

Protective Services Program



EDUCATIONAL



MEDICAL



TRANSPORTATION



FOOD AND NON-FOOD



BURIAL



Food & Non-Food Assistance



Cash/Food for Work



Day Care Center Repair/Construction



Senior Citizen Center Repair/Construction

I. DESCRIPTION

The Protective Services Program (PSP) is composed of two (2) main projects – 1) **Assistance to Individuals in Crisis Situations (AICS)**; and 2) **Assistance to Communities in Need (ACN)**. Both projects focus on providing interventions to individuals, families and communities in disaster, difficult and vulnerable situations.

II. OBJECTIVES OF PSP

1. To provide individuals and families with appropriate services necessary for their recovery from crisis or disasters; and
2. To augment support to communities for disaster preparedness, mitigation and rehabilitation projects.

III. PROGRAM COMPOSITION:

A. ASSISTANCE TO INDIVIDUALS IN CRISIS SITUATION



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The Assistance to Individuals in Crisis Situation (AICS) serves as a mechanism to support the recovery of individuals and families from crisis such as the death or illness of a family member, natural and man-made calamities and other crisis situations.

AICS is a **social safety net** that provides **immediate rescue and protection** to individuals and families through the provision of direct financial and material assistance, referrals for medical, legal, psychological, temporary shelter and other services through the Crisis Intervention Unit (CIU) of the DSWD Central Office, DSWD Field Offices, and DSWD Satellite Offices in provinces.

A CIU is a special unit of DSWD that serves as an action center which immediately responds to the needs of individuals and families in crisis situations.

OBJECTIVE of AICS

- To provide immediate and appropriate interventions focused on helping individuals and families cope with social, psychological, physical and economic problems arising from crisis situations.

COVERAGE

AICS caters to any constituent of a congressional district of any local government who sought assistance directly or are referred to the CIU.

Priority shall be given to the following:

- (1) individuals/ families who are indigent, vulnerable and disadvantaged,
- (2) individuals/ families belonging to the informal sector, and
- (3) others who are in crisis situation based on assessment of the Social Workers.

GENERAL POLICIES

(Memorandum Circular No. 04 and 16, Series of 2015)

- Financial assistance amounting to **not more than PhP 5,000 may be released immediately** in the form of **cash to the beneficiary**, duly approved by the head of the CIU in the Central Office, FOs, or the SWAD team leader at the satellite office.

- Assistance amounting to **more than PhP 5,000 but not to exceed to PhP 10,000** shall be approved by the Assistant Bureau Director (ABD) of Protective Services Bureau (PSB) or the delegated office in the CO or the Assistant Regional Director (ARD) of the FOs. Amount of assistance beyond PhP 5,000 will be released through the issuance of a Guarantee Letter to service providers such as transport companies, medical institutions, pharmacies, funeral services, etc., or by check to the concerned establishment, or any other non-cash financial instrument, as may be appropriate under the circumstances.

- The **Social Worker** and/or the authorized personnel **may recommend assistance beyond PhP 10,000 but not to exceed PhP 25,000**, subject to availability of funds and the approval of the Regional Director for DSWD FOs or the Director of the PSB or the delegated office for the DSWD CO.
- The maximum allowable assistance that a social worker and/or the authorized personnel may recommend is only up to PhP 25,000.00. However, in extremely justifiable cases, the amount of assistance beyond PhP 25,000.00 but not to exceed PhP 75,000.00 may be granted subject to the approval of the Assistant Secretary for Protective Programs for DSWD CO or the Regional Director of DSWD FO.

January to August of 2016 ACCOMPLISHMENTS

For 2016, a total of **392,618 clients were served nationwide**, utilizing a total amount of **PhP 2,168,104,131.19.**

*data as of August 31, 2016

Number of Clients Served with Cost of Assistance per Region from January to August 31, 2016

REGIONAL OFFICE	No. of Clients	Cost of Assistance
Central Office	31,181	92,302,228.15
NCR	107,882	256,218,116.62
CAR	4,603	26,932,324.66
I	30,762	63,209,524.98
II	30,756	74,101,312.11
III	27,955	88,434,808.38
IV-A	30,719	96,042,825.98
IV-B	4,567	22,176,355.33
V	11,103	37,645,318.75
VI	30,062	117,233,459.53
VII	11,517	64,473,632.07
VIII	4,716	26,542,054.12
NIR	959	5,611,507.93
IX	7,125	28,443,316.14

Number of Clients Served with Cost of Assistance per Region from January to August 31, 2016

REGIONAL OFFICE	No. of Clients	Cost of Assistance
X	13,415	48,591,128.15
XI	26,729	106,580,357.96
XII	7,022	27,165,778.78
XIII	11,545	36,940,372.55
TOTAL	392,618	1,218,644,422.19

Type of Assistance Provided from January to August 31, 2016

Region	Educational	Medical	Transpo.	Burial	Food	Non-Food	Total
CO	10,838	13,059	1,242	3,872	1,936	234	31,181
NCR	22,001	34,267	1,069	6,449	43,171	925	107,882
CAR	2,250	1,825	147	378	2	1	4,603
I	9,791	8,814	67	2,499	9,589	2	30,762
II	17,185	11,357	209	1,947	56	2	30,756
III	11,910	13,587	62	2,393	1	2	27,955
IV-A	11,465	13,536	92	3,210	2,396	20	30,719
IV-B	1,392	2,001	559	430	2	183	4,567
V	2,634	6,094	47	2,319	9	-	11,103
VI	9,669	15,248	107	4,885	152	1	30,062
VII	3,351	4,957	312	2,304	593	-	11,517
VIII	764	3,288	54	582	28	-	4,716

Region	Educational	Medical	Transpo.	Burial	Food	Non-Food	Total
NIR	24	711	11	146	67	-	959
IX	1,185	3,966	403	1,222	349	-	7,125
X	4,162	6,686	214	1,475	218	660	13,415
XI	2,731	17,300	344	4,641	1,671	42	26,729
XII	699	4,245	355	663	952	108	7,022
XIII	807	7,525	709	2,180	123	201	11,545
TOTAL	112,858	168,466	6,003	41,595	61,315	2,381	392,618

**Fund Transfer to Local Government Units
per Region from January to August 31, 2016**

REGIONAL OFFICE	FUND TRANSFER
CAR	29,075,000.00
I	113,656,970.00
II	117,569,608.00
III	82,088,200.00
IV-A	148,034,000.00
IV-B	20,700,000.00
V	91,718,000.00
VI	138,697,475.00
VII	NO FUND TRANSFER
VIII	93,236,730.00
NIR	14,563,000.00
IX	2,620,726.00
X	35,300,000.00

**Fund Transfer to Local Government Units
per Region from January to August 31, 2016**

REGIONAL OFFICE	FUND TRANSFER
XI	8,110,000.00
XII	40,000,000.00
XIII	14,000,000.00
TOTAL	949,459,709.00

TOTAL FUND UTILIZATION

FUND DISTRIBUTION	COST (in PhP)
Utilization in CIU and SWAD Offices	1,218,644,422.19
Fund Transfer to LGUs	949,459,709.00
TOTAL	2,168,104,1312.19

REASONS FOR LOW UTILIZATION

1. Most of the **allocation were already obligated** and is being processed for payment (e.g. issued guarantee letters for Service Providers pending processing of payment, liquidation and replenishment of cash advances of the SWAD Team Leader as the SDO for the CIU Satellite Offices)
2. Influx of clients seeking **educational assistance is projected to be served within the remaining semester (July to December 2016)** considering that the CY 2016 -2017 classes have just recently started, school semester for some tertiary schools will just commence by August 2016 and the opening of second semester for tertiary schools by November 2016.

3. Lack of bonded field personnel to facilitate the request for cash advance and release of assistance to clients. With the limited number of Special Disbursing Officer holding a regular position, the processing of cash advances, replenishment of funds and liquidation of fund releases is slow.
4. Few beneficiaries (disaster affected) were assisted through the Cash for Work and provision of Food Packs since the most of the devastating effect of disaster brought by typhoons and heavy rainfall is projected to frequently occur during the second semester of the year.

5. The utilization of program funds for the construction and repair of the Day Care Centers and Senior Citizen Center is dependent on the requests of the LGUs and their compliance to submit necessary documents to the Field Office.

6. The assistance provided to PSP clients are based on the need of the client per assessment of the social worker. The fund utilization is also based on the volume of clients served. Clients served are either referred or walked-in which are both uncontrolled by the Department. Therefore, we cater clients' needs as they come in or as the need arises.

**Manpower Compliment
per Region from January to August 31, 2016**

REGIONAL OFFICE	No. of Staff				
	Regular	Contractual	MOA	JO	TOTAL
Central Office	2	1	49	6	76
NCR	0	0	80	61	141
CAR	0	0	6	0	6
I	1	0	21	6	28
II	11	3	16	8	38
III	7	0	59	0	66
IV-A	0	0	68	0	68
IV-B	0	0	8	0	8
V	9	0	15	0	23
VI	37	0	0	0	37

Manpower Compliment per Region from January to August 31, 2016

REGIONAL OFFICE	No. of Staff				
	Regular	Contractual	MOA	JO	TOTAL
VII	15	0	44	0	59
VIII	0	0	15	0	15
NIR	0	0	1	0	1
IX	7	0	21	1	29
X	0	0	24	0	24
XI	8	0	32	0	40
XII	6	0	34	0	40
XIII	0	0	15	0	15
TOTAL	102	4	507	82	713

B. ASSISTANCE TO COMMUNITIES IN NEED OR THOSE AFFECTED BY DISASTERS (ACN)



Food & Non-Food Assistance



Cash//Food for Work



Day Care Center Repair/Construction



Senior Citizen Center Repair/Construction

A community is considered as a community in need once affected by natural or human-induced disasters, experiencing crisis or displacements due to eviction, and at-risk or vulnerable to disasters.

The Assistance to Communities in Need (ACN) assists communities in preparing for, mitigating, and recovering from natural and man-made disasters, through the provision of -

- 1) food packs,
- 2) cash/food for work,
- 3) support for the construction and repair of Day Care Centers (DCC); and
- 4) support for construction and repair of Senior Citizen Centers (SCC).

OBJECTIVES OF ACN

- To provide support for temporary employment and provision of family food packs to victims of disasters after depletion of quick response fund
- To provide support to construction of DCC and SCCs in areas where no existing centers are operating or areas with limited access to centers and/or repair of non-functional centers

IMPLEMENTING GUIDELINES

(Memorandum Circular No. 04 Series of 2015)



1. Food Packs – the composition of food packs shall be in accordance to the prevailing standard composition and/or cost of family food packs distributed during disasters or as approved by the Secretary.



2. Cash/Food-for-Work (CFW) – the daily rate of CFW assistance shall be 75% of the prevailing daily wage rate per region set by the Regional Wages and Productivity Commission. The rate of assistance may be increased to 100% of the minimum wage, subject to severity or extent of the damage caused by the hazards to the population and the community, subject further to the capacity of the population to recover/regain their source of income/status of their economic condition.

An **8-hour work per day** is required to be rendered by the project beneficiaries who shall benefit from 100% wage equivalent. This may include **asset rebuilding activities** such as construction/repair of small infrastructures, communal farm planting and the likes.

On the other hand, a **3 – 5 hour work per day** shall be required from the beneficiaries who shall **be granted with 75% of prevailing daily regional wage rate**.

On the **average**, each beneficiary may benefit from Cash-for-Work for **ten (10) days**. It may be extended up to a **maximum of 15 days** in accordance with the need, as assessed by the DSWD Social Worker handling the intervention.

3. Construction and Repair/Improvement of Day Care Centers



The prevailing rate of assistance for the construction of a **standards day care center** amounts to a **maximum of Eight Hundred Thousand Pesos (Php800,000.00) per center**. Construction of a DCC shall be in accordance with agreed upon timelines. In case of delays due to force majeure or extreme situation, extension **shall not be beyond three (3) months**.

A minimum amount of Php 200,000.00 and **maximum amount of Php 500,000.00** may be granted for the **repairs and improvement of a DCC**, which may cover the repairs of roofing, ceiling and wall; and improvement of the washing facilities, separate comfort room and others.

Repair of upgrading shall be completed within agreed timelines and maybe extended up to one (1) month extension due to force majeure or beyond control of the Department or its implementing partners.

The assistance of Php800,000.00 is limited for the construction and repair/improvement of the facilities only. Any excess amount needed for the completion of the project, to include the honorariums of the Day Care Workers, water and electric installation, and the likes, shall be shouldered and/or be the counterpart of the LGUs and/or partners.

4. Construction and Repair/Improvement of Senior Citizens



The rate of assistance for the construction per senior citizens center is **Php1,000,000.00**. Any excess amount needed for the construction shall be shouldered and/or as counterpart of the LGUs and/or partners.

A minimum amount of Php200,000.00 and **maximum amount of Php500,000.00** may be granted for the **repairs and improvement of the center**. The completion of the construction, repair or upgrading shall be in accordance with agreed timelines of the projects which may be extended due to force majeure beyond the control of DSWD or implementing partners. However, extension for new construction shall only be for three months.

UPDATES

For 2016 (as of August 2016), we have a total of 160 approved project proposals for the construction and repair of Day Care Centers and Senior Citizen Centers.

- **28** Day Care Center Constructions are **on-going**;
- **2** Day Care Center Repairs are **on-going**;
- **7** Senior Citizen Constructions are **on-going**;
- **15** Day Care Center Costructions are **completed**;
- **4** Day Care Center Repairs are **completed**;
- **48** Day Care Center Constructions are at **pre-construction stage**;
- **1** Day Care Center Repairs are at **pre-construction stage**; and
- **55** Senior Citizen Constructions are at **pre-construction stage**.

Summary of Approved Projects as of August 31, 2016

Region	Nature of Project	Completed Projects		Construction Status		Total Amount
		Number	Cost	On-going	Pipe-line	
CAR	DCC Construction	-	-	1	-	800,000
	SCC Construction	-	-	2	-	2,000,000
I	DCC Construction	15	11,850,000	14	-	22,500,000
	DCC Repair	4	1,600,000	-	-	1,600,000
III	DCC Construction	-	-	-	2	1,600,000
V	DCC Construction	-	-	-	36	28,800,000
	SCC Construction	-	-	5	53	58,000,000

Summary of Approved Projects as of August 31, 2016

Region	Nature of Project	Completed Projects		Construction Status		Total Amount
		Number	Cost	Pipe-line	On-going	
VII	DCC Repair	-	-	-	1	180,000
XI	DCC Construction	-	-	-	1	800,000
	SCC Construction	-	-	-	1	1,000,000
CARAGA	DCC Construction	-	-	13	9	17,600,000
	DCC Repair	-	-	2	1	1,200,000
	SCC Construction	-	-	1	-	1,000,000
TOTAL		19	13,450,000	38	104	137,080,000

**pipe-line stage – approved proposals but MOA is still underway*