Printed Name)
Supplier

Tel. Nos. 8931-6139/ 8931-8101 to 07 Voip 10093 and 10097
0955-281-4285

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

RFQ No. **21-0737 SHOPPING (B)**
 Date: **July 21, 2021**

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Reg. No. : _____
 Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	ABC per Unit/Item	Bidder's Specifications		Unit Cost	Total Cost
					(Please fill out the detailed specifications in the space provided)			
16	50	piece	DOUBLE ADHESIVE TAPE, width: 24mm (+/-1mm)	60.00				
17	3	Unit	ELECTRIC FAN, stand type, plastic blade	1,006.39				
18	120	box	FASTENER, METAL, 70MM between prongs	83.41				
19	56	piece	FILE ORGANIZER, expanding, plastic, 12 pockets	86.04				
20	100	pack	FLAGLETS (Please Sign Here) 50's/set	100.00				
21	26	piece	FLASH DRIVE, 64 GB capacity	400.00				
22	200	piece	ID / NAME TAG HOLDER with lace (red lace), regular size (2.52"x3.62" or 64x92mm)	10.00				
23	41	piece	MARKER, permanent, bullet type, black	9.65				
24	30	piece	MARKER, permanent, bullet type, blue	9.65				
25	8	Unit	MOUSE, OPTICAL, USB connection type	134.99				
26	2,082	ream	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	250.00				
27	5	box	LAMINATING FILM, 250 mic (A-4), 50pcs/box	2,200.00				
			Approved Budget for the Contract (ABC): Php 861,777.06					

PURPOSE : For the use of HRMDS 4th Quarter of CY 2020

PR No. 01-20001-PR-2021-05-00168

IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement Management Service. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

[Signature]

NIDA T. BACALING
 Procurement Officer

(Signature over printed name)

Supplier

Trunkline: 89318101 to 07 Voip 10093 and 10097
 Fax No. 8951-7116

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT


RFQ No. **21-0737 SHOPPING (B)**
Date: **July 21, 2021**NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Reg. No. : _____
 Company TIN : _____

Lot No.	Qty.	Unit	Purchaser's Specifications	ABC per Unit/Item	Bidder's Specifications	
					Unit Cost	Total Cost
1	4	roll	ACETATE, thickness: 0.075mm min (gauge #3)	847.82		
2	400	bottle	ALCOHOL, ethyl, 68%-70%, scented, 500ml (+/-5ml)	100.00		
3	1,000	piece	BALLPOINT PEN, fine point, black	10.00		
4	1,000	piece	BALLPOINT PEN, fine point, blue	10.00		
5	70	pack	BATTERY, dry cell, AA, 2 pieces per blister pack	60.00		
6	66	pack	BATTERY, dry cell, AAA, 2 pieces per blister pack	50.00		
7	122	box	CLIP, BACKFOLD, all metal, clamping: 19mm (+/-1mm)	8.76		
8	126	box	CLIP, BACKFOLD, all metal, clamping: 25mm (+/-1mm)	15.22		
9	126	box	CLIP, BACKFOLD, all metal, clamping: 32mm (+/-1mm)	22.36		
10	142	box	CLIP, BACKFOLD, all metal, clamping: 50mm (+/-1mm)	54.60		
11	10	box	CONTINUOUS FORM, 1 ply, 280X241mm	882.55		
12	100	box	CONTINUOUS FORM, 3 ply, 280X241mm, carbonless	1,000.00		
13	50	box	CONTINUOUS FORM, 3 ply, 280X378mm, carbonless	1,508.00		
14	400	piece	CORRECTION TAPE, film base type, UL 6m min	17.56		
15	20	piece	DATING AND STAMPING MACHINE, heavy duty	478.38		

PURPOSE: For the use of HRMDS 4th Quarter of CY 2020
 PR No. 01-20001-PR-2021-05-00168

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement Management Service. **FAILURE** to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.


 NIDA T. BACALING
 Procurement Officer
 Trunkline: 89318101 to 07 Voip 10093 and 10097
 Fax No. 8951-7116

Page 1 of 2

 (Signature over printed name)
 Supplier